

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING

MINUTES OF MONDAY, JULY 11, 2016.

Unofficial until approved by the Village Board.

Approved as written () or with corrections () on 8-8-16.

The regular meeting of the Board of Trustees for the Village of Chenequa was held at 6:30 p.m. on Monday, July 11, 2016, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification to the news media were met.

Village Board Members were in attendance:

Ms. Susan Wilkey / Village President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Carol Manegold / Trustee – absent
Ms. Dwyn von Bereghy / Trustee – absent
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Helmut Keidl / Trustee – present
Attorney Thomas Gartner / Village Attorney - present
Mr. Robert Douglas / Village Administrator-Police Chief – absent
Mr. Dan Neumer / Sergeant - present
Ms. Pamela Ann Little / Village Clerk – present

Pledge of Allegiance

The Pledge of Allegiance was recited

Attendance

Bill Biersach and Fire Chief Kevin Keith

Public Comment

None

Agenda Item No. 7 was then discussed

Discussion and possible action on Tall Pines Conservancy Easement naming the Village of Chenequa as Grantee Resolution No. 2016-07-11-01

Mr. Biersach explained that Tall Pines Conservancy is requesting that the Village act as Grantee of a Conservation Easement Agreement on a 5 acre parcel of land on Pheasant Drive owned by the Conservancy on the west side of Pine Lake. The Conservancy has agreed to donate a Conservation Easement affecting the property to the Village of Chenequa, and contemplates an amendment following sale of the property which would substitute the Conservancy for the Village as Grantee and provide a future third-party enforcement right to the Village.

The Village Board of Trustees reviewed a draft Conservation Easement and determined that its terms are consistent with the goals and policies of the Village and also that the Village is willing to accept the easement and approve an amendment creating a future third-party right to enforce the terms of the proposed Conservation Easement. Upon the Owner's sale of the property, the Conservation Easement

shall be amended to substitute the Conservancy for the Village of Chenequa as the Grantee and memorialize the Village's third-party enforcement right.

Motion (Pranke/Villavicencio) to accept the Conservation Easement and approve an amendment creating a future third party enforcement right in the Conservation Easement, in substantially the form attached to this Resolution 2016-07-11-01 and directs and authorizes the Village President and Village Clerk to execute the said Conservation Easement in order to evidence such acceptance. Motion carried

Presentation by Chief Keith on current operations and finances of the department

Chief Keith reported and highlighted year-to-date activities: New full-time hire, Julie Krivitz (Firefighter, Paramedic, & Inspector); First Responder Appreciation Ceremony at St. John's Northwestern Military Academy; Fire Officer of the Year Award to Lt. Shannon Bush; Blood Drives; Firefighter Internship Program; Pink Heals; Citizens Academy; Hartland, Stone Bank & Town of Delafield Responses; Overview of Revenue & Expenses; 2016 Audit Fund Balance; HS2 Students and Summer EMT Classes.

A partial repayment of 2013 funding (\$5,809.50) paid out in 2014 was reimbursed to the Village and presented to President Wilkey.

Approval of minutes from the Village Board meeting on June 13, 2016

Motion (Bellin/Villavicencio) to approve the minutes of the Village Board meeting on June 13, 2016. Motion carried

Approval of Invoices

Motion (Villavicencio/Pranke) to approve invoices as presented. Motion carried

Discussion and necessary action to request the Chenequa Foundation fund the completion of the Digital Radio Equipment project of \$32,062.50

After review of Administrator Douglas' memo on the request from the Chenequa Foundation, Motion (Villavicencio/Keidl) to formally request that the Chenequa Foundation cover the second payment of the digital radios that were purchased in 2014 in the amount of \$38,062.50.

Motion carried

Committee Reports

Public Safety – no report

Operations – no report

Plan Commission – no report

Open Space – reported above

Board of Appeals – no report

Personnel Committee – no report

Hwy 83 Task Force – no report

Emergency Government Committee –no report

Police Commission – no report

Lake Country Fire and Rescue Board – reported above by Chief Keith

Report - Village Administrator

Administrator Douglas was on vacation so an Administrator's Report was prepared in advance for the Village Board of Trustees.

Capital Improvement Project: The rear gutter off the back of the Board Room will be rebuilt and a portion where the gutter currently sits will be covered over and a new rear gutter will then be placed on the outer edge of the soffit.

Furnace & Air Conditioning: The project is completed. The heating problem we experienced last month has been resolved. In addition to the contracted work, we also needed to replace the breaker panel and heat exchangers for the two units. This cost was not figured into the original bid.

Carpet Replacement: This project still needs to be completed. Due to revisions of the original project scope, such as rear gutter repair, HVAC revisions, etc., we are going to be close to our budgeted number of \$160,000. Approximately \$7,000 remains for carpeting. To assist in completing the project, a resident donated \$20,000.

Chenequa Foundation: The Chenequa Foundation is requesting the Village Board make a formal request for the second payment of the new digital radios that were purchased in 2014. The Foundation covered the 2015 invoice of \$38,327.23. Outstanding for 2016 is the second payment in the amount of \$38,062.50.

Report - Village President

No report

Report - Village Attorney

No report

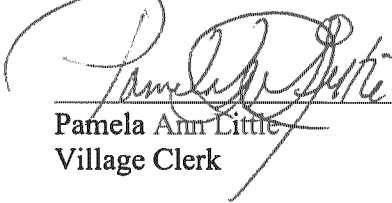
Agenda items to be considered for future meetings of the Village Board

None

Adjournment

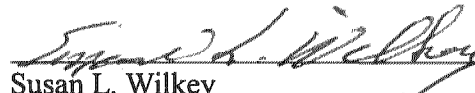
Motion (Villavicencio/Pranke) to adjourn the meeting at 7:06 pm. *Motion carried*

Respectfully submitted by:



Pamela Ann Little
Village Clerk

Approved and Ordered Posted by:



Susan L. Wilkey
Village President