

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MINUTES
OF MONDAY, NOVEMBER 13, 2017.
Unofficial until approved by the Village Board.
Approved as written (✓) or with corrections () on 12-11-17.

A regular meeting of the Board of Trustees for the Village of Chenequa was held at 6:30 p.m. on Monday, November 13, 2017, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

Ms. Susan Wilkey / Village President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Carol Manegold / Trustee – present
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Mr. John Syburg / Trustee – present
Attorney Gartner / Village Attorney – present
Attorney Luljak / Village Attorney – present
Mr. Douglas / Village Administrator-Police Chief – present
Ms. Little / Village Clerk – present

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Jason Luther

The Public Hearing portion of the meeting was called to order at 6:30 p.m.

Public Hearing: *2018 Budget for the Village of Chenequa*

Matter: The purpose of the public hearing is to accept public comment on the proposed 2018 Budget for the Village of Chenequa

Public Comment on the 2018 Village of Chenequa Budget

No public comments were received.

Motion (Villavicencio/Manegold) to close the public hearing portion of this meeting at 6:32 p.m.

Public Comment

None

Approval of minutes from the joint meeting held of the Plan Commission and Village Board meeting held on October 9, 2017

Motion (Villavicencio/Pranke) to approve the minutes of the joint meeting between the Plan Commission and Village Board on October 9, 2017. *Motion carried*

Approval of Invoices

Motion (Villavicencio/Manegold) to approve invoices as presented. *Motion carried*

Review and consider action on a Certified Survey Map submitted by Robert L. and Deirdre N. Faust of N62 W34249 S Bayview Road, Oconomowoc, Wisconsin, for property described as Being all of Lot 4 of the Plat of North Shore View and part of the Northeast (NE) Quarter (1/4) and the Southeast (SE) Quarter (1/4) of the Northeast (NE) Quarter (1/4) of Section 25, Town 8 North, Range 17 East, Town of Oconomowoc, Waukesha County, Wisconsin and located at N62 W34249 S Bayview Road per Village Code 6.18(16) Extraterritorial Jurisdiction.

Motion (Manegold/Bellin) for final approval of the CSM submitted by Robert L. and Deirdre N. Faust per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Review and consider action on violation(s) of Village Ordinance 3.07(7) Notice to Abate Public Nuisances; Resolution 2017-11-13-05

Forester Lincoln provided a packet to Trustees prior to the meeting. This year 69 actively wilting red and white oaks were identified. A list of infected trees that were discovered during the 2017 Oak Wilt monitoring process was included in the packet. Initial notices were sent by certified mail to residents. Three residents took the initiative to remove their infected trees before notices were sent out. In Forester Lincoln's opinion, the infected trees present a tremendous hazard to the health and aesthetics of the remaining forestland in Chenequa. These trees have been labeled as a public nuisance and Forester Lincoln recommended abatement notices be sent to residents listed with a removal deadline of February 20th with an optional time extension.

Forester Lincoln's findings (Attachment A) which is attached to the proposed Resolution lists properties that were determined by the Village Forester to have Oak Wilt present. These findings were based on Forester Lincoln's monitoring of oak trees in the Village.

Attorney Gartner reviewed the proposed resolution that summarizes the findings that historically have been made by the Village Board by motion when considering action on Oak Wilt public nuisance findings. Forester Lincoln's report which describes his findings are in the Resolution.

Board Members then discussed the findings and information presented.

Motion (Keidl/Syburg) to approve Resolution Relative to the Finding of a Public Nuisance with Respect to the Existence of Oak Wilt upon Certain Properties Located in the Village of Chenequa and Ordering Abatement of such Public Nuisance. *Motion carried*

Review and consider action on the 2018 Budget and Tax Levy for the Village of Chenequa; Resolution 2017-11-13-01

Administrator Douglas presented the final draft of the 2018 Village Budget for review and consideration. A memo was provided to the Board regarding the minor revisions that were made from last month's proposal.

Motion (Bellin/Keidl) to adopt the 2018 Budget and Tax Levy for the Village of Chenequa. *Motion carried*

Review and consider action on public roadway policy; Resolution 2017-11-13-02

Administrator Douglas reviewed the proposal prepared by Sam Bradt and Tim Tyre, representing ten (10) Chenequa property owners on the Chenequa portion of Wildwood Point Road. A request was made for the Village of Chenequa to take on the maintenance of their private road. On this particular roadway, there are easements over each other's property to get to their individual property. The

property owners are in disagreement and are asking the Village to handle this matter. Administrator Douglas recommended to Mr. Tyre the formation of a road association like other private roads have done in the Village (Oakland Road, Maple Lane, etc.). In preparation of this agenda item, the current Village Road Policy was worked on to clarify that the Village is not interested in becoming involved with private roadways. The Public Road Policy was updated to include the following language: *This Policy shall not be applicable to private, semi-private or limited use roadways and the Village shall not assume any responsibility for the maintenance, reconstruction or improvement of any such private, semi-private or limited use roadways.*

Motion (Syburg/Villavicencio) to approve the 2017 Village of Chenequa Public Road Policy.

Motion carried

Review and consider action on the investment of Village funds with Landmark Credit Union through a Certificate of Deposit; Resolution 2017-11-13-03

Motion (Pranke/Keidl) to approve the investment of up to \$100,000 in Village funds with Landmark Credit Union through a Certificate of Deposit. Motion carried

Review and consider action on Village Code Section 1.06(1) as it relates to the Treasurer's Bond

Attorney Gartner advised that in reviewing the proposed recommendation from the Village's insurance carrier, it was determined the language in the Village Code is consistent with their recommendation so there is no need to amend this code section. Section 1.06(1) already provides that the Village Treasurer will not provide a bond and further provides that if the Village Treasurer does not remit tax collections to the County that the Village would be responsible. The Village does have adequate insurance coverage to address this type of liability. No action is required.

Review and consider action on a renewal agreement for professional services between the Village of Chenequa and SAFEbuilt Wisconsin, LLC; Resolution 2017-11-13-04

Administrator Douglas reported that SAFEbuilt is a national company that bought out the local inspection company that we had used for many years, Independent Inspections. During this transition, we have been working under the old contract. Under this new agreement, we will be able to work out a split of 80/20 vs 90/10 which is currently in place. Administrator Douglas recommended approval of this new agreement with SAFEbuilt.

Motion (Pranke/Bellin) to approve the renewal agreement for professional services between the Village of Chenequa and SAFEbuilt Wisconsin, LLC. Motion carried

Committee Reports

- Lake Country Fire & Rescue Board - Trustee Bellin updated us with a report on service calls, revenue, and expenses. An Explorer Post is being established, directed towards careers in the firefighting and EMS. This is a co-ed program for ages 14-20 years of age. Initial recruitment night is December 6, 2017 @ 6PM at the LCF&R Training Center in Nashotah.
- Personnel Committee – reported below
- Plan Commission – reported above

Report – Village Forester

Reported above

Report - Village Administrator

Administrator Douglas provided a report to the Trustees in their packet. Additional items not covered above:

1. Fire Truck Sale – The 1999 Ford F450 Brush Truck which was used as a grass fire rig as well as a first response vehicle to fire calls sold this week. This was the last of the Chenequa owned fire vehicles; therefore, all proceeds will go back to the Village of Chenequa and into the Public Safety Capital Reserve Account. The Village used the Wisconsin Surplus Online Auction website for this sale. The sale price was \$32,500.
2. Update on H/F Position – The Personnel Committee met after the October Village Board meeting. It was a consensus of this Committee to terminate an employee from Village employment and move forward on finding a replacement. An ad was placed on the Village's website for this position/vacancy. The Committee requested the final two candidates be brought before the Committee for consideration. This meeting has been scheduled for Wednesday, November 29th.
3. Update on the Boathouse Roof Complaint – The Building Inspector and I have worked with the property owner and his contractor on a potential solution regarding the glare off the steel roof. A dulling agent will be applied to the roof. We will monitor to see if there is an improvement.

Report - Village President

No report

Report - Village Attorney

No report

Agenda items to be considered for future meetings of the Village Board

None

Adjournment

Motion (Pranke/Villavicencio) to adjourn the meeting at 6:55 pm. Motion carried

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Village Clerk



Susan L. Wilkey
Village President