

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, MAY 8, 2017.
Unofficial until approved by the Village Board.
Approved as written () or with corrections () on 6/12.

The regular meeting of the Board of Trustees for the Village of Chenequa was held at 6:47 p.m. on Monday, May 8, 2017, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met.

The meeting was called to order at 6:47 p.m. as a public hearing to hear public comments regarding Amending Section 6.03(2) Defining the Term “Accessory Structure”; Creating Section 6.05(3)(d) Relating to the Designation of a Private Storage and Maintenance Facility as a Conditional Use; and Repealing Section 6.05(4)(b)(x) Relating to the Minimum Acreage of a Site for a Proposed Conditional Use per the Village of Chenequa Code of Ordinances. No residents were in attendance. Attorney Gartner reviewed the proposed changes to Chapter 6. The public hearing was closed at 6:50 p.m.

The regular meeting of the Board of Trustees for the Village of Chenequa was then held.

Village Board Members were in attendance:

Ms. Susan Wilkey / Village President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Carol Manegold / Trustee –absent
Ms. Dwyn von Bereghy / Trustee – absent
Mr. Michael Pranke / Trustee – absent
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Attorney Thomas Gartner / Village Attorney - present
Mr. Robert Douglas / Village Administrator-Police Chief – present
Ms. Little / Village Clerk – present

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Chief Kevin Keith

Public Comment

None

Approval of minutes from the Village Board meeting on April 10, 2017

Motion (Villavicencio/Keidl) to approve the minutes of the Village Board meeting on April 10, 2017.

Motion carried

Approval of Invoices

Motion (Villavicencio/Keidl) to approve invoices as presented. *Motion carried*

Presentation by Chief Keith on current operations and finances for Lake Country Fire & Rescue

Chief Keith reported and highlighted year-to-date activities: Tanya Reynen, Training Center Captain; Jon Walsh, deployed in Afghanistan; Wayne Ronkowski; ISO Fire Suppression Rating – Level 3;

Pink Heals, Friends of Nashotah; Nashotah Training Station; and 2016 Financial Statements / audit results.

A final repayment of 2013 funding (\$5,809.50) paid out in 2014 was reimbursed to the Village and presented to President Wilkey.

Presentation and consideration of proposal to purchase Village owned property located at 4671 Vettleson Road

At this time, no proposal has been submitted for the purchase of property located at 4671 Vettleson Road.

Review and consider an application to build a detached garage submitted by Mark and Sally Egan of 5780 N Pheasant Drive

Motion (Bellin/Keidl) to recommend final approval of the application to build a detached garage submitted by Mark and Sally Egan of 5780 N Pheasant Drive. *Motion carried*

Review and consider an application to build a new accessory structure on an existing foundation submitted by Thomas and Maripat Dalum of 31917 Apple Lane

Motion (Bellin/Keidl) to recommend final approval of the application to build a new accessory structure on an existing foundation submitted by Thomas and Maripat Dalum of 31917 Apple Lane. *Motion carried*

Review and consider action on a Certified Survey Map submitted by Jonathon and Kelly Thiel of N61 W28855 Parkside Place, Hartland, WI, a Part of the SE ¼ and NE ¼, of the NE ¼ of Section 25, Town 8 North, Range 17 East, in the Town of Oconomowoc, and the Village of Chenequa, Waukesha County per Village Code 6.18(16) Extraterritorial Jurisdiction

Motion (Keidl/Villavicencio) for final approval of a CSM submitted by Jonathon and Kelly Thiel per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Review and consider Ordinance to Amend Section 6.03(2) Defining the Term “Accessory Structure”, Create Section 6.05(3)(d) Relating to the Designation of a Private Storage and Maintenance Facility as a Conditional Use and Repeal Section 6.05(4)(b)(x) Relating to the Minimum Acreage of a Site for a Proposed Conditional Use

Motion (Bellin/Villavicencio) to amend Section 6.03(2), create Section 6.05(3)(d) and to repeal Section 6.05(4)(b)(x) of the Village of Chenequa Code of Ordinances. *Motion carried*

Review and consider a draft Ordinance to Amend and Restate Section 5.23(1) Relating to Outdoor Lighting

Attorney Gartner reported on the extensive discussion held earlier at the Plan Commission meeting. To address comments received from Plan Commission Members and Village Board Trustees, additional revisions will be made and brought back at the next Village Board meeting to amend and restate Section 5.23(1).

Consider appointments to the Board of Appeals (three year term)

Motion (Bellin/Villavicencio) to approve re-appointment of James Huber (Chairperson) and John Taylor (1st Alternate) to the Board of Appeal for a three-year term. *Motion carried*

Consider appointments to the Board of Review, Hwy 83 Task Force, Lake Country Fire and Rescue Board, Lake Country Fire and Rescue Commission, Lake Management Committee, Open Space Committee, Operations Committee, Personnel Committee, Plan Commission, Police Commission and Public Safety Committee and all other appointed positions

Board of Review: Susan Wilkey, Jo Ann F. Villavicencio, Village Clerk, and Carol Manegold as 1st Alternate and Dwyn von Bereghy as 2nd Alternate

Hwy 83 Task Force: Susan Wilkey - Chairperson, Jo Ann Villavicencio, Robert Bellin and

Tim Michels

Lake Country Fire and Rescue Board: Martin Gallun and Robert Bellin

Lake Country Fire and Rescue Commission: Robert Manegold and Dennis Evinrude

Lake Management Committee: Dwyn von Bereghy – Chairperson, Fritz Seidel, Andrew J. Gehl, Jo Ann Villavicencio, Carol Manegold, Dr. Timothy Tyre, Jan Coakley, Linda Surles and Cody Lincoln – Forester

Open Space Committee: Scott Harkness and William Biersach

Operations Committee: Jo Ann Villavicencio - Chairperson, Robert Bellin, James Huber, Linda Surles, Mary Alice Eschweiler, Bill Grascch and John Syburg

Personnel Committee: Dwyn von Bereghy - Chairperson, Tim Fredman, David Myers and Nancy Pirkey

Plan Commission: Helmut Keidl - Chairperson, Peter Zlotocha, Robert Bellin, Linda Surles, Mike Pranke, Richard Grunke, and Bruce Gallagher

Police Commission: Tim Tyre - Chairperson, Helmut Keidl, Gordon Gunnlaugsson, Sam Bradt, Russ Witt and Thomas Dalum as 1st Alternate

Public Safety Committee: Gordon Gunnlaugsson - Chairperson, Robert Bellin, Carol Manegold, Russ Witt, Brian Gillstrom and Dennis Evinrude

Motion (Villavicencio/Keidl) to approve proposed 2017-2018 Committee Members for the Village of Chenequa. *Motion carried*

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (e) for the purpose of deliberating or negotiating the sale of village property where competitive or bargaining reasons require a closed session. Participating in the closed session regarding the sale of real property located at 4671 Vettelson Road and owned by the Village will be the Village Board, Village Attorney, Village Clerk and Village Administrator

No need to go into closed session.

Reconvene into open session and consider any action regarding the sale of real property located at 4671 Vettelson Road and owned by the Village resulting from closed session.

No closed session.

Review and consider adoption of the Village of Chenequa Policies and Procedures Manual and the revisions to Committee Descriptions and Responsibilities

Administrator Douglas advised that part of the 2017 budget, revisions and updates would be made to the policies and procedures manual to come in compliance with State/Federal statutes as it pertains to personnel revisions. Updates were made to committee descriptions and responsibilities due to these changes. Marion Smith from Michael Best assisted in this process. The Personnel Committee reviewed the changes and are recommending final approval.

Motion (Keidl/Bellin) to adopt the revisions made to the Village of Chenequa Policies and Procedures Manual and the revisions to Committee Descriptions and Responsibilities. *Motion carried*

Committee Reports

Board of Appeals – no report

Emergency Government Committee – no report

Hwy 83 Task Force – no report

Lake Country Fire and Rescue Board – reported above

Lake Management – no report

Open Space – no report

Operations – no report

Personnel Committee – report below

Plan Commission – report above

Police Commission – no report

Public Safety – no report

Report – Village Forester

Forester Lincoln’s report on logging, high water and goose oiling was reviewed.

Report - Village Administrator

Administrator’s report (Re: Personnel & Operations Committees and 2017 Capital Projects) was provided to the Trustees. Two old maps of Pine Lake were framed for the Board Room; one was donated by Peter Friend.

Report - Village President

No report

Report - Village Attorney

Michael Best & Friedrich went through a rebranding process and the logo has been changed; moving forward the firm will be now known as Michael Best.

Bird City Wisconsin

Trustee Villavicencio reminded Trustees of the joint effort between the Natural Resources Foundation of Wisconsin and the Wisconsin Bird Conservation Initiative to collectively raise \$75,000 for bird conservation in Wisconsin. Our team goal is \$10,000. Colby Construction has offered to match all donations up to \$5,000. Donations would be greatly appreciated.

Agenda items to be considered for future meetings of the Village Board

None

Adjournment

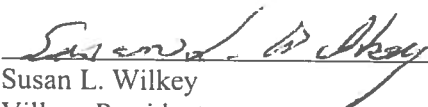
Motion (Villavicencio/Keidl) to adjourn the meeting at 7:21 pm. *Motion carried*

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Village Clerk



Susan L. Wilkey
Village President