



Filed _____
Hearing Date _____
(Office Use Only)

VILLAGE OF CHENEQUA
31275 W COUNTY ROAD K • CHENEQUA, WI 53029
(262) 367-2239

APPLICATION FOR ANNEXATION

TO: Village Board
Village of Chenequa

1. Owner
Name _____
Property Address _____
Mailing Address _____
Telephone _____ (home) _____ (business)
Email _____

Applicant or Owner's Agent
Name _____
Company _____
Address _____
Telephone _____ (business) _____ (cell)
Email _____

2. Nature of Proposed Annexation
Identify the procedure under Wisconsin Statutes §66.0217 or other applicable law under which the annexation is brought:
____ Direct Annexation by Unanimous Approval
____ Direct Annexation by One-half Approval
____ Annexation by Referendum
____ Other (please specify) _____

3. Owners of all Real Property Proposed to be Annexed
Name _____
Property Address _____
Mailing Address _____
Telephone _____ (home) _____ (business)
(Attached additional pages if needed)

4. List of Electors Residing in Territory Proposed to be Annexed

(Attach additional pages if needed)

5. Items Submitted for Review
____ Petition (see requirements of §66.0217(2))
____ Scale Map
____ Legal Description

6. The Scale Map must indicate the following:
 - (a) The external boundaries of the land to be annexed;
 - (b) The boundaries of the parcels or lots within the land to be annexed;
 - (c) The area of each such parcel or lot;
 - (d) All roads within the land to be annexed; and
 - (e) The location of the land by government lot, quarter-quarter section, section, township and range.

The Scale Map shall be:

- (i) Drawn on a scale showing not more than 100 feet to an inch with the scale used indicated on the map geographically; and
 - (ii) Prepared by a surveyor who holds a valid Wisconsin certificate of registration who certifies that all information shown on the map is correct.
7. Submit ten (10) copies of all supporting materials, i.e. maps and written documentation.
8. Application fee of \$675 must accompany this application prior to processing.
9. Village Professional Service Fees: In analyzing or processing the Application, the Village may require the use of professionals such as engineers or attorneys. If the Village deems such services are necessary, the Village will contract for such services. By signing below, Applicant agrees to reimburse the Village for all such services. The hourly rates for such professional services shall be:

Engineering Fees	\$130 - \$150 per hour
Attorney's Fees	\$415 per hour
State Compliance Fees	Per Statute or State Regulation

APPLICANT ACKNOWLEDGMENT

I understand the fees as outlined above and agree to pay all fees whether the application is approved or rejected by the property authority.

I understand that this form shall be on file in the office of the Village Clerk by 4:30 p.m. on the 15th day of the month prior to the meeting on which I desire to be heard. Village Board meetings are held the second Monday of each month.

FAILURE TO PROVIDE ALL REQUIRED MATERIALS AND INFORMATION CAN RESULT IN THIS APPLICATION BEING WITHDRAWN FOR CONSIDERATION BY THE VILLAGE BOARD.

I hereby swear that all the above statements and the statement contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

(Signature of Applicant)

Date _____