

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, SEPTEMBER 9, 2013.
Unofficial until approved by the Village Board.
Approved as written () or with corrections () on 10-14-13.

The regular meeting of the Board of Trustees for the Village of Chenequa was held at 7:00 p.m. on **Monday, September 9, 2013**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirements for notification of the news media were met. The following Village Board Members were in attendance:

Mr. Robert T. Foote, Jr. / President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Susan Wilkey / Trustee – present
Ms. Carol Manegold / Trustee – present
Ms. Dwyn von Bereghy / Trustee – present
Mr. Bronson Haase / Trustee – present
Mr. Jack MacDonough / Trustee – absent
Attorney Michelle Wagner Ebben / Village Attorney – present
Mr. Robert Douglas / Administrator/Police Chief – present
Ms. Pamela Ann Little / Clerk/Treasurer - present

Attendance

None

Public Comment

None

Approve minutes of the August 12, 2013 Village Board meeting.

Motion (Haase/Villavicencio) to approve Village Board minutes of meeting held on August 12, 2013. *Carried Unanimously.*

Clerk / Treasurer

Presentation of Invoices for Approval.

Motion (Villavicencio/von Bereghy) to approve bills as presented. *Carried Unanimously.*

Preliminary / Final - Review and consider plans for a garage addition submitted by Rob and Christy Foote of 32451 W Oakland Road.

Trustee Wilkey reported that the Plan Commission reviewed and approved plans submitted by Rob and Christy Foote. The Plan Commission unanimously approved and is recommending Trustees give final approval.

Motion (Manegold/von Bereghy) to give final approval of plans for a garage addition submitted by Rob and Christy Foote of 32451 W Oakland Road. Wilkey (aye), Foote (recused), Villavicencio (aye), Haase (aye), Manegold (aye) and von Bereghy (aye). *Motion Carried.*

Preliminary / Final - Review and consider plans for a renovation of the Elizabeth Harned-Quadracci residence, 5636 Pheasant Drive.

President Foote reported that the Plan Commission reviewed and considered plans for the renovation of the Elizabeth Harned-Quadracci residence on Pheasant Drive. A second level is being added without increasing the footprint of the building. The Plan Commission unanimously approved and is recommending Trustees give final approval.

Motion (Villavicencio/von Bereghy) to approve plans for the renovation of the Elizabeth Harned-Quadracci residence at 5636 Pheasant Drive. *Carried Unanimously.*

Preliminary / Final - Review and consider plans for the construction of a new pool submitted by Todd and Amanda Catlin of 5318 N County Road C.

President Foote reported that the Plan Commission reviewed and considered plans for the construction of a new pool submitted by Todd and Amanda Catlin. The Plan Commission unanimously approved and is recommending Trustees give final approval.

Motion (Haase/von Bereghy) to approve plans for the construction of a new pool submitted by Todd and Amanda Catlin of 5318 N County Road C. *Carried Unanimously.*

Discussion/update on new village garage project.

Administrator Douglas advised the bid package is out for the new garage and bids are due back September 24th at which time bids will be opened. Administrator Douglas recommended a special Board meeting be called to review and award bids. It was agreed that a special Village Board meeting be called on Thursday, October 3rd at 5:00 p.m.

Set special board meeting to review and award bids for new garage and resolution to apply for financing of new garage from Board of Commissioners of Public Lands for 20 years @ 4.25%: Monday, September 30th or Tuesday, October 1st.

Special board meeting to review and award bids for the new garage was discussed above. No discussion on financing.

Update regarding sale of 5595 State Road 83.

Administrator Douglas updated Trustees on the final analysis of Phase II – Ground Water Sampling Report. The second round of samples did come back and they are equal to or less than what the first round of samples disclosed. Our environmentalist did have a verbal conversation with the DNR and they have given him a verbal that there should be no problem getting closure. Hyde Environmental will prepare and hand-deliver the proper paperwork to the DNR. Closing on the property would then be within 30 days once there is closure on this matter.

Review and consider Amendment to Revolving and Term Credit Agreement with Town Bank for Lake Country Fire & Rescue.

Trustee Wilkey reported that this is an annual agreement that the Villages of Chenequa and Nashotah and the City of Delafield enter into each year. LCF&R will have a \$250,000 line of credit.

Motion (von Bereghy/Haase) for approval of a new line of credit with Town Bank for Lake Country Fire & Rescue. *Carried Unanimously.*

Discussion on joint fire levy limit adjustment.

Administrator Douglas reviewed the LCF&R projected 2014 operating budget. Even though expenditure cuts have been made, the budget will increase substantially in order to continue services. An adjustment to the tax levy limit for a municipality can be claimed for increases in charges assessed by a joint fire department which exceed the limit. Two conditions must be met to adjust the tax levy. First, the increase over the prior year cannot exceed the change in the CPI plus 2%; and secondly, each governing body served by the joint department must adopt a resolution in favor of exceeding the limit. The Village of Chenequa's portion will increase by an additional \$44,800. The funding formula for the operating budget is based on call volume, population and equalized value (improvements only) of the three municipalities. Ambulance revenue is going down. More and more patients have Medicare-Medicaid and these payments have been reduced dramatically. LCF&R also lost the standby contract with Aurora. The Board will have to decide how we should fund this increase; either use our capital fire equipment reserve fund or by raising the levy. Then, the LCF&R Capital Budget expenditures through 2018 were reviewed. After review and discussion it was proposed that we raise the tax levy by \$16,000 and fund the remaining balance out of capital reserves.

Discussion on options regarding village levy cap.

Administrator Douglas then reviewed increases in the 2014 budget. Options of exceeding the state imposed levy limit and the State's penalty of dollar for dollar reduction in State Shared Revenue payments; and the possibility of a referendum in 2014 for the 2015 budget was discussed. Chenequa is limited in how we can raise our revenue. Fees cannot be raised under the current state mandates. Administrator Douglas looked for direction from the Trustees on how to proceed in the budgeting process.

To assist the Trustees in making this decision, it was decided that at the next Village Board meeting a tax representative from the law firm of Michael Best & Friedrich would do a presentation on the tax ramifications of raising the levy limit and losing state shared revenue.

Update on detachment of village property on Vettelson Road.

Administrator Douglas reported we are working on getting a legal description and survey of our property. No further information or discussion at this time.

Discussion on future Village Board meetings to begin immediately following Plan Commission meetings.

Attorney Wagner Ebben explained that the current ordinance indicates the Board meetings are at 7:00 p.m. It was proposed that we change the ordinance to read, *the Board meetings will begin at 6:30 p.m. or immediately following the Plan Commission meeting.* Attorney Wagner Ebben will prepare a resolution for these changes.

Committee Reports

- Public Safety** – no report
- Operations** – no report
- Plan Commission** – reported above
- Open Space** – no report
- Board of Appeals** – no report
- Personnel Committee** – no report
- Hwy 83 Task Force** – no report

Emergency Government Committee – no report

Lake Management Committee – no report

Police Commission – no report

Lake Country Fire and Rescue Board – President Foote reported that final talks with the City of Oconomowoc have been slow and ongoing with the major hurdle being the funding formula for operating costs.

Report of the Village Administrator

None

Report of Village President

None

Report of Village Attorney

None

Additional Comments

Trustee Haase commented on the North Lake launch site and gave an update.

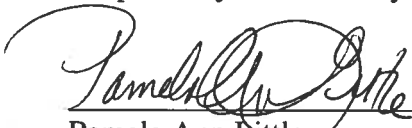
Agenda items to be considered for future meetings of the Village Board.

None

Adjournment

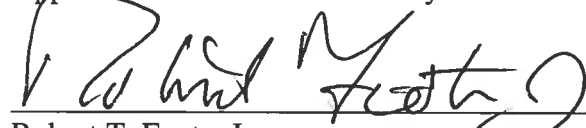
Motion (von Bereghy/Manegold) to adjourn the September 9th meeting of the Village Board at 8:30 p.m. *Carried Unanimously.*

Respectfully submitted by:



Pamela Ann Little
Village Clerk - Treasurer

Approved and Ordered Posted by:



Robert T. Foote, Jr.
Chenequa Village President