



Agenda

Village of Chenequa Accessory Structure Committee Meeting
Wednesday, May 29, 2024 at 2:00 p.m.
31275 W. County Road K, Chenequa, WI 53029

Wednesday, May 29, 2024 2:00 p.m.

This is official notice that a meeting of the Chenequa Accessory Structure Committee will be held on Wednesday, May 29, 2024, at 2:00 p.m. in the Village Hall Training Room. The following matters will be discussed, with possible actions:

- 1) Call to order
- 2) Approval of May 14, 2024 Minutes.
- 3) Discussion and consider a recommendation(s) on accessory structure, rules, regulations, building and zoning codes with regard to accessory structure size, accessory structure location, accessory structure quantity per parcel, and accessory structure use.
- 4) Propose next meeting date.
- 5) Adjourn.

Respectfully submitted by:
Deanna Braunschweig, Clerk-Treasurer

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Administrator with as much advance notice as possible. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any other governmental body except by the governing body noticed above.

NOTICE OF POSTING TO VILLAGE HALL BULLETIN & WEBSITE

Village Clerk posted this agenda on Thursday, May 23, 2024 by 4:30 pm

VILLAGE BOARD MINUTES
VILLAGE OF CHENEQUA

VILLAGE OF CHENEQUA
ACCESSORY STRUCTURE COMMITTEE MINUTES
OF TUESDAY, May 14, 2024
Unofficial until approved by the Accessory Structure Committee.
Approved as written () or with corrections () on _____.

A meeting of the Village Accessory Structure Committee was held on Tuesday, May 14, at 9:am in the Village Hall Training Room.

Ms. von Hagke / Committee Chair - present
Mr. Carroll / Plan Commission Representative - present
Ms. Hansen / Pine Lake Representative – present
Mr. Nagy / Beaver Lake Representative- present
Mr. Lawrence / North Lake Representative - present
Mr. Mesching / Off Lake Representative – present
Mr. McClain / Off Lake Representative – absent
Mr. Lincoln / Zoning Administrator-Forester - present
Mr. Neumer / Administrator-Police Chief – present

Call to Order The meeting was called to order by Administrator Neumer.

Appointment of Committee Chairperson.

Trustee von Hagke accepted the roll as Accessory Structure Committee Chairperson.

Discussion ensued to add Debbie McNear to the Committee.

Discussion ensued that Clerk – Treasurer Braunschweig will type minutes as needed from Lincoln’s recordings.

Discussion of accessory structure, rules, regulations, building and zoning codes.

Discussion ensued to tackle a few items at a time rather than all items at once. Discussion ensued of a moratorium of accessory building structures until restrictions are in place. Discussion ensued of the current minimum square footage requirement of main dwellings and setback and height requirements. Discussion ensued of the conditional use property minimum square footage. These are covered under Chapter 6: Zoning Code. The code is on the Village website.

In summary there are four items of discussion: accessory structure location, size, quantity, and use.

Discussion ensued of residential concern of accessory structure size and location and the need for ground rules. Discussion ensued of the plumbing of the accessory structures and the determination of use and not a living / sleeping structure, area. Cooking and sleeping facilities are not allowed. Waukesha County Sanitary reviews the management of the waste.

Discussion ensued of the process of grandfathering the existing structures

Discussion ensued that the accessory structure committee will recommend a list of items to the Village Board. The Village Board is ultimately the final approval of the ordinance changes. If the Village Board approves of the items, the Village Attorney will then review and draft an ordinance for approval. The proposals would be placed on a Village Agenda for public meetings.

Discussion ensued that there was an ordinance change in 2012 that allowed plumbing in accessory structures.

Discussion ensued that in the 1920's there was a deed restriction of properties and the Village Ordinances were then in place from the deed restriction.

Discussion ensued of possible moratoriums for upcoming plans.

Discussion ensued of research of other municipalities accessory structure ordinances. Traditionally, the Village looks at ordinances of Fontana, Lake Geneva, Oconomowoc Lake, Shorewood, and Sturgeon Bay.

Discussion ensued at solar panels / fields and the state statutes that are in place.

Discussion ensued of structure size or hardscape based on parcel acreage based on a percentage.

Discussion ensued of accessory structure inspections are recommendations as by the Building Inspector.

Discussion ensued to look at accessory structure size, accessory structure location, accessory structure quantity per parcel, and accessory structure use; could be off-lake and on-lake properties.

Lincoln commented that he will bring as much information of municipalities to the next meeting. von Hagke reported that Debbie McNear sends out links of information prior to Lake Management Meetings and will assist von Hagke with information.

Discussion ensued to add Debbie McNear to the Accessory Structure Committee and then it was clarified that this is a Presidential Nomination.

Propose next meeting date.

Discussion ensued to hold the next meeting on Wednesday, May 29th. Administrator Neumer will send a survey for the meeting time.

Adjournment

The meeting was adjourned at 10:29 a.m. *Motion carried.*

Respectfully submitted by:

Deanna Braunschweig
Deanna Braunschweig
Village Clerk - Treasurer