

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, FEBRUARY 13, 2012
Unofficial until approved by the Village Board
Approved as written () or with corrections () on _____

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:00 p.m. on Monday, February 13, 2012, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met.

Following is the attendance list:

Mr. Robert T. Foote, Jr. / President – present
Ms. Jo Ann F. Villavicencio / Trustee – present
Ms. Susan Wilkey/ Trustee – present
Mr. Bronson Haase / Trustee – present
Mr. Jack MacDonough/ Trustee – present
Ms. Carol Manegold/ Trustee – present
Ms. Dwyn Von Bereghy / Trustee – present
Attorney David Krutz / Village Attorney - present
Captain David Reid / Interim Police Chief – present
Ms. Bonita Zimdars / Clerk-Treasurer – present

Attendance

Michelle Wagner; Tim Kay

Public comment period

Lake County Municipal Judge candidate Tim Kay introduced himself and gave a brief overview on his background and qualifications.

Approve minutes of the January 9, 2012 Board Meeting.

Motion (Wilkey, Villavicencio) to approve the minutes of the January 9, 2012, Village Board meeting, *Carried Unanimously.*

Clerk/Treasurer

Present invoices for approval.

Trustee Wilkey mentioned the checks written for the January settlement to the schools were quite large. Trustee Haase questioned the payment to Aero Optics and was told it was for the deer survey.

Motion (MacDonough, Villavicencio) to approve the bills as presented, *Carried Unanimously.*

Report on Investment activity.

Investments were reviewed. No action was taken.

Review/consider the purchase of a reconditioned voting machine, an *Insight*, priced at \$4,950.00.

It was explained that this machine was recommended by the County, and it would replace the Eagle, which had been purchased in the late 1990s.

Motion (Foote, VonBereghy) to approve the purchase of an Insight priced at \$4,950.00, *Carried Unanimously.*

Review/consider resolution for adoption of Post Employment Health Care Reimbursement Plan.

Attorney Krutz said this item would be covered later in the meeting, under the Attorney report.

Committee Reports

Public Safety – no report.

Operations – no report.

Plan Commission – no report

Open Space – no report.

Board of Appeals – Trustee Von Bereghy said she had been contacted by Mr. Sensenbrenner.

President Foote said there was an agreement that the Brunners needed a 3rd survey. Sue Sager is

the attorney handling this case. Trustee Von Bereghy asked what the Village's responsibility would be.

Personnel Committee – no report.

Hwy 83 Task Force – Trustee Villavicencio said there would be an open meeting held on February 15 from 4 to 8 at the Hartland Village Hall, Room 210. Trustee MacDonough said the DOT's plan will have four lanes running through Chenequa, and he thinks now is the time to get Hwy83 moved to Hwy P. Trustee Villavicencio said there may be an environmental issue along Beaver Lake. Trustee Haase said all four state representatives should be contacted. President Foote said he wanted this brought back at the next meeting.

Emergency Government Committee – no report.

Lake Management Ad Hoc Committee – met in January.

Police Commission – no report

Lake Country Fire and Rescue Board – Trustee Wilkey reported the Board met last week but there was no quorum. Trustee Von Bereghy said she contacted LCFR to set up an evacuation site at the Fiedlers. This information should be added to the Village newsletter. This would be for yacht members only, with all others going to the north end of the lake to the public launch.

Report of Village Administrator.

Repavement of Vettleson Road.

The engineer hired by the Village recommends waiting until 2013 for this project.

Report of Village President

No report.

Report of Village Attorney

Attorney Krutz reported this IRS 457 plan was being established for sick leave.

Motion (Villavicencio, Wilkey) to establish IRS 457 plan for the Village of Chenequa employees if approved first by Attorney Krutz, and with Northshore Bank as custodian, *Carried Unanimously*.

Next Attorney Krutz introduced his colleague, Michelle Wagner who will be serving as Chenequa Village attorney in unison with Attorney Krutz.

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Participating in the closed session will be the Village Board, Village Attorney and the Village Clerk/Treasurer.

Motion (MacDonough, Haase) to go into closed session at 7:52 p.m., Villavicencio (aye); Wilkey (aye); Manegold (aye), Haase (aye), Von Bereghy (aye), Foote (aye), MacDonough (aye), *Carried Unanimously*.

Reconvene into open session and consider any action resulting from closed session.

Motion (Foote, Haase) to reconvene into open session at 8:05 p.m., *Carried Unanimously*.

Motion (MacDonough, Von Bereghy) to explore options and uses for Village owned property, after categorically rejecting the current offer, *Carried Unanimously*.

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility for the purpose of discussing wage and benefit matters. Participating in the closed session will be the Village Board, Village Attorney and the Village Clerk/Treasurer.

Motion (Foote, Haase) to go into closed session at 8:06 p.m., Villavicencio (aye); Wilkey (aye); Manegold (aye), Haase (aye), Von Bereghy (aye), Foote (aye), MacDonough (aye), *Carried Unanimously*.

Reconvene into open session and consider any action resulting from closed session.

Motion (MacDonough, Manegold) to move out of closed session and reconvene into open session at 8:34 p.m., *Carried Unanimously*.

Agenda items to be considered for future meetings of the Village Board.

Plan Commission items will be on the next agenda.

Adjournment.

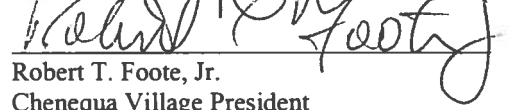
Motion (MacDonough, Villavicencio) to adjourn the February 13th meeting of the Village Board at 8:35 p.m.,
Carried Unanimously.

Respectfully submitted by:



Bonita Zimdars
Clerk/Treasurer

Approved and Ordered Posted by:



Robert T. Foote, Jr.
Chenequa Village President

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
	2/2/2012		Service Charge	-10.00
TOTAL			Service Charge	-10.00
7457	2/2/2012	WI SCTF	Child Support 2-1-2012 payroll	
TOTAL	2/2/2012		Child support payment due reimbursable	-507.68
				-507.68
7458	2/10/2012	A T & T	Invoice # 262369509901	
TOTAL	1/28/2012		Phone service 12/29/2011 - 01/28/2012	-53.36
				-53.36
7459	2/10/2012	A T&T U-verse(SM)	Account 106425699	
TOTAL	2/1/2012		Service dates 12/7/11-1/6/12; past due previous bill	-240.25
				-240.25
7460	2/10/2012	Biebel's Hartland		
	1/16/2012		Hose and salt	-132.25
	2/6/2012		Gloves; Straps; nuts & bolts	-74.55
	2/7/2012		Sealant	-9.25
TOTAL				-216.05
7461	2/10/2012	Brownells, Inc.		
	2/1/2012		Firearms	-265.57
	2/9/2012		Firearms	-135.49
TOTAL				-401.06
7462	2/10/2012	Corey Oil	Due 2/8/2012	
TOTAL	1/31/2012		Diesel Fuel	-87.35
				-87.35

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7463	2/10/2012	Independent Inspections, Ltd.	Invoice #305707	-818.58
TOTAL	1/31/2012		January permits	-818.58
7464	2/10/2012	Inter Office Products		
	1/30/2012		Toner	-144.50
	2/8/2012		Binders and pencils	-43.87
			Stapler; Markers: CD Binders	-48.11
			File folders Clerk's office	-18.99
			Envelopes:pens	-41.79
TOTAL				-297.26
7465	2/10/2012	Jack's Welding	2-3-12 Invoice	
	2/3/2012		Welding for plow and light bar	-95.00
TOTAL				-95.00
7466	2/10/2012	John Palese	Cell phone reimbursement	
	2/9/2012		Cell phone reimbursement for Nov., Dec.	-130.00
TOTAL				-130.00
7467	2/10/2012	Journal Community Publishing	5VILCHL-5	
	2/9/2012		Legal Notices	-54.42
TOTAL				-54.42
7468	2/10/2012	Larkin Appraisals, Inc.	Invoice # 43030	
	2/6/2012		Appraisal on Hwy K village-owned property	-600.00
TOTAL				-600.00
7469	2/10/2012	Local Gov't Property Insurance	Invoice # 23866	
	2/9/2012		2012 Renewal	-1,965.00
TOTAL				-1,965.00

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7470	2/10/2012	Merton Feed	Invoice # 9701; 9746	
	2/3/2012		Shell Corn	-138.40
TOTAL				-138.40
7471	2/10/2012	Milwaukee Audubon Society	Bird City Renewal Fee	
	2/2/2012		Bird City Renewal Fee	-100.00
TOTAL				-100.00
7472	2/10/2012	Minnesota Life	March Premium	
	2/9/2012		March life insurance premium	-46.24
			March life insurance premium	-14.95
			March life insurance premium	-546.72
TOTAL				-607.91
7473	2/10/2012	MTAW	2012 Membershisp dues	
	2/9/2012		2012 Membershisp dues	-40.00
TOTAL				-40.00
7474	2/10/2012	One Hour Martinizing	Billing period 01/01/12 - 01/31/12	
	2/10/2012		Uniform cleaning January	-230.30
TOTAL				-230.30
7475	2/10/2012	Pamela A. Little	Reimbursement for Chief retirement luncheon	
	2/9/2012		Reimbursement for Chief retirement luncheon	-132.56
TOTAL				-132.56
7476	2/10/2012	Parts Hut	Account 281000; Account 280000	
	1/31/2012		H/F Invoices	-187.10
			P/D Invoice	-5.55
TOTAL				-192.65

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7477	2/10/2012	Phil Bagnall	Claim # 7494190401 \$136.58; #8845264501 \$25.80	
	12/30/2011		2011 Deductible	-162.38
TOTAL				-162.38
7478	2/10/2012	Port A John		
	1/30/2012		Invoice No. 1200451-IN	-85.00
	2/6/2012		Launch toilet service dates 2/5 - 3/4	-85.00
TOTAL				-170.00
7479	2/10/2012	Robert Schwister	Reimbursement for "Go Bags"	
	2/9/2012		Reimbursement for "Go Bags"	-59.96
TOTAL				-59.96
7480	2/10/2012	Sam's Club	Acct # 7715090239457583	
	2/9/2012		Supplies for village hall	-84.00
TOTAL				-84.00
7481	2/10/2012	Silver Lake Auto	Invoice 83355; 83191	
	2/7/2012		Squad maintenance 2011 Tahoe and 2008 Tahoe	-264.18
TOTAL				-264.18
7482	2/10/2012	Somar Enterprises	Invoice # 96559	
	1/27/2012		Fire arms	-418.56
TOTAL				-418.56
7483	2/10/2012	Springfield Armory	Invoice # 1628454	
	1/30/2012		Firearms - Reimbursable by Chenequa Foundation	-1,806.72
TOTAL				-1,806.72

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7484	2/10/2012	Taylor Computer Services		
	1/16/2012		December email archives	-125.00
	1/31/2012		Service call alarm list	-120.00
			Service call for Administrator computer	-120.00
TOTAL				-365.00
7485	2/10/2012	Town of Merton	Invoice # 20212	
	2/2/2012		Road Maintenance for 2012 for Beaver Lake RD and Hasslin...	-2,640.00
TOTAL				-2,640.00
7486	2/10/2012	Verizon Wireless	Invoice No. 2689136633	
	1/30/2012		Invoice No. 2689136633	-8.03
TOTAL				-8.03
7487	2/10/2012	W.A.I.	WAI Conference Registration	
	2/9/2012		Training Officer Johns	-210.00
TOTAL				-210.00
7488	2/10/2012	Wambold's Best Cleaning	Invoice #522	
	2/1/2012		February Cleaning charges	-477.00
			Cleaning supplies	-45.23
TOTAL				-522.23
7489	2/10/2012	Wangerin Electric	Invoice # 20556	
	2/3/2012		Service call for flickering lights	-97.95
TOTAL				-97.95
7490	2/10/2012	Waukesha County Treasurer	2011 December Prisoner Housing Invoice No. 80992	
	1/16/2012		2011 December Prisoner Housing Invoice No. 80992	-13.00
TOTAL				-13.00

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7491	2/10/2012	We Energies		
	2/9/2012		Street Lights 12/29 - 1/30	-108.78
	2/10/2012		Village Hall utilities 1/9/12 - 2/7/12	-2,265.32
TOTAL				-2,374.10
7492	2/10/2012	WI Dept of Revenue	4th quarter sales tax- Acct 456-0000517884-02	
	1/31/2012		4th quarter sales tax	-85.76
TOTAL				-85.76
7493	2/10/2012	WI Dept. of Administration	2012 Uniform Traff & Misd Bail Schedule	
	1/9/2012		2012 Uniform Traff & Misd Bail Schedule Books	-22.50
TOTAL				-22.50
7494	2/10/2012	WI Dept. of Transportation	Renewal	
	2/10/2012		Plate renewal for 2006 Chevy	-75.00
TOTAL				-75.00
7495	2/10/2012	Wisconsin Professional Police As...	Invoice #25726	
	1/31/2012		February union dues - reimbursable	-198.75
TOTAL				-198.75
7496	2/10/2012	Xerox Corporation	Invoice # 059750831	
	2/1/2012		Base charge \$350.59; b/w 3084 copies @.0142 \$43.79; color...	-472.59
TOTAL				-472.59
7497	2/10/2012	Phil Bagnall	Cell phone reimbursement	
	2/9/2012		Cell phone reimbursement Nov.;Dec.	-98.32
TOTAL				-98.32

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7498	2/14/2012	WI SCTF	Identifier PIN 5719414	-507.68
TOTAL	2/14/2012		Child support due with 2-15-2012 payroll	-507.68
7499	2/17/2012	Arrowhead UHS School District	February 2012 settlement due	-485,951.91
TOTAL	2/15/2012		February tax settlement due	-485,951.91
7500	2/17/2012	Lake Country School	February 2012 tax settlement	-270,381.54
TOTAL	2/15/2012		February 2012 tax settlement	-270,381.54
7501	2/17/2012	North Lake School	February 2012 tax settlement	-59,266.77
TOTAL	2/15/2012		February 2012 tax settlement	-59,266.77
7502	2/17/2012	Stone Bank School	February 2012 tax settlement	-222,681.76
TOTAL	2/15/2012		February 2012 tax settlement	-222,681.76
7503	2/17/2012	Swallow School	February 2012 tax settlement	-293,270.17
TOTAL	2/15/2012		February tax settlement due	-293,270.17
7504	2/17/2012	W C T C	February 2012 tax settlement	-174,242.28
TOTAL	2/15/2012		February 2012 tax settlement	-174,242.28

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7505	2/17/2012	Waukesha County Treasurer	February 2012 Settlement	
	2/15/2012		County tax due - February settlement	-314,994.50
			State tax due - February settlement	-23,630.02
			Managed Forest tax due - February settlement	-169.83
TOTAL				-338,794.35
7506	2/17/2012	North Lake Management District	February 2012 Settlement	
	2/17/2012		February 2012 Settlement	-14,400.00
TOTAL				-14,400.00
7507	2/21/2012	Madison Area Woodland Owners ...	Conference registration	
	2/21/2012		Conference Registration	-40.00
TOTAL				-40.00
7508	2/23/2012	Alan J.Enters	Election 2/21	
	2/23/2012		7 hours election pay for Chief Election Inspector	-147.00
TOTAL				-147.00
7509	2/23/2012	Fred Mayo	2/21 Election	
	2/23/2012		7 Hours pay for Chief Election Inspector	-147.00
TOTAL				-147.00
7510	2/27/2012	A T & T Long Distance	Invoice BAN 848500625	
	2/21/2012		Long Distance Charges	-44.07
TOTAL				-44.07
7511	2/27/2012	A T&T U-verse(SM)	Invoice #106425899	
	2/17/2012		U-verse service 1/7 -2/6	-168.24
TOTAL				-168.24

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7512	2/27/2012	Arbor Day Foundation	2012 Membership	
	2/16/2012		Administrator 2012 membership dues	-15.00
TOTAL				-15.00
7513	2/27/2012	Batzner Pest Management Inc.	Order # 1486749	
	2/23/2012		Pest Management	-55.00
TOTAL				-55.00
7514	2/27/2012	Biebel's Hartland		
	2/20/2012		Cleaning Supplies	-21.29
	2/23/2012		Paint Hardener	-17.05
TOTAL				-38.34
7515	2/27/2012	Delta Dental	March premium	
	2/23/2012		MARCH DENTAL PREMIUM PD	-1,039.95
			MARCH DENTAL PREMIUM H/F	-166.51
TOTAL				-1,206.46
7516	2/27/2012	Emergency Starting & 24 Hr. Towi...	Invoice #16838	
	2/10/2012		Road Service	-75.00
TOTAL				-75.00
7517	2/27/2012	Exxon Mobil	Invoice # 7167859229092142202	
	2/17/2012		H/F fuel	-1,201.59
			PD fuel	-2,086.87
TOTAL				-3,288.46
7518	2/27/2012	Five-0 Depot LLC	Invoice # 001	
	2/16/2012		4 Rapid Deployment packs	-140.00
TOTAL				-140.00

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7519	2/27/2012	Goodyear Tire	Invoice # 291872; 291877	
	2/15/2012		Highway/Forestry tires	-1,158.32
TOTAL				-1,158.32
7520	2/27/2012	Great Lakes Sales & Service	Invoice # 29456;29479	
	2/15/2012		Tire mounting/disposal	-346.70
TOTAL				-346.70
7521	2/27/2012	Guardian Protection Services	Invoice # 25124441	
	2/21/2012		Security system 2/14 - 3/13	-80.40
TOTAL				-80.40
7522	2/27/2012	Hartland Overhead Door	Invoice # 48404	
	2/7/2012		Repair fire door	-396.00
TOTAL				-396.00
7523	2/27/2012	Hartland Police Department	CIT Training	
	2/16/2012		CIT Training	-166.67
TOTAL				-166.67
7524	2/27/2012	Inter Office Products	Invoice # 375415	
	2/24/2012		Custom Stamp	-21.95
TOTAL				-21.95
7525	2/27/2012	Jeff Kante	Mileage Reimbursement	
	2/27/2012		Mileage reimbursement for 2/25 training	-68.27
TOTAL				-68.27
7526	2/27/2012	Leitzke IV Printing	Invoice # 32933	
	2/13/2012		Envelopes	-278.39
TOTAL				-278.39

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7527	2/27/2012	Merton Feed		
	2/16/2012		Corn for deer	-34.60
	2/20/2012		Shell corn	-43.25
TOTAL				-77.85
7528	2/27/2012	MRO Plus/Sensia Healthcare	Invoice # 137196	
	2/3/2012		2012 Management Fee	-110.00
TOTAL				-110.00
7529	2/27/2012	ProHealth Care	Invoice # 201112-0	
	1/20/2012		Blood draw	-35.00
TOTAL				-35.00
7530	2/27/2012	Proshred Security	Invoice # 210023659	
	2/15/2012		Document shredding charges	-60.00
TOTAL				-60.00
7531	2/27/2012	Proven Power Inc.		
	2/13/2012		Plow Repair	-757.02
	2/17/2012		Plow blades	-494.95
TOTAL				-1,251.97
7532	2/27/2012	Save A Life	Invoice # 6134	
	2/17/2012		12" Res Disc	-118.00
TOTAL				-118.00
7533	2/27/2012	Shelton Reynolds	Invoice #106988	
	2/20/2012		1 case of evidence bags for squad	-190.38
TOTAL				-190.38

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7534	2/27/2012	Springfield Armory	Invoice # 1628453	
	1/30/2012		Firearms - Reimbursable by Chenequa Foundation	-2,583.64
TOTAL				-2,583.64
7535	2/27/2012	State of Wisconsin Dept.of Safety	Invoice # 282412	
	2/23/2012		Annual elevator permit	-50.00
TOTAL				-50.00
7536	2/27/2012	Taylor Computer Services	Invoice # 10449	
	2/20/2012		Monthly mail archive	-190.00
TOTAL				-190.00
7537	2/27/2012	U S Cellular	Invoice # 212963252-018	
	2/10/2012		PD Phone Service	-32.17
TOTAL				-32.17
7538	2/27/2012	Unemployment Insurance	Account # 693353-000-7	
	2/14/2012		Unemployment Insurance Due	-77.00
TOTAL				-77.00
7539	2/27/2012	Village of Hartland	Chenequa pmt for training	
	2/27/2012		Training for PD	-286.58
TOTAL				-286.58
7540	2/27/2012	Vision Insurance	Invoice # 110236	
	2/7/2012		H/F March Vision Insurance	-24.80
			PD March Vision Insurance	-135.10
TOTAL				-159.90

Check Detail

February 2012

Num	Date	Name	Memo	Paid Amount
7541	2/27/2012	Waukesha County Treasurer	Invoice #81464	
	2/15/2012		January radio services for PD	-16.27
TOTAL				-16.27
7542	2/27/2012	We Energies		
	2/19/2012		Garage Utilities 1/19 - 2/19	-712.01
	2/21/2012		Launch Electricity 1/18 - 2/16	-10.01
	2/27/2012		Hwy 83 rental utilities 1/23 - 2/21	-148.30
TOTAL				-870.32
7543	2/27/2012	Wisconsin Dept. of Revenue	4th quarter sales tax	
	2/27/2012		4th quarter sales tax adjustment	-1.23
TOTAL				-1.23
7544	2/27/2012	Ewald Chevrolet	Invoice #10S10398534	
	2/27/2012		New Squad	-31,745.00
TOTAL				-31,745.00
7545	2/29/2012	WI SCTF	February 29 Payroll	
	2/29/2012		Child support due with 2-29 payroll	-507.68
TOTAL				-507.68

Investment and Deposits

March 9, 2012

Local Government Investment Pool

Account 01 General	\$42,462.00	
<i>Total on deposit with LGIP</i>		\$42,462.00
*February 2012 Interest Rate 0.14%		

Hustisford State Bank

6 month Certificate of Deposit	\$25,000.00	
<i>Total on deposit with Hustisford State Bank</i>		\$25,162.05
Interest rate - 1.30%		

Town Bank

Corporate Checking 5572	\$40,190.69	
Municipal NOW 0532 - Launch Account	\$138,157.16	
Municipal NOW 5549 - Savings Account	\$1,257,522.02	
<i>Total on deposit with Town Bank</i>		\$1,435,869.87
*Current interest rate - .46% on money mkt, and .033% on checking		

TOTAL INVESTMENTS AND DEPOSITS **\$1,503,493.92**

Reserves from Sales of	152,419.80
Current Reserves	\$550,944.60

DEBT

	Date of Issue	Original Principal	Remaining Balance	Interest Rate:
Hustisford State Bank				
<i>Consolidation of State 1</i>	4/1/2011	212,415.60	212,415.60	2.75%
<i>Loans (clean up of dump and purchase of 4WD tractor)</i>				
State Trust Fund Loans				
<i>building refinance</i>	11/17/2008	537,917.00	508,018.22	4.75%
Total original principal		<u>750,332.60</u>		
TOTAL DEBT			720,433.82	

Real Property, Vehicles & Equipment

VILLAGE HALL & FIRE STATION

31275 W Hwy K 2,381,163.00

EQUIPMENT GARAGE & SAND SHED

5599 N Hwy 83 375,269.00

Hwy 83 Rental Property

5595 N Hwy 83 211,195.00

Hwy K Rental Property

31257 W Hwy K 249,802.00

Contractor's Equipment

Hwy/Forestry equipment 106,175.00

Floating Dock & Fencing

Hwy K Boat Launch 25,027.00

Vehicles

Squad Cars, Hwy/Forestry Trucks 452,744.00

Village Nursery Property

Vettleson Road 99,000.00

Highway K Property

approximately 14.68 acres 600,000.00

* 2010 Values as provided by the
State of Wisconsin
Local Government Property
Insurance Fund

{2010 value given by R & R Insurance Company}

(2010 value as given by the Village Assessor)

(Appraised value as of 2012 as given by
Larkin Appraisals)

TOTAL 4,500,375.00



Independent Inspections, Ltd.

W241 S4135 Pine Hollow Court
Waukesha, WI 53189

STAFF REVIEW

Date: February 14, 2012

Meeting Date & Time: March 12, 2012 at 6:00 p.m.

To: Plan Commission, Village of Chenequa

From: Planning Department

Subject: Site Plan Review

Property Owner: Dave and Julie Meier

Location: 5481 N. STH 83

Project Description: Deck Addition

Zoning District: Residence District - Lot Abutting a Lake

	REQUIRED RES. DISTRICT		PROPOSED ADDITION	
LOT AREA:	4.5	acres	2.1+	acres
LOT WIDTH:	150	L.F. min.	110	L.F.
LAKE FRONTAGE:	150	ft. min.	150	ft.
YARD: street	75	ft. min.	165	ft.
(south) side	23.8	ft. min.	19.7	ft.
(north) side	23.8	ft. min.	26.8	ft.
(west) lake	75	ft. min.	585	ft.
BUILDING HEIGHT:	40	ft. max.	39.2	ft.

COMMENTS:

1. The deck addition size measured from the plans is 292 s.f.
2. The lot is non-conforming due to lot size versus lake frontage and due to lot width less than 150 feet. The dwelling is non-conforming due to side offset of 19.7 feet, 23.8 feet is required per Section 6.05(5)(a). The lot needs to comply with Section 6.07(1)(a) and(b) due to non-conforming lot.

6.07 NON-CONFORMING LOTS, USES AND STRUCTURES.

(1) LEGAL NON-CONFORMING LOT.

A structure may be built on a legal nonconforming lot provided:

(a) The proposed structure complies with all applicable Code provisions and a building permit has been obtained pursuant to Section 5.03 of this Code, and

(b) Plans for the proposed structure shall be submitted to the Plan Commission for approval. The Plan Commission shall grant approval only if it finds that the lot is a Legal Nonconforming Lot as defined in Section 6.03(19) of this Chapter, and that the requirements of paragraph (a) above have been met. The Plan Commission may require the submission and preparation of whatever materials and studies it deems necessary to make its finding, including but not limited to the following:

The dwelling needs to comply with Section 6.07(4).

6.07 NON-CONFORMING LOTS, USES AND STRUCTURES.

(4) MODIFICATION TO LEGAL NON-CONFORMING STRUCTURE.

A modification (as defined in Section 6.03) to a legal non-conforming structure, other than a modification which makes it a conforming structure, shall be subject to the following conditions:

- (a) A legal non-conforming structure may be reconstructed or altered (as those terms are defined in Section 6.03), but the aggregate cost of the reconstruction or alteration shall not during the lifetime of the structure exceed in cost, including labor, fifty percent (50%) of the equalized assessed value of the structure.
- (b) As an alternative to the condition set forth in Section 6.07(4)(a), a legal non-conforming structure which is a single family structure may, at the option of the owner, be reconstructed or altered during its lifetime by an amount not to exceed a 30% increase in either footprint or living area, whichever is less. A reconstruction or alteration of a single family structure must meet the condition of either Section 6.07(4)(a) or Section 6.07(4)(b), but need not meet both conditions.
- (c) The modification of a legal non-conforming structure which is not a single family structure shall not increase the scope or extent of any cooking, sleeping or toilet facilities which it currently contains.
- (d) No modification shall extend or increase the structure's existing level of encroachment with respect to any setback requirements.
- (e) Any reconstruction or alteration of a legal non-conforming structure must comply with the other applicable provisions of this Code.
- (f) No structure which has been damaged by fire or other cause to the extent of more than fifty percent (50%) of the structure's equalized assessed value shall be repaired or rebuilt except so as to comply with the provisions of this Code and to make it a conforming structure.
- (g) Any modification to a legal non-conforming structure which does not constitute reconstruction or alteration is not subject to the requirements of Section 6.07(4)(a) or (b).

3. The Lake side building elevation has been submitted. This addition is more than 100 feet from the lake as well and thus meets the exception in Section 6.05(6)(a)(ii). As-viewed colored renderings from the lake need to be submitted.
4. The proposed addition is over 50 feet from any existing homes complying with Section 6.05(6)(c) – 50 feet minimum.
5. Building materials and colors need Plan Commission review and approval.
6. Grading plan, if required by the Plan Commission for the deck posts, would need to be provided for review and approval by the Village Engineer. Erosion control plan can be submitted with the building permit application to be reviewed and approved by the Building Inspector, if required by the Plan Commission.
7. Any landscaping and lighting plans need to be submitted for Plan Commission review and approval.
8. A building permit needs to be obtained prior to any construction. Structural calculations are needed for the 8" x 8" posts that are 16 feet tall to ensure the deck supports comply with dead, live, snow and wind loads. Additional structural bracing may be needed for the tall deck.

c: Bob Douglas, Administrator
 Bonita Zimdars, Clerk
 Dave and Julie Meier, Applicants
 John Tising, IIL
 File

TDL/gg



Independent Inspections, Ltd.

Certified Construction Inspectors

W241 S4135 Pine Hollow Court

Waukesha, WI 53189

February 20, 2012

COPY

Dave and Julie Meier
5482 N. Hwy. 83
Hartland, WI 53029

Re: Staff Review for Village of Chenequa, Plan Commission Meeting

Dear Mr. and Mrs. Meier:

Enclosed is the Staff Review that Independent Inspections has prepared for you. The Village of Chenequa will be discussing this item on March 12, 2012 at 6:00 p.m. It is requested that you or a representative attend this meeting who would be able to answer any questions that may be asked by the Plan Commission. If no one is at the meeting to represent your application, the item may be tabled until a future date.

If you have any questions regarding the enclosed review or the meeting, please feel free to contact me.

Sincerely,

Thomas DeLacy, Planner
Village of Chenequa
INDEPENDENT INSPECTIONS, LTD.

c: Bonita Zimdars, Village Clerk
File

TDL/gg



Independent Inspections, Ltd.

W241 S4135 Pine Hollow Court
Waukesha, WI 53189

STAFF REVIEW

Date: February 29, 2012

Meeting Date & Time: March 12, 2012 at 6:00 p.m.

To: Plan Commission, Village of Chenequa

From: Planning Department

Subject: Site Plan Review

Property Owner: Carl and Mary Alice Eschweiler

Location: 32022 W. County Road K

Project Description: First Floor Kitchen and Second Floor Walk-in Closet and Study

Zoning District: Residence District - Lot Abutting a Lake

	REQUIRED RES. DISTRICT		PROPOSED ADDITION	
LOT AREA:	2	acres	11.5	acres
LOT WIDTH:	200	L.F. min.	340	L.F.
LAKE FRONTAGE:	150	ft. min.	1,175	ft.
YARD: street	75	ft. min.	665	ft.
(east) side	13.4	ft. min.	158.6	ft.
rear	25	ft. min.	122.6	ft.
lake	75	ft. min.	222.6	ft.
BUILDING HEIGHT:	40	ft. max.	26.8	ft.

COMMENTS:

1. The kitchen addition size measured from the plans is 69 s.f. The second floor walk-in closet and study addition is 256 s.f.
2. The dwelling is non-conforming due to a second dwelling on the same parcel. Need to follow Section 6.07(4) below.

6.07 NON-CONFORMING LOTS, USES AND STRUCTURES.

(4) MODIFICATION TO LEGAL NON-CONFORMING STRUCTURE.

A modification (as defined in Section 6.03) to a legal non-conforming structure, other than a modification which makes it a conforming structure, shall be subject to the following conditions:

(a) A legal non-conforming structure may be reconstructed or altered (as those terms are defined in Section 6.03), but the aggregate cost of the reconstruction or alteration shall not during the lifetime of the structure exceed in cost, including labor, fifty percent (50%) of the equalized assessed value of the structure.

(b) As an alternative to the condition set forth in Section 6.07(4)(a), a legal non-conforming structure which is a single family structure may, at the option of the owner, be reconstructed or altered during its lifetime by an amount not to exceed a 30% increase in either footprint or living area, whichever is less. A reconstruction or alteration of a single family structure must meet the condition of either Section 6.07(4)(a) or Section 6.07(4)(b), but need not meet both conditions.

(c) The modification of a legal non-conforming structure which is not a single family structure shall not increase the scope or extent of any cooking, sleeping or toilet facilities which it currently contains.

(d) No modification shall extend or increase the structure's existing level of encroachment with respect to any setback requirements.

(e) Any reconstruction or alteration of a legal non-conforming structure must comply with the other applicable provisions of this Code.

(f) No structure which has been damaged by fire or other cause to the extent of more than fifty percent (50%) of the structure's equalized assessed value shall be repaired or rebuilt except so as to comply with the provisions of this Code and to make it a conforming structure.

(g) Any modification to a legal non-conforming structure which does not constitute reconstruction or alteration is not subject to the requirements of Section 6.07(4)(a) or (b).

3. The Lake side building elevation has been submitted. This addition is more than 100 feet from the lake as well and thus meets the exception in Section 6.05(6)(a)(ii). As-viewed colored renderings from the lake need to be submitted.
4. The proposed addition is over 50 feet from any existing homes complying with Section 6.05(6)(c) – 50 feet minimum.
5. Building materials and colors need Plan Commission review and approval.
6. Grading plan, if required by the Plan Commission would need to be provided for review and approval by the Village Engineer. Erosion control plan can be submitted with the building permit application to be reviewed and approved by the Building Inspector.
7. Any landscaping and lighting plans need to be submitted for Plan Commission review and approval.
8. A building permit needs to be obtained prior to any construction.

c: Bob Douglas, Administrator
Bonita Zimdars, Clerk
Carl and Mary Alice Eschweiler, Applicants
John Tising, IIL
File

TDL/gg



Independent Inspections, Ltd.

Certified Construction Inspectors

W241 S4135 Pine Hollow Court

Waukesha, WI 53189

COPY

March 2, 2012

Carl and Mary Alice Eschweiler
32022 W. County Road K
Hartland, WI 53029

Re: Staff Review for Village of Chenequa, Plan Commission Meeting

Dear Mr. and Mrs. Eschweiler:

Enclosed is the Staff Review that Independent Inspections has prepared for you. The Village of Chenequa will be discussing this item on March 12, 2012 at 6:00 p.m. It is requested that you or a representative attend this meeting who would be able to answer any questions that may be asked by the Plan Commission. If no one is at the meeting to represent your application, the item may be tabled until a future date.

If you have any questions regarding the enclosed review or the meeting, please feel free to contact me.

Sincerely,

Thomas DeLacy, Planner
Village of Chenequa
INDEPENDENT INSPECTIONS, LTD.

c: Bonita Zimdars, Village Clerk
File

TDL/gg

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	<i>Feb-12</i>	<i>Feb-11</i>	<i>Total YTD</i>	<i>Last Year YTD</i>
<i>Criminal/Ordinance Activity</i>				
Crimes against Person	1	0	1	0
Property Crimes	0	0	0	0
Warrants CQP put in Service	0	0	0	1
Theft	0	0	0	0
Theft by Fraud	0	0	0	0
Controlled Substance	0	2	0	2
Ordinance Violations	0	1	1	7
<i>Service Activity</i>				
Burglar Alarms	4	3	4	6
Fire/Rescue Calls	3	6	4	7
Suspicious Activities	8	2	12	6
Vacation Watch	8	10	21	21
Extra Patrol Requests	1	2	1	4
Open Doors	1	0	5	3
Animal Complaints	2	5	4	7
CIT Call Up	0	0	0	0
MIU Call Up	0	0	0	0
Assist Other Agencies	3	5	4	12
Deliveries	12	11	47	26
Other Calls for Service*	107	124	209	281
<i>Traffic Activity</i>				
Accidents/Damage Only	0	1	7	3
Accidents/Injury	0	0	0	2
Accidents/Car v Deer	0	0	3	2
Assist Motorist	7	13	16	20
Truck Enforcement	5	5	7	5
Traffic Citations	29	19	64	48
Traffic Warnings	35	24	75	55
Radar/Stationary	68	69	129	130
Parking Citations	4	4	6	17
Boating Citations	0	0	0	0
Boating Warnings	0	0	0	0

*Boat Launch Checks; Driveway Checks; House Checks