

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, JUNE 11, 2012.

Unofficial until approved by the Village Board.
Approved as written (✓) or with corrections () on 7-9-12

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:00 p.m. on **Monday, June 11, 2012**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirements for notification of the news media were met. The following Village Board Members were in attendance:

Mr. Robert T. Foote, Jr. / President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Susan Wilkey / Trustee – present
Ms. Carol Manegold / Trustee – present
Ms. Dwyn Von Bereghy / Trustee – present
Mr. Jack MacDonough / Trustee – present
Mr. Bronson Haase / Trustee – absent
Attorney David Krutz / Village Attorney – present
Mr. Robert Douglas / Administrator/Police Chief – present
Ms. Pamela Little / Clerk - Treasurer- present

Attendance

None

Public Comment

None

Presentation of 2011 Financial Statements by Carrie Gindt of Reilly, Penner & Benton LLP.

Financial statements were reviewed and it was noted that 100% of budgeted revenues were received and 99.21% of budgeted expenditures were expended.

RPB recommended the clerk-treasurer who is involved with the check preparation function of the Village not be an authorized check signer. The Trustees did discuss this matter and agreed that the current procedure in place is working and that it would not be advisable to remove the clerk-treasurer as an authorized signer. Administrator Douglas approves all invoices/statements before checks are prepared and there are two signers on the checks.

RPB also recommended that backup files be properly labeled and stored off premises in a fireproof safe. Ms. Gindt was advised this is currently being done. Administrator Douglas reminded the Village Board that at one time John Taylor did recommend Carbonite, an online backup system company, for further security of backing up the entire server. The Board did agree that Administrator Douglas contact John Taylor and proceed with retaining services through Carbonite.

Review and consider approval of Resolution No. 2012-06-11-12 approving the receipt of the 2011 audit.

Motion (Von Bereghy/Wilkey) to approve the receipt of the 2011 audit. Carried Unanimously.

Approve Minutes of the May 14, 2012 Village Board Meeting.

Motion (Villavicencio/MacDonough) to approve the minutes of the May 14, 2012 Village Board meeting. *Carried Unanimously.*

Approve Minutes of the May 23, 2012 special Village Board Meeting.

Motion (MacDonough/Villavicencio) to approve the minutes of the May 23, 2012 special Village Board meeting. *Carried Unanimously.*

Clerk / Treasurer

Presentation of Invoices for Approval.

Motion (MacDonough/ Villavicencio) to approve the bills as presented. *Carried Unanimously.*

Report on Investment Activity.

Investments were reviewed. No change since last meeting. Trustee Von Bereghy at our last Village Board meeting requested we take a look at refinancing the State Trust Fund Loans that is currently at 4.75%. The State Trust Fund Loan department was contacted but we would need to borrow additional monies to lower our interest rate. Further research will continue on refinancing through a local bank.

Review and consider renewal of Chenequa Country Club's liquor license, covering the period July 1, 2012, through June 30, 2013.

Motion (MacDonough/Von Bereghy) to approve the issuance of a liquor license to the Chenequa Country Club covering the period July 1, 2012 through June 30, 2013. *Carried Unanimously.*

Committee Reports

Public Safety – no report

Operations – no report

Plan Commission – no report

Open Space – no report

Board of Appeals – no report

Personnel Committee – no report

Hwy 83 Task Force – no report

Emergency Government Committee – no report

Lake Management Committee – met on May 15, 2012 to discuss the Pine Lake Boating Safety and Recreation Use Survey. A Resolution was passed regarding the revisions to Chapter 4.02(4) language which addressed boating speed restrictions.

Police Commission – no report

Lake Country Fire and Rescue Board – a meeting is scheduled for Thursday, June 14, 2012 to begin budget discussions.

Report of the Village Administrator

Administrator Douglas advised that he was informed upon his return by the highway department that there was discussion about replacing the large plow truck. To do so before this snow season, Administrator Douglas is looking for the Board's approval to start the bidding process. Loan rates were checked through Hustisford. Replacement of the pickup truck was also discussed. The Village Board did give Administrator Douglas the authority to move forward on this matter.

Report of Village President

None

Report of Village Attorney

Attorney Krutz advised the Board on where the Village would stand on having a fundraiser for Bonita Zimdars. The Village cannot actively use any resources, time or money; however, any individual could on their own time and with their own resources pursue this.

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility for the purpose of discussing wage and benefit matters. Participating in the closed session will be the Village Board, Village Attorney and Clerk-Treasurer.

Motion (MacDonough/Villavicencio) to go into closed session at 7:38 p.m. Manegold (aye) Villavicencio (aye) Von Bereghy (aye) Wilkey (aye) Foote (aye) MacDonough (aye) Carried Unanimously.

Reconvene into open session and consider any action to take pursuant to the closed session discussions.

Motion (Manegold/Villavicencio) to come out of closed session at 7:45 p.m. Manegold (aye) Villavicencio (aye) Von Bereghy (aye) Wilkey (aye) Foote (aye) MacDonough (aye) Carried Unanimously.

Motion (Villavicencio/Wilkey) to waive the service requirements set forth in Part 5-2 Approved Absences, Section 4 Sick Leave, of the Village Personnel Policies and Procedures Manual and to pay out 100% of the accrued but unused sick leave balance to the Village Clerk at the time of her disability retirement from her employment with the Village. Carried Unanimously.

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Participating in the closed session will be the Village Board, Village Attorney and Clerk-Treasurer.

Motion (MacDonough/Villavicencio) to go into closed session at 7:47 p.m. Manegold (aye) Villavicencio (aye) Von Bereghy (aye) Wilkey (aye) Foote (aye) MacDonough (aye) Carried Unanimously.

Reconvene into open session and consider any action to take pursuant to the closed session discussions.

Motion (MacDonough/Manegold) to come out of closed session at 8:37 p.m. Manegold (aye) Villavicencio (aye) Von Bereghy (aye) Wilkey (aye) Foote (aye) MacDonough (aye) Carried Unanimously.

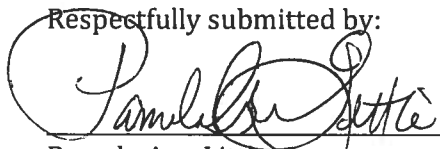
Agenda items to be considered for future meetings of the Village Board.

None

Adjournment

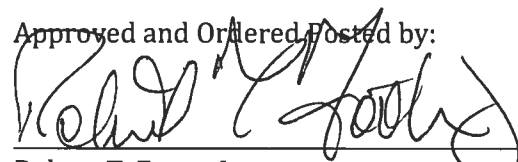
Motion (MacDonough/Villavicencio) to adjourn the June 11th meeting of the Village Board at 8:37 p.m. Carried Unanimously.

Respectfully submitted by:



Pamela Ann Little
Chenequa Deputy Clerk

Approved and Ordered, Posted by:



Robert T. Foote, Jr.
Chenequa Village President