

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MINUTES
OF MONDAY, FEBRUARY 12, 2018.
Unofficial until approved by the Village Board.
Approved as written () or with corrections () on 3-12-18

A regular meeting of the Board of Trustees for the Village of Chenequa was held immediately following the Plan Commission meeting at 6:17 p.m. on Monday, February 12, 2018, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

Ms. Susan Wilkey / Village President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Carol Manegold / Trustee – present
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Mr. John Syburg / Trustee – present
Attorney Gartner / Village Attorney – present
Attorney Luljak / Village Attorney - present
Mr. Douglas / Village Administrator-Police Chief – absent
Ms. Little / Village Clerk – present

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Jason Luther and Alan Enters

President Wilkey welcomed and introduced Plan Commission candidate Alan Enters to the Trustees.

Public Comment

None

Approval of minutes from the Village Board meeting held on January 8, 2018

Motion (Villavicencio/Keidl) to approve the minutes of the Village Board meeting held on January 8, 2018. *Motion carried*

Approval of Invoices

Motion (Villavicencio/Syburg) to approve invoices as presented. *Motion carried*

Review and consider application for a new primary residence submitted by Mark & Sally Egan of 5780 N Pheasant Drive

Trustee Keidl reviewed the application submitted by M/M Egan. Final approval was recommended by the Plan Commission.

Motion (Villavicencio/Keidl) for final approval of the application submitted by Mark & Sally Egan for a new primary residence. Motion carried

Review and consider Resolution No. 2018-02-12-01 Resolution Authorizing Execution of Agreement with Mark and Sally Egan Regarding 5780 N Pheasant Drive

Attorney Luljak advised that the resolution relates to an agreement between the Village and the Egans which is intended to require the Egans to obtain a Letter of Credit in the amount of \$50,000 and to also complete demolition of the existing home upon completion of the new residence.

Attorney Gartner advised the agreement was signed on Friday and \$50,000 has been submitted by the Egans for placement in an escrow account.

Motion (Villavicencio/Syburg) recommended approval of Resolution No. 2018-2-12-01 as written. Motion carried

Consider appointments to the Plan Commission, Fire Commission and Fire Board

President Wilkey recommended appointments of Alan Enters to the Plan Commission; Tom Marshall to the Lake Country Fire & Rescue (LCF&R) Commission; and reappointment of Robert Bellin to the LCF&R Board.

Motion (Pranke/Keidl) to approve appointments of Alan Enters to the Plan Commission; Tom Marshall to the LCF&R Commission; and reappointment of Robert Bellin to the LCF&R Board.

Motion carried

Discussion concerning review and comment procedure for the recodification of Chapter 6 Zoning Code

Attorney Gartner updated Committee Members on the status of the recodification of Chapter 6. Initially, the original focus was to be on technical issues and consistency throughout Chapter 6. However, after careful review with the Village Administrator, a number of substantive issues would be addressed as well. A rough draft of the proposed changes and comparison draft to the existing language will be sent to members of the Plan Commission, Village Board and Board of Appeals for review before the next meeting.

Committee Reports

- Lake Country Fire & Rescue Board - Trustee Bellin provided a report on service calls, revenue, and expenses. Outstanding results for 2017 year-end reflected \$232,004.57 above approved budget, subject to final audit adjustments.
- Plan Commission – reported above

Report – Village Forester

Forester Lincoln submitted a written report on:

1. Oak Wilt – A large majority of land owners with Oak Wilt on their property have followed the proper measures to ensure that the infected trees are removed and discarded properly. There are still a few residents that have yet to remove their infected tree(s). Extensions will be granted to those who need more time.

2. Right-of-Way Work – When time is available, infested ash trees are being removed from the village right-of-ways. Due to limited reach on our bucket truck, Waukesha County’s forestry crew will need to be utilized to help remove any remaining large trees.
3. Fleet Addition – We recently took delivery on our newest truck in the fleet, a 2017 Ford F-550. The truck is equipped with a plow, v-box salter and chipper box. The vehicle’s primary use will be for snow plowing throughout the winter and as a chip truck in the off season.

Report - Village Administrator

Due to the absence of the Village Administrator, a written report was prepared on the following topics:

1. Board Room Carpeting: The asbestos abatement has been completed. Production date for the carpeting has been scheduled for February 9th.
2. Letter of Credit Required: The Village Board is to review and consider a resolution for a Letter of Credit or Bond for the Egan property located at 5780 N Pheasant Drive. The Egans are requesting to keep and occupy the current residence until the new residence is completed. An agreement has been drafted by the Village Attorney and must be agreed upon and signed off by the Egan’s prior to a building permit being issued. The Egan application meets all zoning requirements. Mr. Zaiser, a direct neighbor to this address, has reviewed the plans. Mr. Zaiser’s only concern is the staging of equipment and materials as there is little room for staging equipment. Mr. Zaiser asked that the parties be informed that he would not like any equipment or building materials on his property, or the using of his driveway as a turnaround.
3. Appointments: Plan Commission: Alan Enters
LCF&R Board: Robert Bellin
LCF&R Commission: Tom Marshall
4. Rental House Update: The rental house is 95% complete with changes and updates. An Oconomowoc Police Officer will be renting the house.
5. March Meeting: In conjunction with the Town of Merton, a rewrite of Beaver Lake’s Ordinance and North Lake’s Ordinance has been drafted and ready for both communities to adopt. The primary change is to separate the two lakes into two ordinances as previously both ordinances were combined into one. No changes will be made to the substance of either lake’s respective ordinance. One revision that will be made to the Village and Town’s version is the Emergency High Water Mark for North Lake. There were conflicting levels in the ordinances and neither one was correct. The revision changes the North Lake water level where Emergency Slow-no-Wake is imposed to be consistent with North Lake Management District’s number.
6. Zoning Code Revisions: Attorney Gartner will update the Committee Members on Chapter 6 Zoning Code. Substantive changes are not the goal but there may be some needed at some point.

Report - Village President

President Wilkey requested the annual Lake Country Municipal Court report by Judge Kay be circulated to Trustees for review.

Report - Village Attorney

No report

Other

Trustee Manegold reported on a bear sighting. Forester Lincoln will follow-up on this matter.

Agenda items to be considered for future meetings of the Village Board


- Revisions of Chapter 6 - Zoning Code
- Rewrite of Beaver Lake's Ordinance
- Rewrite of North Lake's Ordinance

Adjournment

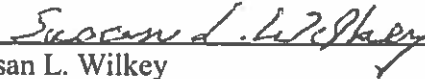
Motion (Pranke/Manegold) to adjourn the meeting at 6:36 pm. *Motion carried*

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Village Clerk



Susan L. Wilkey
Village President