

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MINUTES

OF MONDAY, OCTOBER 8, 2018.

Unofficial until approved by the Village Board.

Approved as written (✓) or with corrections () on 11-12-18

A regular meeting of the Board of Trustees for the Village of Chenequa was convened immediately following the Plan Commission meeting at 6:58 p.m. on Monday, October 8, 2018, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Members in attendance:

Ms. Jo Ann Villavicencio / Village President – present
Ms. Carol Manegold / Trustee – absent
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Mr. John Syburg / Trustee – present
Attorney Gartner / Village Attorney – present
Mr. Douglas / Village Administrator-Police Chief – present
Ms. Little / Village Clerk – present

Call to Order
Pledge of Allegiance

Attendance

None

Public Comment

None

Approval of minutes from the Village Board meeting held on September 10, 2018

Motion (Pranke/Syburg) to approve the minutes from the Village Board meeting held on September 10, 2018. *Motion carried*

Approval of Invoices

Motion (Bellin/Keidl) to approve invoices as presented. *Motion carried*

Review and consider application for reconstruction of an existing boathouse submitted by Mark and Sally Egan of 5780 N Pheasant Drive

Trustee Keidl advised that a new proposal was presented and reviewed. Three original walls will be saved, stored and subsequently reused in the reconstruction. The entire foundation will be replaced. The Village Administration's opinion was that by reusing the existing wood frame walls, this met the standards of the Village Code. Final approval was recommended by the Plan Commission.

Motion (Syburg/Keidl) to approve the application for reconstruction of an existing boathouse submitted by Mark and Sally Egan of 5780 N Pheasant Drive. *Motion carried*

Review and consider application for a new detached garage submitted by David & Michelle Varhol of 4940 N Maple Lane

Attorney Gartner reported the Plan Commission made a recommendation to approve this application. There was significant discussion about the inclusion of a shower in this new accessory structure and also discussion of whether there should be policy changes with respect to non-conforming structures given the fact that this is a situation where they have used their 30% expansion right under the existing Code and the proposal for a new structure with one (1) inch separation. While it meets the letter of the Code, it may not be consistent with the spirit. This is an issue that if the Village Board accepts the Plan Commission's recommendation to approve this application, it shouldn't be the end of the discussion. There should be future policy discussions about whether those two ordinance provisions should be amended in the future.

Motion (Syburg/Pranke) to approve the application for a new detached garage submitted by David and Michelle Varhol of 4940 N Maple Lane. *Motion carried*

Review and consider application for land division submitted by Phillip Landry of C3E Geomatics LLC on behalf of Rebecca & Herbert Brumder of 6060 and 6100 Brumder Road

Motion (Bellin/Syburg) to approve the application for land division submitted by Phillip Landry of C3E Geomatics LLC on behalf of Rebecca & Herbert Brumder of 6060 and 6100 Brumder Road. *Motion carried*

Discussion and possible action on an Ordinance to Approve Annexation and Attachment of Tax Key No. MRTT0417998; Ordinance No. 2018-10-08-01

Trustee Villavicencio reviewed the proposed annexation. Motion (Bellin/Syburg) to approve Ordinance to Approve Annexation and Attachment of Tax Key No. MRTT0417998. *Motion carried*

Discussion regarding allowing showers in accessory structures

No further discussion.

Review and consider 2019 Services Agreement providing Animal Control & Humane Officer Services with Elmbrook Humane Society, Inc.

Motion (Pranke/Keidl) to approve 2019 Services Agreement providing Animal Control & Humane Officer Services with Elmbrook Humane Society, Inc. *Motion carried*

Review and consider 2019 preliminary budgets for the Village of Chenequa

Administrator Douglas presented the proposed 2019 Village Budget for review and consideration which meets the zero levy increase requirements set by the state. (See attached Administrator's Memo.)

Net New Construction equates to \$22,798 in additional tax levy if needed. The Village had \$6,140,300 in net growth.

Personnel Committee will meet on Tuesday, October 16th at 9 a.m. A recommendation from the Personnel Committee will be submitted to the Board of Trustees at the November meeting and will be addressed in closed session. The police contract is already set for 2019 from last year's two (2) year contract.

Public Safety Committee met and reviewed the proposed budgets for the Police Department, Deer Management, and Lake Country Fire & Rescue. The Committee recommend approval of the proposed 2019 budgets. Draft minutes were provided.

Lake Country Fire & Rescue budget had already been reviewed by the Lake Country Fire & Rescue Board. Final approval of the budget by a joint meeting of all three communities is scheduled for October 4th at 7:30 p.m.

Operating Expense has decreased for the Village of Chenequa from \$137,236.95 in 2018 to \$130,643.10 in 2019 (\$6,927.75 decrease).

Capital Expense for purchases in 2019 for the Village of Chenequa will be \$28,874.30. This is a substantial decrease from 2018 which was \$94,882.474. This capital expense is currently budgeted to be pulled from Fire Reserves.

Deer Management Program in 2017-18 was very successful. The herd was reduced by 40 deer (38 of the 40 deer were antlerless). The Village was able to start the sharp shooting program earlier than in the past, which helped lower the cost/deer ratio (\$428.11 per deer in 2016-17 to \$255.63 per deer in 2017-18). The WI-DNR allowed the sharp shooters to go back to "head shots" rather than the "body shots" which was required in 2016-17, this allowed multiple deer taken per deployment. The Village also received a donation of corn and eliminated the aerial survey (approximately \$3,500 savings), which made for an efficient and cost-effective deer management year. This coming year, 2018-19, sharp shooters will have to go back to only taking "body shots". The WI-DNR "body shot" order is due to the discovery of (CWD) chronic wasting disease in another area of Waukesha County. We are planning to request more tags from the WI-DNR this year and hoping to remove approximately 50 deer this year with the sharp shooting program. Since bow hunting has been permitted in the Village (2014) the sharp shooting program has taken an average of 37.5 deer per year. Bow hunters have taken an average of 47.25 deer during the same time frame.

Chenequa Police Department budget was prepared and presented by Captain Neumer to the Public Safety Committee. A memo to the Public Safety Committee outlined his proposed 2019 budget. In all, the operating portion of the budget is proposed to increase \$62,605.79 due to a squad purchase, three (3) replacement desktop computers for the squad room and two (2) new radar units. Without these added purchases, the operating portion of the police department budget was an increase of \$750. The Public Safety Committee did review the proposal and recommended approval.

Highway Forestry Department budget is being submitted with an increase of \$3,900 in the operation portion for 2019. The Operations Committee did review this proposal and recommended approval to the Board of Trustees. Draft minutes were provided.

Village Rental House Needs are detailed in Mr. Lincoln's budget proposal. The retaining wall on the driveway needs to be replaced. The cost of this project is estimated to be \$40,000.

Village Roads that need to be seal coated and crack filled were recommended in Mr. Lincoln's budget proposal. Estimates were provided and actual bids would be sought prior to contracting for this work. For 2019, \$5,000 is being requested for Vettleson Road and \$10,000 for Muscovy Road repairs. In 2020, Beaver Lake Road would be scheduled for repairs.

Garbage Services with John's Disposal is approximately \$24/month/household. Annual cost: \$82,650

Pine Lake Launch account continues to fund lake treatments, goose abatement, the Police Department Water Safety Program, launch attendants and general maintenance/operating costs for the launch itself. Projected costs for 2019 were provided. The funds from the Pine Lake

Launch remain in a separate rollover account to build reserves for needed maintenance and equipment when necessary. Village taxpayers do not pay for the Pine Lake Launch and lake expenses as it is covered through launch revenues.

In 2017, the parking lot was seal coated and restriped. In 2018, some rip rap work was done to the creek leaving Pine Lake at the launch location. For 2019, we are seeking a State grant to reconstruct the concrete bulkhead at the launch. Details are outlined in Mr. Lincoln's budget proposal.

2019 Village Budget overall, is able to be funded for all village and department operating costs with the help of net new construction which complies with the zero-levy increase.

Motion (Syburg/Keidl) to approve the Preliminary 2019 Budget for the Village of Chenequa.

Establish a public hearing date and time for the consideration and adoption of the 2019 Village of Chenequa budget (Monday, November 12th at 6:30 p.m.)

Motion (Pranke/Syburg) to set a public hearing date for Monday, November 12, 2018 at 6:30 p.m. for consideration and adoption of the 2019 Village of Chenequa Budget. *Motion carried*

Establish Village of Chenequa Trick or Treat hours (Wednesday, October 31st, 4-7 p.m.)

Motion (Syburg/Keidl) to set the Village of Chenequa Trick or Treat hours for Wednesday, October 31, 2018 from 4-7 p.m. *Motion carried*

Review and consider appointment for Village President

Steps to follow in the nominating process were reviewed. Nominations were called. Trustee Pranke nominated Jo Ann Villavicencio as Village President. Trustee Keidl seconded this nomination. No discussion. Vote was called.

By vote of five of the Trustees, Jo Ann Villavicencio is appointed to Village President to serve the remainder of Susan Wilkey's term.

Review and consider appointment for Village Trustee

Nominations were called. Trustee Keidl nominated David Myers as Village Trustee. Trustee Pranke seconded this nomination. No discussion. Vote was called.

By vote of five of the Trustees, David Meyer is appointed Village Trustee to serve the remainder of Jo Ann Villavicencio's term.

Committee Reports

Lake Country Fire & Rescue Board – No report

Report – Village Forester

Forester Lincoln submitted a written report and packet on Oak Wilt:

Most residents seem to have a strong understanding of oak wilt and why it is so devastating to our landscape. Logging the most severe oak wilt pockets dramatically helped reduce the occurrence of infected red oaks. Proactive efforts have been successful. Approximately 80-90% of the trees marked this year were infected through root transmission of nearby red oaks. A list of infected trees that were discovered during the 2018 oak wilt monitoring process was provided. Residents will be mailed an initial notice via certified mail. These trees are a public nuisance. Abatement notices will then be sent to residents with a removal deadline of February 20th with an optional time extension.

Report - Village Administrator

Administrator Douglas presented a Chenequa Foundation request for 2019 funding consideration. The Police Department would like to purchase new automated external defibrillators (AEDs) for the Police Department, Forestry Department and Village Hall. Current defibrillators were purchased in 2005 and replacement parts such as batteries and defibrillator pads are being discontinued. So far this year, the Police Department has deployed the AEDs seven (7) times. Approximate cost would be \$14,394.60.

Motion (Syburg/Bellin) to request 2019 funding from the Chenequa Foundation for the purchase of new automated external defibrillators (AEDs). *Motion carried*

Report - Village President

No report

Report - Village Attorney

No report

Agenda items to be considered for future meetings of the Village Board

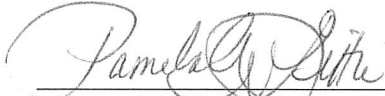
- Public Hearing – 2019 Village of Chenequa Budget
- Policy discussion on updating Sections 6.3(2) and 6.7(4)(i)

Adjournment

Motion (Pranke/Syburg) to adjourn the meeting at 7:27 pm. *Motion carried*

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Village Clerk



Jo Ann Villavicencio
Village Trustee