

VILLAGE OF CHENEQUA

JOINT MEETING
CHENEQUA PLAN COMMISSION & VILLAGE BOARD MEETING
MINUTES OF MONDAY, SEPTEMBER 11, 2017.
Unofficial until approved by the Plan Commission & Village Board.
Approved as written (✓) or with corrections () on 10-9-17.

A joint meeting of the Plan Commission and Board of Trustees for the Village of Chenequa was held at 6:00 p.m. on Monday, September 11, 2017, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

Ms. Susan Wilkey / Village President – present	Mr. Keidl / Chairperson - present
Ms. Jo Ann Villavicencio / Trustee – present	Mr. Zlotocha / Member - present
Ms. Carol Manegold / Trustee – present	Ms. Surles / Member - present
Mr. Michael Pranke / Trustee – present	Mr. Pranke / Member - present
Mr. Robert Bellin / Trustee – present	Mr. Bellin / Member - present
Mr. Helmut Keidl / Trustee – present	Mr. Grunke / Member - present
Mr. John Syburg / Trustee – present	Mr. Gallagher / Member - present
Attorney Gartner / Village Attorney – present	Mr. Fockler/Building Inspector - present
Attorney Luljak / Village Attorney – absent	
Mr. Douglas / Village Administrator-Police Chief – absent	
Ms. Little / Village Clerk – present	

Roll Call

Roll call was taken

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Kathleen Seidel, Judith Hansen, Kent Johnson, Max Dermond and Ben Otten

Public Comment

Kathleen Seidl, 32289 W Oakland Road, regarding a new roof that replaced on a boathouse at 5884 N CTH C, in early August on Sauerkraut Bay. The old roof was asphalt singles and has now been replaced with a metal roof. A complaint was filed with the Administrator. Ms. Seidl's objections: (1) the intention of the by-laws of the Village of Chenequa is for a cohesive look and harmony in the village – there are no other boathouses with a metal roof; (2) the lighting ordinance - extreme glare which reflects off of the metal roof; and (3) violation of Village Code 5.03(5) where it references the Building Inspector can issue permits for minor exterior remodeling and not come before the Plan Commission or Village Board for review– this is a major change and the Plan Commission / Village Board should have looked at before issuing the permit.

President Wilkey requested the Building Inspector prepare a report on metal roofs for a future meeting to be discussed.

Judith Hansen, 32377 W Oakland Road; Ms. Hansen expressed that she too has been impacted by the metal roof. This has impacted her enjoyment of the lake.

Public Hearing

The public hearing was cancelled on Thursday, September 7th. Legal board and website were posted.

Plan Commission to approve minutes from the meeting held on June 12, 2017

Motion (Belling/Surles) to approve the minutes of the Plan Commission meeting on June 12, 2017.

Motion carried

Plan Commission and Village Board to approve minutes from the joint meeting held on August 14, 2017

Motion (Pranke/Bellin) to approve the minutes of the joint meeting between the Plan Commission and Village Board on August 14, 2017. *Motion carried*

Motion (Manegold/Keidl) to approve the minutes of the joint meeting between the Village Board and Plan Commission on August 14, 2017. *Motion carried*

Review and consider action on an application for a new residence submitted by Jean-Mas and Sandra Dermond; CHQV 0351-970-001

Building Inspector Fockler advised that all zoning requirements and side-yard setbacks have been met. M/M Dermond are proposing a non-reflective metal roof. The home will be 219' from the shore and the view is obstructed by trees so there should be minimal impact of any glare from the metal roof. Landscape and lighting plans have been submitted. Erosion control plan will be reviewed when the building application is submitted. Neighbors were contacted.

The architect, Mr. Johnson, then made a presentation on behalf of Jean-Mas & Sandra Dermond. The property is heavily wooded. The low reflective, bronze, metal roof will be only on the dormers and overhang areas of the roof which have a very low pitch. Lighting is "dark sky" approved. Forester Lincoln has surveyed the lot. No oaks or maples will be removed but selective trees will be taken out.

Motion (Zlotocha/Gallagher) to recommend to the Village Board final approval of the plans submitted by Jean-Mas & Sandra Dermond of 7195 STH 83. *Motion carried*

Motion (Villavicencio/Manegold) for final approval of the plans submitted by Jean-Mas & Sandra Dermond of 7195 STH 83. *Motion carried*

Review and consider action on a Certified Survey Map submitted by Richard Schwalbe of 3190 Gateway Road, Suite 201, Brookfield, Wisconsin: Being a Part of the NW. ¼ and SW. ¼ of the SE. ¼ of Section 22 and the Discontinued Highway contained in Document No. 1348567, T.8N., R.18E., Town of Merton, Waukesha County, Wisconsin per Village Code 6.18(16) Extraterritorial Jurisdiction

AND

Review and consider action on a Certified Survey Map submitted by Richard Schwalbe of 3190 Gateway Road, Suite 201, Brookfield, Wisconsin: A Division of Lot 2 of Certified Survey Map No. _____ Being a Part of Part of the NW. ¼ and SW. ¼ of the SE. ¼ of Section 22, T.8N., R.18E., Town of Merton, Waukesha County, Wisconsin per Village Code 6.18(16) Extraterritorial Jurisdiction

Motion (Bellin/Surles) to recommend approval of the CSM submitted by Richard Schwalbe per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Motion (Villavicencio/Manegold) for final approval of the CSM submitted by Richard Schwalbe per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Review and consider action on a Certified Survey Map submitted by Scott C and Kristen M Kessler of W335 N5421 Wedgewood Drive, Nashotah, Wisconsin: Lots 13,14,15,16 and 17, Block F of Lakeland Manor, a subdivision being a part of the Northeast Quarter, Northwest Quarter, Southeast Quarter and Southwest Quarter of the Northeast Quarter and the Northeast Quarter and Southeast Quarter of the Northwest Quarter of Section 31, Town 8 North, Range 18 East, Town of Merton, Waukesha County, Wisconsin per Village Code 6.18(16) Extraterritorial Jurisdiction

Motion (Grunke/Surles) to recommend approval of a CSM submitted by Scott C and Kristen M Kessler per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Motion (Villavicencio/Manegold) for final approval of a CSM submitted by Scott C and Kristen M Kessler per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Adjournment of the Plan Commission portion of the meeting

Motion (Gallagher/Bellin) to adjourn the Plan Commission portion of the meeting at 6:32 p.m. *Motion carried*

Approval of Invoices

Motion (Villavicencio/Keidl) to approve invoices as presented. *Motion carried*

Review and consider Fifth Amendment to Revolving and Term Credit Agreement with Town Bank

LCF&R will be renewing their Term Credit Agreement with Town Bank. The Village of Chenequa, as a co-borrowing municipality will need to sign this agreement.

Motion (Manegold/Syburg) to approve the Fifth Amendment to Revolving and Term Credit Agreement with Town Bank. *Motion carried*

Committee Reports

Lake Country Fire and Rescue Board – Trustee Bellin updated us with a report on service calls, revenue, expenses, and approval of the 2018 LCF&R Operating and Capital Budgets. The 2017 LCF&R Annual Joint Meeting for the communities is scheduled for Thursday, October 5th at 6PM at Station #2 in Nashotah.

Report – Village Forester

Forester Lincoln prepared a report to advise on *Pine Lake Status, Oak Wilt, Pine Lake Boat Access, Maple/Oak Browning & Curling, and Purple Loosestrife:*

1. **Pine Lake Status:** Due to DNR rules, fall treatments are out of the question. The DNR is restricting these late treatments. Strong, spring treatments are planned for Pine & Cornell lakes.
2. **Oak Wilt:** Our efforts in managing Oak Wilt are paying off. We have only marked a fraction of the trees that we did in the same areas last year. Logger Kenny King has agreed to set time aside and work in the village again this winter.
3. **Pine Lake Boat Access Closed:** Pine Lake's boat landing will be closed for routine maintenance on Monday, September 11th and Tuesday, September 12th. The launch will reopen for use on Wednesday, September 13th.

4. Maple/Oak Browning & Curling: Samples were sent to Forest Health Specialist Bill McNee. Many Bur Oaks have the fungus Anthracnose. Oaks can recover from anthracnose. To preserve the Bur Oak, rake up and destroy leaves in the fall and prune out any dead twigs after November. Fungi survive in leaves and twigs and infect new leaves the following year if not removed. Some Norway Maples are showing symptoms of brown curling leaves as well. Tar Spot has been in the village for a while now. Poor looking maples may also be infected with anthracnose.
5. Purple Loosestrife: Purple loosestrife rapidly spread from the garden into our shorelines and marsh areas. Currently, the village is using Cella beetles to keep the loosestrife populations in-check.

Report - Village Administrator

No report

Report - Village President

No report

Report - Village Attorney

No report

Agenda items to be considered for future meetings of the Village Board

1. Public Hearing - Conditional Use Application – 4671 Vettleson Road
2. Metal Roofs
3. Road Maintenance of Private Roads

Adjournment


Motion (Pranke/Syburg) to adjourn the meeting at 6:56 pm. *Motion carried*

Respectfully submitted by:




Pamela Ann Little
Village Clerk

Approved and Ordered Posted by:



Susan L. Wilkey
Village President



Helmut Keidl
Chairperson