

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MINUTES  
OF MONDAY, MAY 14, 2018.  
Unofficial until approved by the Village Board.  
Approved as written (✓) or with corrections ( ) on 6-11-18

A regular meeting of the Board of Trustees for the Village of Chenequa was held immediately following the Plan Commission meeting at 6:10 p.m. on Monday, May 14, 2018, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

Ms. Susan Wilkey / Village President – present  
Ms. Jo Ann Villavicencio / Trustee – present  
Ms. Carol Manegold / Trustee – present  
Mr. Michael Pranke / Trustee – present  
Mr. Robert Bellin / Trustee – present  
Mr. Helmut Keidl / Trustee – present  
Mr. John Syburg / Trustee – absent  
Attorney Gartner / Village Attorney – present  
Attorney Luljak / Village Attorney - present  
Mr. Douglas / Village Administrator-Police Chief – present  
Ms. Little / Village Clerk – present

Call to Order  
Pledge of Allegiance

**Attendance**

Jason Luther and Alan Enters

**Public Comment**

None

**Approval of minutes from the Village Board meeting held on April 9, 2018**

Motion (Keidl/Pranke) to approve the minutes of the Village Board meeting held on April 9, 2018.  
*Motion carried*

**Approval of Invoices**

Motion (Villavicencio/Keidl) to approve invoices as presented. *Motion carried*

**Consider appointment of Angela Gallun to the Public Safety Committee**

Motion (Bellin/Villavicencio) to appointment Angela Gallun to the Public Safety Committee.  
*Motion carried*

**Review and consider action on a Certified Survey Map submitted by Douglas and Mary Carlson of N29 W30593 Foxwood Drive, Pewaukee; Location: Being all of Lot 1 and Part of Platted R.O.W. and Park, all in the map of Nelsons 3<sup>rd</sup> Addition to North Lake, located in the SW ¼ of Section 16, T.8N., R.18E., Town of Merton, Waukesha County, Wisconsin per Village Code 6.18(16) extraterritorial jurisdiction. (More specifically, the property is located at W316N7579 Clare Lane.)**

Administrator Douglas reviewed the CSM submitted by Douglas and Mary Carlson per Village Code 6.18(16) extraterritorial jurisdiction. Property owners are combining lots which was created by the vacated roadway of Clare Lane. Waukesha County and the Town of Merton have given their approval. Administrator Douglas recommended approval.

Motion (Manegold/Bellin) to approve the CSM submitted by Douglas and Mary Carlson per Village Code 6.18(16) Extraterritorial Jurisdiction. *Motion carried*

**Review and consider action on a Certified Survey Map submitted by Brian Gilmore of N48 W31390 N STH 83; Location: Being a Part of the Southwest ¼ of the Southeast ¼ of Section 33, Township 8 North, Range 18 East, Town of Merton, Waukesha County per Village Code 6.18(16) extraterritorial jurisdiction.**

Administrator Douglas reviewed the CSM submitted by Brian Gilmore per Village Code 6.18(16) extraterritorial jurisdiction. The property owner in the Town of Merton is dividing a 2.4 acre parcel into two; those two parcels along with the parcel that is in the Village of Chenequa will have three homes built on these lots. Waukesha County and the Town of Merton have given their approval. Administrator Douglas recommended approval.

Motion (Bellin/Villavicencio) to approve the CSM submitted by Brian Gilmore per Village Code 6.18(16) Extraterritorial Jurisdiction with the condition that the CSM be amended to reflect the correct property owner of Lot 6. *Motion carried*

**Review and consider action on An Ordinance Amending and Restating Section 8.03 of the Village Code – Outdoor Burning; Ordinance No. 2018-05-14-01**

Administrator Douglas explained the revisions made to Section 8.03 regarding outdoor burning. Revisions define wind speed, time periods for burning, bonfires and prohibited types of materials.

Motion (Villavicencio/Pranke) to amend and restate Section 8.03 of the Village Code pertaining to outdoor burning. *Motion carried*

**Discussion and review for the recodification of Chapter 6 Zoning Code**

Roundtable discussion is scheduled for June 5<sup>th</sup> at 3:00 p.m. This will be an opportunity for Board Members, Commission Members, and Zoning Board Members to raise any questions or issues that they have with the recodified language. Approval process was reviewed.

**Committee Reports**

- Lake Country Fire & Rescue Board - Trustee Bellin reported on service calls.

**Report – Village Forester**

Forester Lincoln submitted a written report on:

1. High Water – Lake levels on Beaver Lake have been above the high water mark for the past few months. Slow-no-Wake in effect until levels subside. Pine Lake and Beaver Lake are being monitored on a regular basis.
2. Goose Oiling – First round of oiling was completed on April 24<sup>th</sup>. Nine nests with 47 goose eggs were found. May 8<sup>th</sup> another visit will be conducted.
3. Lake Spraying – A preliminary look on Cornell Lake was conducted by Marine Biochemists. As soon as water temperatures rise, Pine Lake will be checked.

**Report - Village Administrator**

Administrator Douglas advised that the Emergency Management Plan has been completed by Lake Country Fire & Rescue. The Fire Chief is our Emergency Management Director per our agreement in the merger. A presentation by the Chief will be made at our June meeting. The Board will need to review the plan beforehand so the plan can be adopted. It's important to note that the Village Board has an important role in in a state of emergency, primarily the Village President. In the absence of the Village President, it would then fall on the next senior person to make a declaration of an emergency to the governor. There are numerous things by state statute that has to be done by either the Village President or the Board as a whole; it is not the administrator's role to make a declaration in an emergency, it has to come from the governing body.

**Report - Village President**

No report

**Report - Village Attorney**

No report

**Other**

Trustee Villavicencio advised a wonderful bird walk was held on May 12<sup>th</sup>.

**Agenda items to be considered for future meetings of the Village Board**

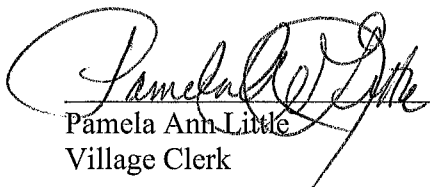
- Revisions of Chapter 6 - Zoning Code
- Presentation of Emergency Management Plan by Chief Keith and adoption of same

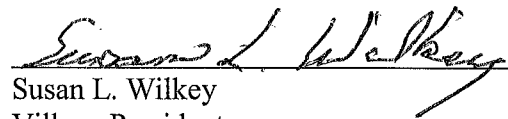
**Adjournment**

Motion (Villavicencio/Manegold) to adjourn the meeting at 6:40 pm. *Motion carried*

Respectfully submitted by:

Approved and Ordered Posted by:

  
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 Pamela Ann Little  
 Village Clerk

  
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 Susan L. Wilkey  
 Village President