

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, APRIL 10, 2017.
Unofficial until approved by the Village Board.
Approved as written () or with corrections () on 5-8-17.

The regular meeting of the Board of Trustees for the Village of Chenequa was held at 6:33 p.m. on Monday, April 10, 2017, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met.

Village Board Members were in attendance:

Ms. Susan Wilkey / Village President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Carol Manegold / Trustee – present
Ms. Dwyn von Bereghy / Trustee – present
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Attorney Thomas Gartner / Village Attorney - present
Mr. Robert Douglas / Village Administrator-Police Chief – present
Ms. Little / Village Clerk – present

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Pattie Reda

Public Comment

None

Presentation of 2016 Financial Statements by Pattie Reda of Reilly, Penner & Benton LLP

Financial statements were presented to the Board by Pattie Reda of Reilly, Penner & Benton LLP.

Review and consider Acknowledging Receipt and Approving the Audit Conducted by Reilly, Penner & Benton LLP; Resolution 2017-04-10-01

Motion (Villavicencio/von Bereghy) to approve Resolution No. 2017-04-10-01 Approving the Receipt of the Audit Conducted by Reilly, Penner & Benton LLP of the Village of Chenequa's Financial Statements for the Year Ending December 31, 2016. *Motion carried*

Review and consider Resolution Amending the 2016 Adopted Budget; Resolution 2017-04-10-02

Motion (von Bereghy/Manegold) to approve Resolution No. 2017-04-10-02 Amending the 2016 Adopted Budget of the Village of Chenequa. *Motion carried*

Approval of minutes from the Village Board meeting on March 13, 2017

Motion (Villavicencio/Bellin) to approve the minutes of the Village Board meeting on March 13, 2017. *Motion carried*

Approval of Invoices

Motion (Villavicencio/von Bereghy) to approve invoices as presented. *Motion carried*

Presentation and consideration of proposal to purchase Village owned property located at 4671 Vettleson Road

Administrator Douglas reviewed proposed plans regarding the intention of the interested party for the Vettleson Road property. The perspective buyer at his own cost has had engineering work completed for the property. Issues addressed included drainage and grading, the proposed location of the building site, screening along Vettleson Road, and the possible purchase of State land on the east and west sides of the property.

Attorney Gartner reviewed steps to be taken before the sale of this property can be considered by the Board.

Review and consider action on a Certified Survey Map submitted by Dennis and Karen Rasmussen of N55 W31185 County Road K, Hartland, WI, a Part of the Northeast ¼, Southeast ¼, Southwest ¼, and Northwest ¼ of the Northeast ¼ of Section 33, Township 8 North, Range 18 East, in the Town of Merton and the Village of Chenequa, Waukesha County per Village Code 6.18(16) Extraterritorial Jurisdiction

Administrator Douglas reviewed the CSM submitted by Dennis and Karen Rasmussen per Village Code 6.18(16) extraterritorial jurisdiction. Property owners are splitting off 3 acres from the current 52 acre parcel for a home to be built by their son. Waukesha County and the Town of Merton have given their approval. Administrator Douglas recommended approval.

Motion (von Bereghy/Villavicencio) for final approval of a CSM submitted by Dennis and Karen Rasmussen per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

Review and consider an application to rebuild a detached garage on an existing foundation submitted by Chris & Elizabeth Harned of 5636 Pheasant Drive

Administrator Douglas reviewed the Harned application. The current detached garage will be razed and rebuilt on the exact same footprint. The approximate square footage is 761.2 sq. ft. and the location of the existing foundation meets the minimum setbacks and building separation requirements. All zoning requirements have been met.

Motion (von Bereghy/Villavicencio) to recommend final approval of the application to rebuild a detached garage on an existing foundation submitted by Chris and Elizabeth Harned of 5636 Pheasant Drive.

Motion carried

Review and consider action on a Preliminary Plat of Lake Bluff Estates located in the Town of Merton, submitted by Waukesha County Department of Parks and Land Use Planning & Zoning Division, being all of Lot 25, Block G in Chenequa Club Highlands No. 2 a Subdivision of the NE ¼ and the SE ¼ of the NE ¼ of Section 21 and the NW ¼ and the SW ¼ of the NW ¼ of Section 22 and unplatted lands in the NE w/4, the SE ¼ the SW 1/4 , and the NW ¼ of the NE ¼ of Section 21, T8N, R18E, Town of Merton, Waukesha County, Wisconsin per Village Code 6.18(16) Extraterritorial Jurisdiction

This matter is in the preliminary stages. No action at this time.

Review and consider an Ordinance to Repeal and Recreate Section 1.10 in Order to Create and Establish a Municipal Court for the City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac La Belle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin Village of Merton, Village of Sullivan, Village of Johnson Creek (Contract Member), Town of Ixonia (Contract Member and Town of Ottawa (Contract Member) Pursuant to Sections 755.01(4) and 66.0301 Wisconsin Statutes; Ordinance No. 2017-04-10-03

Attorney Gartner addressed the Board on the need for this ordinance due to a position being taken by other municipalities involved with the Lake Country Municipal Court that the language in the statute requires all municipalities participating to adopt an identical ordinance each time a municipality is added. The Successor Agreement adds three additional contract members.

Motion (von Bereghy/Manegold) to approve the Ordinance to Repeal and Recreate Section 1.10 of the Village Code to include three additional Contract Members: Village of Johnson Creek, Town of Ixonia and Town of Ottawa. Motion carried

Review and consider the re-execution of a Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County (Pursuant to Section 66.031, Wis. Stats.); Resolution 2017-04-10-04

Motion (von Bereghy/Pranke) to approve the Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County (Pursuant to Section 66.0301, Wis. Stats.). Motion carried

Review and consider a draft Ordinance to Amend Section 6.03(2) Defining the Term “Accessory Structure”, Create Section 6.05(3)(d) Relating to the Designation of a Private Storage and Maintenance Facility as a Conditional Use and Repeal Section 6.05(4)(b)(x) Relating to the Minimum Acreage of a Site for a Proposed Conditional Use

Attorney Gartner explained that this ordinance will allow the Village to accommodate the Vettleson Road proposal if that proposal is approved. This amendment allows the construction of an accessory structure as a conditional use; the second creates a new section of the ordinance to add “private storage and maintenance facility” to the list of conditional uses; and the third change repeals the minimum acreage for conditional uses.

Motion (von Bereghy/Villavicencio) to set a public hearing date of Monday, May 8, 2017 at 6:30 p.m. for the consideration and adoption of an amendment to Section 6.03(20); create Section 6.05(3)(d) and repeal Section 6.05(4)(b)(x). Motion carried

Review and consider a draft Ordinance to Amend and Restate Section 5.23(1) Relating to Outdoor Lighting

Attorney Gartner reviewed previous discussions on outdoor lighting. The current code reads “no excessive glare” is to be cast on the property of others. Removal of the word “excessive” is one step that would clarify the requirement that no glare project onto other properties. Trustees were concerned with other outstanding issues, such as lighting fixtures, bulbs permitted, time periods which lights can be operated, etc. A sample model/guide of graphic depictions was passed out for consideration. Input was given by Committee Members regarding a possible guide/handout and a possible appendix to the code that describes the Village’s objectives. These changes will be incorporated in the next proposed draft to amend and restate Section 5.23(1) for next month’s meeting.

Review and consider Arbor Day Proclamation – April 28, 2017

President Wilkey proclaimed April 28, 2017 as Arbor Day in the Village of Chenequa.

Motion (von Bereghy/Pranke) to confirm the proclamation of Arbor Day as April 28, 2017.

Motion carried

Review and consider a Resolution Recognizing International Migratory Bird Day; Resolution 2017-04-10-04; Bird Walk fundraiser for Bird City Wisconsin and the Natural Resource Foundation of Wisconsin in April

The Village of Chenequa will recognize International Migratory Bird Day on May 13th with a bird walk through some of the village’s marshy/wooded areas sometime in May/June (property and date yet to be determined). This walk will be a fundraiser which will include a matching \$5,000 grant.

Motion (von Bereghy/Pranke) to approve Resolution 2017-04-10-04 Recognizing International Migratory Bird Day. Motion carried

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (e) for the purpose of deliberating or negotiating the sale of village property where

competitive or bargaining reasons require a closed session. Participating in the closed session regarding the sale of real property located at 4671 Vettelson Road and owned by the Village will be the Village Board, Village Attorney, Village Clerk and Village Administrator

No need to go into closed session.

Reconvene into open session and consider any action regarding the sale of real property located at 4671 Vettelson Road and owned by the Village resulting from closed session.

No closed session.

Committee Reports

- Board of Appeals** – no report
- Emergency Government Committee** – no report
- Hwy 83 Task Force** – no report
- Lake Country Fire and Rescue Board** – no report
- Lake Management** – no report
- Open Space** – no report
- Operations** – no report
- Personnel Committee** – no report
- Plan Commission** – report above
- Police Commission** – no report
- Public Safety** – no report

Report – Village Forester

Forester Lincoln’s report on deer control was reviewed.

Report - Village Administrator

Administrator’s report on the US Open, Personnel Policy and Procedures Manual and the 2017 Capital Project updates were reviewed.

Report - Village President

No report

Report - Village Attorney

No report

Agenda items to be considered for future meetings of the Village Board

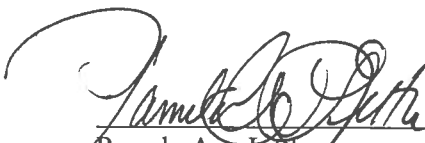
- 2017-2018 Committee Assignments

Adjournment

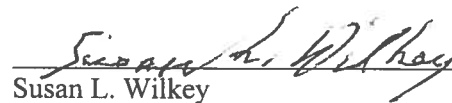
Motion (von Bereghy/Villavicencio) to adjourn the meeting at 7:48 pm. *Motion carried*

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Village Clerk



Susan L. Wilkey
Village President