

# VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, OCTOBER 10, 2016.  
Unofficial until approved by the Village Board.

The regular meeting of the Board of Trustees for the Village of Chenequa was held at 6:30 p.m. immediately following the Plan Commission meeting on Monday, October 10, 2016, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met.

Village Board Members were in attendance:

Ms. Susan Wilkey / Village President – present  
Ms. Jo Ann Villavicencio / Trustee – present  
Ms. Carol Manegold / Trustee – present  
Ms. Dwyn von Bereghy / Trustee – present  
Mr. Michael Pranke / Trustee – absent  
Mr. Robert Bellin / Trustee – present  
Mr. Helmut Keidl / Trustee – present  
Attorney Thomas Gartner / Village Attorney - present  
Mr. Robert Douglas / Village Administrator-Police Chief – present  
Ms. Lamm / Deputy Village Clerk – present

## **Pledge of Allegiance**

The Pledge of Allegiance was recited

## **Attendance**

None

## **Public Comment**

None

## **Approval of minutes from the Village Board meeting on September 12, 2016**

Motion (Villavicencio/von Bereghy) to approve the minutes of the Village Board meeting on September 12, 2016. *Motion carried*

## **Approval of Invoices**

Motion (Villavicencio/Bellin) to approve invoices as presented. *Motion carried*

## **Review and consider application for an addition to the existing residence of Michael Porter and Kathleen Gehl of 5721 N STH 83, plus 2 accessory buildings**

Administrator Douglas reported that the applicants proposed to add an addition to their existing residence. The plans meet all of the requirements from a zoning standpoint. There were some questions regarding the removal of trees; however, Forester Lincoln felt there was no significant value to the trees that would be lost and the residents intend to replace those as well as add additional trees.

Motion (Villavicencio/von Bereghy) to approve the application for an addition to the existing residence submitted by Michael Porter and Katherine Gehl of 4800 N Pinecrest Drive. *Motion carried*

**Review and consider application for a remodel, addition and a deck on the existing guest house of Joel and Caran Quadracci of 5251 N STH 83**

Administrator Douglas reported that the applicants propose to renovate an existing guest house to make it an “artist retreat.” He stated the plans meet all of the requirements from a zoning standpoint. The renovated building will remain consistent with the current house and emulate the look of the neighbor’s house to the north. The foundation is in pretty good shape and will be refurbished and reinforced. The chimney is leaning and the roof rafters are sinking – both will be reworked and replaced. The plans are to keep within the existing parameters of being grandfathered.

Motion (von Bereghy/Villavicencio) to approve the application for renovation an existing guest house submitted by Joel and Caran Quadracci of 5251 N STH 83. *Motion carried*

**Review and consider application for a new garage submitted by Chad and Janene Clark of 5162 N Maple Lane**

Administrator Douglas reported that the applicants propose to raze the existing detached garage, reroute the driveway, and build a new detached garage. He stated the plans meet all of the requirements from a zoning standpoint. There will be trees removed; however, they are far enough from the lake that they do not need to be replaced.

Motion (von Bereghy/Bellin) to approve application for a new garage submitted by Chad and Janene Clark of 5162 N Maple Lane. *Motion carried*

**Review and consider action on a Certified Survey Map submitted by Michael and Victoria Morrison of W307 N5525 Anderson Rd, Merton, being a part of the Northwest ¼ of the Northwest ¼ of Section 34, Township 8 North, Range 18 East Town of Merton, Waukesha County per Village Code 6.18 (16) extraterritorial jurisdiction**

Administrator Douglas reviewed the CSM submitted by Michael and Victoria Morrison per Village Code 6.18 extraterritorial jurisdiction. Waukesha County and the Town of Merton have given their approval. Administrator Douglas recommended approval.

Motion (Villavicencio/von Bereghy) for final approval of a CSM submitted by Michael and Victoria Morrison per Village Code 6.18(16) extraterritorial jurisdiction. *Motion carried*

**Review and consider 2017 Request to the Chenequa Foundation**

Administrator Douglas stated that he would like a good, digital recording system for the board room which can be linked with the police department to create Wave files. He does not have specifics on cost yet and will wait until the November meeting for approval.

**Review and consider creation of section 8.23(8) of the Village of Chenequa Code of Ordinances relating to the operation and maintenance of permanent standby generators**  
(Ordinance No. 2016-10-10-01)

No person shall use, operate, or maintain a permanent standby generator except during electrical outages and as required by the manufacturer for maintenance purposes. Maintenance operating shall only take place between the hours of 9:00am and 3:00pm, Monday through Thursday in accordance with the manufacturer’s specifications and not to exceed once a week.

Motion (Villavicencio/von Bereghy) to approve the creation of Section 8.23(8) of the Village of Chenequa Code of Ordinances. *Motion carried*

**Review and consider 2017 Services Agreement providing Animal Control and Humane Officer services with Elmbrook Humane Society, Inc.**

President Wilkey recommended we renew our contract with Elmbrook Humane Society. This is done annually.

Motion (von Bereghy/Villavicencio) to renew the 2017 contract providing Animal Control and Humane Officer Services with Elmbrook Humane Society. *Motion carried.*

**Discussion of Oak Wilt and potential violation(s) of Village Ordinance 3.07(7) Notice to Abate Public Nuisances**

Per Administrator Douglas, all those who have affected trees have been notified either in person or by mail and most people have been very cooperative. Dr. Weaver, although very profane and uncooperative, should no longer be an issue as it was discovered the affected tree was not on his property. The trees that were believed to be on the Treis property are actually on the Styza property. Forester Lincoln has not been able to contact Linda Wright as of yet and she has been sent a certified letter notifying her of the affected trees possibly on her land. They can, however, be seen and photographed from the Styza property. Forester Lincoln has met with a logger who could help abate and take away the trees with Oak Wilt. The village will simply be a facilitator of this service, not a contractor. The official notice from the Village Board to abate Oak Wilt will need to be addressed at the November meeting.

**The Chenequa Board may enter into closed session pursuant to Wisconsin State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility for the purpose of discussing wage and benefit matters. Participating in the closed session will be the Village Board, Village Attorney, and the Village Administrator.**

Motion (von Bereghy/Villavicencio) to go into closed session at 7:40 pm. Wilkey (aye), Villavicencio (aye), Manegold (aye), vonBereghy (aye), Bellin (aye), Keidl (aye). *Motion carried*

**Reconvene into open session and consider any action resulting from closed session**

Motion (von Bereghy/Villavicencio) to come out of closed session at 7:55pm. Wilkey (aye), Villavicencio (aye), Manegold (aye), von Bereghy (aye), Bellin (aye), Keidl (aye). *Motion carried*

**Review and consider 2017 Preliminary Budgets for the Village of Chenequa**

Administrator Douglas presented the proposed 2017 Village Budget for review and consideration which meets the zero levy increase requirements set by the state. (See attached Administrator's Memo.)

For 2017, the Village did see growth for the third year in a row, and are able to add \$28,466 to the levy and still maintain the zero levy limit increase to taxpayers as that is the added levy growth of the village due to net new construction. The Village had \$7.2 million in net new construction since last year. The Public Safety Committee met and reviewed the proposed Police Budget, the Deer Management Budget and the Lake Country Fire & Rescue Budget. They were supportive and recommended approval of the proposed 2017 Lake Country Fire & Rescue Budget, the Deer Management Budget and the Chenequa Police Department proposed Budget

Motion (/Manegold/VonBereghy) to approve the Preliminary 2017 Budget for the Village of Chenequa. *Motion carried.*

**Review and consider Resolution Authorizing the Securing of a Loan with First Bank Financial Center to Finance Short Term Debt (Resolution 2016-10-10-01)**

Discussion ensued on which items to be repaired/replaced and put on the tax levy by securing a short term debt obligation note for \$150,000 through FBFC then followed.

Motion Villavicencio/von Bereghy) to authorize the securing of a loan with First Bank Financial Centre in the amount of \$150,000 at a rate of 1.35%, to finance short term debt providing for the issuance and sale of a general obligation promissory note and levying a tax in connection therewith. Motion carried.

**Establish a public hearing date and time for the consideration and adoption of the 2017 Village of Chenequa Budget**

A public hearing date will be set for Monday, November 14, 2016 at 6:30pm for the consideration and adoption of the 2017 Village of Chenequa Budget.

Motion (Bellin/Keidl) to approve action. Motion carried

**Establish Village of Chenequa Trick or Treat Hours**

Motion (von Bereghy/Manegold) to establish the Village of Chenequa Trick or Treat hours to be set for Monday, October 31<sup>st</sup>, from 4-7pm. Motion carried.

**Committee Reports**

**Public Safety** – reported above

**Operations** – reported above

**Plan Commission** – reported above

**Open Space** – no report

**Board of Appeals** – no report

**Personnel Committee** – no report

**Hwy 83 Task Force** – no report

**Emergency Government Committee** –no report

**Police Commission** – no report

**Lake Country Fire and Rescue Board** – included in packets

**Lake Management** – Trustee von Bereghy reported that the Wisconsin Department of Transportation has engineered a solution to the run off problem at the Gallun/Fiedler properties in the 5400 Block of Hwy 83. The run off from Hwy 83 was running through these properties and causing severe erosion problems and damage to the properties as well as substantial silt run off into Pine Lake. It was recommended that the property owners accept the project proposal as they will not be getting anything above and beyond what is proposed per State Representatives. If the revision does not do what is needed, modifications can be made at that point possibly.

**Report – Village Forester**

A written report was provided by Forester Lincoln (see attached report).

**Report - Village Administrator**

None

**Report - Village President**

None

**Report - Village Attorney**

None

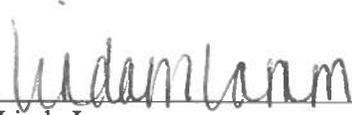
**Agenda items to be considered for future meetings of the Village Board**

None

**Adjournment**

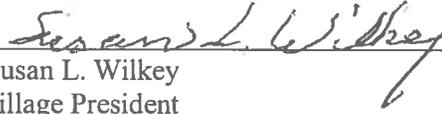
Motion (Bellin /von Bereghy) to adjourn the meeting at 8:03 pm. Motion carried

Respectfully submitted by:



Linda Lamm  
Deputy Village Clerk

Approved and Ordered Posted by:



Susan L. Wilkey  
Village President