



BOARD OF REVIEW – Revised Agenda  
Wednesday, July 19, 2023 at 2:00 p.m.  
31275 W County Road K, Chenequa, Wisconsin 53029

*This is official agenda notice of the Board of Review, on Wednesday, July 19, 2023, at 2 p.m. utilizing Zoom Communications.*

- 1) Call Board of Review (BOR) to Order.
- 2) Roll Call.
- 3) Confirmation of appropriate Notices.
- 4) Confirmation of Chairperson and Vice – Chairperson.
- 5) Verify that at least one (1) BOR member has met the mandatory training requirement.
- 6) Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law [Wis. Stat. § 70.47(7)(af)]
- 7) Review of new laws.
- 8) Filing and summary of Annual Assessment Report by Assessor.
- 9) Receipt of the Assessment Roll by Clerk from the Assessor.
- 10) Review the Assessment Roll and Perform Statutory Duties:
  - Examine the roll.
  - Correct description or calculation errors.
  - Add omitted property, and
  - Eliminate double assessed property.
- 11) Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43).
- 12) Discussion/Action – Verify with the Assessor that Open Book changes are included in the Assessment Roll.
- 13) Allow Taxpayers to examine assessment data.
- 14) During the first two hours, consideration of:
  - Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - Requests for waiver of the BOR hearing allowing the property owner an appeal directly to Circuit Court,
  - Requests to testify by telephone or submit sworn written statement,
  - Subpoena requests, and
  - Act on any other legally allowed/required Board of Review matters.
- 15) Review Notices of Intent to File Objection.
- 16) Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
  - a. Objection to Real Property Assessment, 7141 State Road 83, 0370994, Swanson.
- 17) Consider/Act – Scheduling additional BOR date(s) (if necessary).
- 18) Adjourn (to future date if necessary).

Respectfully submitted by:  
Deanna Braunschweig  
Village Clerk - Treasurer

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Join Zoom Meeting  
<https://us02web.zoom.us/j/84278667627?pwd=cktXM3NnRVpvOmMyVDIyMXV1K2dlUT09>  
Meeting ID: 842 7866 7627  
Passcode: 441683  
One tap mobile +13126266799

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Request from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Administrator with as much advance notice as possible.

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NOTICE OF POSTING TO VILLAGE HALL BULLETIN & WEBSITE  
Village Clerk posted this agenda on July 12, 2023 by 4:30 PM  
Revised agenda posted on July 17, 2023 by 2:30 PM  
Phone 262-367-2239 • [www.chenequa.org](http://www.chenequa.org)