

VILLAGE OF CHENEQUA

JOINT MEETING
CHENEQUA PLAN COMMISSION & VILLAGE BOARD
MINUTES OF MONDAY, OCTOBER 9, 2017.
Unofficial until approved by the Plan Commission & Village Board.
Approved as written (✓) or with corrections () on 11-13-17.

A joint meeting of the Plan Commission and Board of Trustees for the Village of Chenequa was held at 6:00 p.m. on Monday, October 9, 2017, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

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| Ms. Susan Wilkey / Village President – present | Mr. Keidl / Chairperson - present |
| Ms. Jo Ann Villavicencio / Trustee – present | Mr. Zlotocha / Member - present |
| Ms. Carol Manegold / Trustee – present | Ms. Surles / Member - present |
| Mr. Michael Pranke / Trustee – absent | Mr. Pranke / Member - absent |
| Mr. Robert Bellin / Trustee – present | Mr. Bellin / Member - present |
| Mr. Helmut Keidl / Trustee – present | Mr. Grunke / Member - present |
| Mr. John Syburg / Trustee – absent | Mr. Gallagher / Member - present |
| Attorney Gartner / Village Attorney – present | Mr. Fockler/Building Inspector - present |
| Attorney Luljak / Village Attorney – absent | |
| Mr. Douglas / Village Administrator-Police Chief – present | |
| Ms. Little / Village Clerk – present | |

Roll Call

Roll call was taken

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Mike & Jamy Malatesta, Pat Seegers, Peter Mainka, Mike Merkel and Jacob Lipke

The Public Hearing portion of the meeting was called to order at 6:00 p.m.

Public Hearing: *Conditional Use: Grant Application to construct a private storage and maintenance facility at 4671 Vettleson Road, Chenequa, WI 53029*

Matter: The purpose of the public hearing is to accept testimony from the Applicant and public comment on the application for a conditional use. Applicant: Peter Mainka, 32601 W Oakland Road, Chenequa, WI 53058

The Applicant was present. Administrator Douglas reviewed the application materials which included the Plan of Operation and Deed Restrictions. Requirements set forth in Section 6.05 of the Village Code have been received and met. The standards of the conditional use to determine if the requirements have been met were then reviewed.

Public Comment on the Conditional Use Application

No public comments were received.

Motion (Surles/Grunke) to close the public hearing portion of this meeting at 6:06 p.m.

Item 3 was then heard

Action on Conditional Use Application – 4671 Vettleson Road, Chenequa, WI 53058

Motion (Bellin/Gallagher) that the Village of Chenequa Plan Commission, by majority and roll call vote, recommend approval of the application for conditional use upon a determination that all standards set forth in Sections 6.05 and 6.19 of the Village Code have been met based upon the application, the testimony and the materials contained in the record.

Roll Call: Keidl (aye), Surles (aye), Bellin (aye), Grunke (aye) and Gallagher (aye)

Motion carried

Motion (Villavicencio/Manegold) that the Village Board of Trustees, by majority and roll call vote, hereby determine that all standards set forth in Sections 6.05 and 6.19 of the Village Code have been met based upon the application, the testimony and the materials contained in the record and that the application for conditional use is hereby approved.

Roll Call: Wilkey (aye), Villavicencio (aye), Manegold (aye) Bellin (aye) and Keidl (aye)

Motion carried

Public Comment

None

Plan Commission and Village Board to approve minutes from the joint meeting held on September 11, 2017

Motion (Surles/Keidl) to approve the minutes of the joint meeting between the Plan Commission and Village Board on September 11, 2017. Motion carried

Review and consider action on an application for a new residence submitted by Michael and Jamy Malatesta of 5884 N CTH C

Mr. Merkel then presented the building plans on behalf of Michael and Jamy Malatesta. Landscape and lighting plans were included. Lighting issues were discussed and meet Village guidelines.

Administrator Douglas for the record confirmed earlier talks with the property owners that the Village could not supply driveway services due to the steep and dangerous incline. This will be the primary residence for M/M Malatesta.

Building Inspector Fockler confirmed with the property owners that there will be no metal roofing on the house.

Motion (Grunke/Surles) that the Village of Chenequa Plan Commission recommend final approval of the application for a new residence submitted by Michael and Jamy Malatesta of 5884 N CTH C to the Village Board. Motion carried

Motion (Villavicencio/Manegold) that the Village Board of Trustees grant final approval of the plans submitted for a new residence by Michael and Jamy Malatesta of 5884 N CTH C. Motion carried

Adjournment of the Plan Commission

Motion (Bellin/Surles) to adjourn the Plan Commission portion of the meeting at 6:17 p.m.

Motion carried

Approval of Invoices

Motion (Villavicencio/Keidl) to approve invoices as presented. *Motion carried*

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility for the purpose of discussing wage and benefit matters. Participating in the closed session will be the Village Board, Village Attorney, Village Administrator and Village Clerk

Motion (Villavicencio/Manegold) to go into closed session at 6:21 pm.

Roll Call: Wilkey (aye), Villavicencio (aye), Manegold (aye) Bellin (aye) and Keidl (aye)

Motion carried

Reconvene into open session and consider any action resulting from closed session

Motion (Manegold/Bellin) to come out of closed session at 6:31 pm.

Roll Call: Wilkey (aye), Villavicencio (aye), Manegold (aye) Bellin (aye) and Keidl (aye)

Motion carried

Motion (Villavicencio/Manegold) to approve the salary adjustments recommended by the Personnel Committee for the 2018 budget. *Motion carried*

Review and consider 2018 preliminary budgets for the Village of Chenequa

Administrator Douglas presented the proposed 2018 Village Budget for review and consideration which meets the zero levy increase requirements set by the state. (See attached Administrator's Memo.)

Changes/additions (highlighted items on the budget worksheets) were then reviewed and discussed:

Revenue: Transportation Aid is subject to change – final numbers are sent from the State in December.

Transfer from Fire Reserves: LCF&R 2018 Capital Expense will be \$94,882.47

Expenses: Rental Property: Minimal work has been done in the last 30+ years; home improvements are planned for new renter.

Property/Liability: Final 2018 premium has not been provided by insurance carrier

Employee Wellness: New program with start-up funds for the 2018 budget

Police Department: (4) Speed signs to be purchased and placed throughout the Village.

Highway/Forestry: Two changes for 2018: New line item for tree plantings and supplies was added to the budget worksheet and an increase in yearly equipment maintenance. Morris Drive to be seal coated. Ice Guards for the public works building.

Capital Outlay: Skid Loader and attachments

Launch Account: Self-funded – anticipated high cost for 2018 water treatments

Motion (Villavicencio/Manegold) to approve the Preliminary 2018 Budget for the Village of Chenequa. *Motion carried.*

Establish a public hearing date and time for the consideration and adoption of the 2018 Village of Chenequa budget (Monday, November 13th)

Motion (Villavicencio/Keidl) to set a public hearing date for Monday, November 13, 2017 at 6:30 p.m. for consideration and adoption of the 2018 Village of Chenequa Budget. *Motion carried*

Committee Reports

- Lake Country Fire and Rescue Board – Trustee Bellin updated us with a report on service calls, revenue, expenses, and approval of the 2018 LCF&R Operating and Capital Budgets. The 2017 LCF&R Annual Joint Meeting for the communities is scheduled for Thursday, October 5th at 6PM at Station #2 in Nashotah.
- Operations – The Operations Committee met on September 26th. Trustee Villavicencio briefly reported on items to be considered in the 2018 budget (see attached draft of meeting minutes).
- Personnel – Reported above
- Plan Commission – Reported above
- Public Safety – The Public Safety Committee met on September 29th. (See attached draft of meeting minutes.)

Report – Village Forester

Forester Lincoln prepared a report to advise on the *Status of Pine Lake Status, Oak Wilt and Bucket Truck*:

1. Pine Lake Status: Brian Suffern from Marine Biochemists re-visited Pine Lake to assess the aquatic invasive populations. Mr. Suffern reported a dramatic increase in the lakes milfoil population. He assumed that this population spike was brought on by a combination of three things. A string of mild winters, a summer with above average precipitation and increased boating traffic around these beds of milfoil. A map was provided for the proposed extensive 2018 treatment areas.
2. Oak Wilt: 69 trees were discovered compared to last year's 156. Because of the lack of significant Oak Wilt presence, we will not be coordinating efforts with Algoma Lumber Company.
3. Bucket Truck: Delivery has been taken on the High Ranger Bucket Truck from Village resident Peter Mainka.

Report - Village Administrator

Items to be considered for next month's meeting were discussed:

1. Wildwood Point Road with private easements and the need to form an association. Review of policy on public roadways.
2. Revision of Village Code Section 1.06(1) as it relates to the Treasurer's Bond.
3. Oak Wilt Orders to be reviewed and considered.

Report - Village President

No report

Report - Village Attorney

No report

Agenda items to be considered for future meetings of the Village Board

1. Road Maintenance of Private Roads
2. Treasurer's Bond
3. Oak Wilt Orders
4. Public Hearing – 2018 Budget

Adjournment

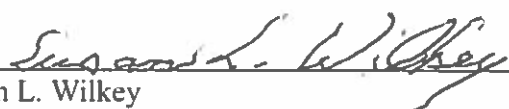
Motion (Villavicencio/Bellin) to adjourn the meeting at 7:02 pm. *Motion carried*

Respectfully submitted by:



Pamela Ann Little
Village Clerk

Approved and Ordered Posted by:



Susan L. Wilkey
Village President



Helmut Keidl
Chairperson