

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, APRIL 14, 2014.
Unofficial until approved by the Village Board.
Approved as written (✓) or with corrections () on *May 12, 2014*

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 6:30 p.m. on **Monday, April 14, 2014**, at the Village Hall, 31275 W County Highway K, Chenequa, Wisconsin. Legal requirements for notification of the news media were met. The following Village Board Members were in attendance:

Mr. Robert T. Foote, Jr. / President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Susan Wilkey / Trustee – present
Ms. Carol Manegold / Trustee – present
Ms. Dwyn von Bereghy / Trustee – present
Mr. Bronson Haase / Trustee – present
Mr. Jack MacDonough / Trustee – absent
Attorney Michelle Wagner Ebben / Village Attorney – present
Mr. Robert Douglas / Administrator-Police Chief – present
Ms. Pamela Ann Little / Clerk-Treasurer – present

Attendance

None

Public Comment

None

Approve minutes of the March 10, 2014 Village Board meeting

Motion (Haase/Villavicencio) to approve Village Board minutes of meeting held on March 10, 2014. *Carried Unanimously*

Clerk/Treasurer

Present invoices for approval

Motion (Villavicencio/Wilkey) to approve bills as presented. *Carried Unanimously*

Review and consider plans for a new home submitted by Ted and Kathryn Skelton of 31620 W Pine Meadows Lane

President Foote advised Trustees that the Plan Commission gave final approval of plans submitted by M/M Skelton for the construction of a new home at 31620 W Pine Meadows Lane. Ordinance requirements have been met.

Motion (Villavicencio/Haase) for final approval of plans for a new home submitted by Ted and Kathryn Skelton of 31620 W Pine Meadows Lane. *Carried Unanimously*

Review and consider plans for an addition to the existing dwelling of Kevin and Amy Hobert of 6402 N Chenequa Lane

President Foote advised Trustees that the Hoberts initiated the project by first asking for a variance because of a 50' setback vs 75' setback. In the process of scheduling this before the

Board of Appeals it was discovered that a variance was granted when the home was initially built in December 1964. Therefore, this application should be treated as a conforming structure and not a non-conforming structure. The Plan Commission approved the addition and is recommending the Trustees give final approval.

Motion (Villavicencio/von Bereghy) for final approval of plans for an addition to the existing dwelling of Kevin and Amy Hobert of 6402 N Chenequa Lane. Carried Unanimously

Consider appointments to the Board of Appeals (three year term)

This agenda item was combined with the next agenda item.

Consider appointments to the Public Safety Committee, Operations Committee, Board of Review, Plan Commission, Police Commission, Open Space Committee, Hwy 83 Task Force, Personnel Committee, Lake Country Fire & Rescue Board, Lake Country Fire & Rescue Commission, Lake Management Committee and all other appointed positions

President Foote proposed the following persons serve and represent the Village on committee matters.

Motion [Villavicencio/Foote] the following nominations be approved:

Board of Appeals: James Huber - Chairperson, Carol Manegold, Richard Seaman Jr., Curt Culver, Lisa Yewer, John Taylor as 1st Alternate and Thomas Dalum as 2nd Alternate

Board of Review: Robert Foote, Jr., Jo Ann F. Villavicencio, Village Clerk, and Bronson Haase as 1st Alternate and Carol Manegold as 2nd Alternate

Hwy 83 Task Force: Jo Ann Villavicencio - Chairperson, Robert Bellin, Jack MacDonough, Susan Wilkey, Robert Foote, Jr., and Tim Michels as 1st Alternate

Lake Country Fire and Rescue Board: Theresa Urbanek (Nashotah), Susan Wilkey (Chenequa), Rod Stotts (Nashotah), Jeff Krickhahn (Delafield), Gerald MacDougall (Delafield), and Robert Bellin (Chenequa)

Lake Country Fire and Rescue Commission: Richard Schafer (Nashotah), Robert Manegold (Chenequa), Bill Knoff (Nashotah), Timothy Tyre (Chenequa), Kean Kemnitz (Delafield), and Cate Rahmlow (Delafield)

Lake Management Committee: Robert Foote Jr. - Chairperson, Andrew J. Gehl, Jo Ann Villavicencio, Dwyn von Bereghy, Carol Manegold, Dr. Timothy Tyre, Frederick R. Luedke, Jan Coakley, Linda Surles and Jeff Kante - Forestry Superintendent

Open Space Committee: Scott Harkness and William Biersach

Operations Committee: Jo Ann Villavicencio - Chairperson, Robert Bellin, James Huber, Frederick R. Luedke, Brian L. Nahey and Linda Surles

Personnel Committee: Frederick Luedke, Tim Fredman, Jack MacDonough, and Dwyn von Bereghy

Plan Commission: Robert Foote, Jr.- Chairperson, Peter Zlotocha, Helmut Keidl, Robert Bellin, Susan Wilkey, Linda Surles, Mike Pranke, and Tom Rolfs as 1st Alternate

Police Commission: Tim Tyre - Chairperson, Helmut Keidl, Gordon Gunnlaugsson, Sam Bradt, Russ Witt and Thomas Dalum as 1st Alternate

Public Safety Committee: Gordon Gunnlaugsson - Chairperson, Robert Bellin, Carol Manegold, Russ Witt, Brian Gillstrom and Dennis Evinrude

Carried Unanimously

Review and consider request for supplemental funding for 2013 LCF&R Operational Budget based on 2013 Audit

Administrator Douglas reminded Trustees that throughout 2013 the Board was kept informed of the LCF&R budget situation. Once the 2013 budget was adopted and partially instituted in 2013, LCF&R became aware of a Federal ruling that any firefighters and/or paramedics that stayed in the fire department during the day and/or night had to be paid for their time. LCF&R fire fighters and paramedics were being paid only if they were sent out on a call. This error had to be remedied not only going forward in 2013 but back pay had to be issued as well. Projected expenditures for personnel in station changed dramatically. The Fire Chief and Fire Board did an excellent job in trying to make adjustments in 2013 to try to find ways to save money and offset this additional expense. Over 50% of the projected deficit was saved. Based on the funding formula, each community still had to pay additional funds. The City of Delafield and the Village of Nashotah have approved their additional portion.

Motion (Foote/Wilkey) for additional funding to be paid for the 2013 LCF&R budget based on the audit and auditor's recommendation for the Village of Chenequa at 11.48% in the amount of \$11,619. *Carried Unanimously*

Review and consider Arbor Day Proclamation

President Foote proclaimed April 25, 2014 as Arbor Day.

Motion (Foote/Haase) to confirm Arbor Day Proclamation as April 25, 2014. *Carried Unanimously*

Review and consider Resolution No. 2014-04-14-1 Recognizing International Migratory Bird Day

Trustee Villavicencio reported on last year's successful bird walk. A May date has yet to be determined for this year's bird walk. May 10th is the celebratory day for International Migratory Bird Day and in the Village of Chenequa.

Motion (von Bereghy/Villavicencio) for a written resolution proclaiming International Migratory Bird Day. *Carried Unanimously*

Report on Village Garage Project

Administrator Douglas advised nothing to report – we are waiting for the frost line to recede.

Committee Reports

- Public Safety** – no report
- Operations** – no report
- Plan Commission** – reported above
- Open Space** – no report
- Board of Appeals** – no report
- Personnel Committee** – no report
- Hwy 83 Task Force** – no report
- Emergency Government Committee** – no report
- Lake Management Committee** – no report
- Police Commission** – no report
- Lake Country Fire and Rescue Board** – reported above

Report - Village Administrator

- Construction Bonds: Our auditors advised us that we have been carrying construction bonds as a liability for several years that have not been paid back. Documentation has not been found in our record management systems. There may be reasons refunds have not been made and these are being looked into. Our attorneys will research the statute of limitations and how to proceed with this matter. An update will be provided at our next meeting.
- Deer Management: A report was provided by Mr. Kante. 92 deer were removed by the sharpshooters. The 19 year average is 67 deer/year harvested.

Report - Village President

- Referendum Update: Plans to revisit this matter in August so the referendum can be placed on the November ballot.

Report - Village Attorney

None

Additional Discussion and Comments

Administrator Douglas enclosed in the packet for Trustees an informational notice from the Village of Nashotah regarding a change in the Land Use Plan which would include and allow the construction of Lake Country Bible Church.

Also included for the Trustees was an informational spreadsheet prepared by Mark Link of Tyler Technologies identifying properties that were not entered into last year and those that would be entered into this year for purposes of reassessment.

Administrator Douglas advised Trustees of spam emails being sent that look like they are coming from him because of the identifying word "Chief". These emails look like they are coming from Trustees Haase and MacDonough. Taylor Computer Services is aware of this problem. Trustees were advised to use the "Block Sender" feature to avoid these emails.

Trustee Haase commented on public access activity on North Lake. A new application is being initiated and should be filed by the first week in May. The design is being revised and additional property is being added to it. Meetings are being held regularly with the DNR.

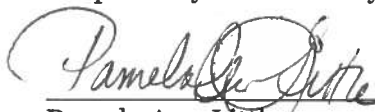
Agenda items to be considered for future meetings of the Village Board

None

Adjournment

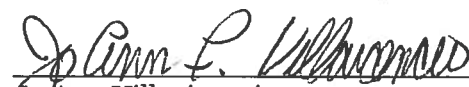
Motion (von Bereghy/Villavicencio) to adjourn the April 14th meeting of the Village Board at 7:25 p.m. *Carried Unanimously.*

Respectfully submitted by:



 Pamela Ann Little
 Village Clerk - Treasurer

Approved and Ordered Posted by:



 Jo Ann Villavicencio
 Acting Chairperson, Trustee