

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, JUNE 12, 2017.
Unofficial until approved by the Village Board.
Approved as written () or with corrections () on 7-10-17.

The regular meeting of the Board of Trustees for the Village of Chenequa was held at 6:24 p.m. on Monday, June 12, 2017, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Village Board Members were in attendance:

Ms. Susan Wilkey / Village President – present
Ms. Jo Ann Villavicencio / Trustee – absent
Ms. Carol Manegold / Trustee – present
Ms. Dwyn von Bereghy / Trustee – absent
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Attorney Thomas Gartner / Village Attorney – present
Attorney Jonathan Luljak / Village Attorney - present
Mr. Robert Douglas / Village Administrator-Police Chief – present
Ms. Little / Village Clerk – present

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

None

Public Comment

None

Approval of minutes from the Village Board meeting on May 8, 2017

Motion (Bellin/Keidl) to approve the minutes of the Village Board meeting on May 8, 2017.

Motion carried

Approval of Invoices

Motion (Bellin/Pranke) to approve invoices as presented. *Motion carried*

Presentation and consideration of proposal to purchase Village owned property located at 4671 Vettleson Road - Resolution 2017-06-12-01

Attorney Gartner reported that a draft Offer to Purchase (OTP) for Peter Mainka to purchase the property located at 4671 Vettleson Road and construct a private vehicle storage and maintenance facility has been prepared. Mr. Mainka's attorney has reviewed the OTP with preliminary comments being technical in nature. The Village Assessor has valued this property at \$55,000; the current draft OTP reflects \$52,500 purchase price. Mr. Mainka has already spent in excess of \$12,000 for engineering and design work. The offer also requires as a condition the grant of a conditional use to allow this activity to take place. When Mr. Mainka submits his application for the conditional use he will need to provide a Plan of Operation which details use, hours of operation, etc.

Motion (Manegold/Bellin) to approve the draft OTP by Resolution with the purchase price of \$52,500 and authorizes and directs the Village Administrator to finalize the negotiations on the technical details and to make non-substantive revisions to the offer so it can be executed.

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (e) for the purpose of deliberating or negotiating the sale of village property where competitive or bargaining reasons require a closed session. Participating in the closed session regarding the sale of real property located at 4671 Vettelson Road and owned by the Village will be the Village Board, Village Attorney, Village Clerk and Village Administrator

No need to go into closed session.

Reconvene into open session and consider any action regarding the sale of real property located at 4671 Vettelson Road and owned by the Village resulting from closed session.

No closed session.

Review and consider action on an application to build a pool and an addition to the residence of Greg and Janelle Peterson of 31980 W Treasure Island Drive

Motion (Pranke/Manegold) to approve an application to build a pool and an addition to the residence of Greg and Janelle Peterson of 31980 W Treasure Island Drive. *Motion carried*

Review and consider action to Amend and Restate Section 5.23(1) of the Village Code Relating to Outdoor Lighting – Ordinance No. 2017-06-12-02

Attorney Gartner reviewed changes to Section 5.23(1). Section 5.23(1) is proposed to be amended to include more detail on the nature of the Village's requirements for new outdoor lighting and for existing outdoor lighting if and when replaced or upgraded. The focus is on down lighting and shielding to eliminate glare that goes off an individual's property onto other properties or out into the lakes. In its current form the ordinance basically states that there shall be no excessive glare that comes off the property. This ordinance will give more detail in terms of what the Village anticipates and the need to avoid glare that goes beyond property lines which will give better guidance both to architects and property owners as they design new buildings and new fixtures and as they come back with future lighting plans detailing what they are providing. This amendment will provide more specific guidance but also is more consistent with the Village's objective to maintain the rural character of Chenequa and keep lighting levels as low as possible.

Motion (Bellin/Pranke) to Amend and Restate Section 5.23(1) Relating to Outdoor Lighting.

Motion carried

Review and consider renewal of Chenequa Country Club's liquor license covering the period July 1, 2017 through June 30, 2018

Motion (Manegold/Keidl) to approve issuance of a liquor license to the Chenequa Country Club for the period July 1, 2017 through June 30, 2018. *Motion carried*

Committee Reports

- Board of Appeals** – no report
- Emergency Government Committee** – no report
- Hwy 83 Task Force** – no report
- Lake Country Fire and Rescue Board** – no report
- Lake Management** – no report
- Open Space** – no report
- Operations** – no report
- Personnel Committee** – no report
- Plan Commission** – report above
- Police Commission** – no report
- Public Safety** – no report

Report – Village Forester

Forester Lincoln's report on aquatic invasives and forest pests/diseases was reviewed.

Report - Village Administrator

Administrator Douglas reported on:

1. US Open: STH 83 will be the main corridor for the VIP route and food service vehicles; staff has been increased and there are three speed radar units to slow down traffic through Chenequa.
2. Village Phones: Village phones have been down since June 2nd; 2017 capital improvement plan included a new phone system; this is in the process of being switched over and should be up and running by the end of the week.
3. Lake Treatment: Pine Lake will be treated on Thursday, June 22nd; rain date Friday, June 23rd.
4. Plow Truck: Oldest plow truck has been parked due to the expense of mechanical maintenance; options will be discussed at the next Village Board meeting.

Report - Village President

No report

Report - Village Attorney

Attorney Gartner introduced Attorney Jonathan Luljak to the Trustees. Attorney Luljak is an associate with Michael Best and will be working with Attorney Gartner on Chenequa matters in the future going forward.

Agenda items to be considered for future meetings of the Village Board


1. Discussion on future impacts of issuing conditional use permits
2. Discussion on the purchase of a new plow truck

Adjournment


Motion (Pranke/Keidl) to adjourn the meeting at 7:23 pm. *Motion carried*

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Village Clerk



Susan L. Wilkey
Village President