

**VILLAGE OF CHENEQUA
ORDINANCE NO. 2019-07-08-01**

AN ORDINANCE ADOPTING THE WISCONSIN MUNICIPAL RECORDS SCHEDULE

WHEREAS, the Village Board desires to adopt the Wisconsin Municipal Records Schedule through the repeal, renaming and recreation of Section 1.07 of the Village Code.

NOW THEREFORE, BE IT ORDAINED by the Village Board of the Village of Chenequa, Waukesha County, that Section 1.07 of the Village Code is hereby repealed, renamed and recreated as follows:


“1.07 RETENTION OF PUBLIC RECORDS

- (1) General Records Schedule Adopted. The Village hereby adopts, by reference, the Wisconsin Municipal Records Schedule (hereinafter, “Records Schedule”), pertaining to the retention and destruction of public records, and approved by the State of Wisconsin Public Records Board (hereinafter, “Records Board”) on August 27, 2018. A copy of the Records Schedule will be kept on file in the Village Clerk-Treasurer’s office and made available for public viewing.

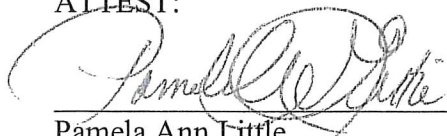
Other Records. In the event the Village creates a record not contemplated by the Records Schedule, the Village may, subject to the Records Board’s prior approval, either adopt an applicable records retention schedule set forth by the Records Board, if available, or create its own retention schedule pertaining to the records.”

Dated: July 8, 2019

VILLAGE OF CHENEQUA

BY: 
Jo Ann F. Villavicencio
Village President

ATTEST:


Pamela Ann Little
Village Clerk

Date Adopted: July 8, 2019
Date Published: July 17, 2019
Effective Date: July 18, 2019