

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE BOARD MEETING

MINUTES OF MONDAY, MAY 14, 2012.

Unofficial until approved by the Village Board.

Approved as written (✓) or with corrections () on 6-11-12

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 6:54 p.m. on **Monday, May 14, 2012**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirements for notification of the news media were met. The following Village Board Members were in attendance:

Mr. Robert T. Foote, Jr. / President – present
Ms. Jo Ann Villavicencio / Trustee – present
Ms. Susan Wilkey / Trustee – present
Ms. Carol Manegold / Trustee – present
Ms. Dwyn Von Bereghy / Trustee – present
Mr. Bronson Haase / Trustee – present
Mr. Jack MacDonough / Trustee – absent
Attorney David Krutz / Village Attorney – present
Mr. David Reid / Interim Police Chief – present
Ms. Pamela Little / Clerk - Treasurer- present

Attendance

None

Presentation of 2011 Financial Statements by Carrie Gindt of Reilly, Penner & Benton LLP.

Carrie Gindt was unable to attend. This presentation has been rescheduled for June 11, 2012, the next Village Board meeting.

Review and consider a revision of Chapter 6 zoning language which addresses the removal of trees within 75' setback area. Village Forester Jeff Kante will be presenting.

Forester Kante presented a copy of the revised changes in the ordinance for the Village of Chenequa Chapter 6 Zoning Code. Main changes made to Chapter 6.09:

- Addition of "ground cover" to protected vegetation [6.09(1)]
- Addition of "storm damaged" plants to description of the cutting types which requires a permit [6.09(1)]
- A permit is required per the Ordinance [6.09(2)]
- Area that may be cut is defined as a percentage of the shore frontage rather than "no more than thirty feet (30') in any one hundred fifty feet (150') ..." [6.09(2)(a)]
- Size of a replacement tree would be dropped from 3" diameter to 2" diameter [6.09(2)(c)]
- Two possible exemptions would be added to 6.09(2)(c):
 - A replacement tree may be planted outside of the 75' zone under certain conditions
 - If the tree removed is likely to sucker from the stump, the mandatory replacement is waived
- To bolster the understanding of restricted practices, the addition of local Ordinance 6.14, WI Uniform Dwelling and a WI-DNR publication [6.09(5)]

Motion (Wilkey/Von Bereghy) to accept the changes made by the Plan Commission and presented by Village Forester Kante before the Village Board tonight. Carried Unanimously.

Public Comment

None

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility for the purpose of discussing wage and benefit matters. Participating in the closed session will be the Village Board, Village Attorney and Clerk-Treasurer.

Motion (Villavicencio/Wilkey) to go into closed session at 7:04 p.m., Manegold (aye); Villavicencio (aye); Von Bereghy (aye); Wilkey (aye); Foote (aye); Haase (aye); *Carried Unanimously.*

Reconvene into open session and consider any action regarding appointment of the Village Administrator/Police Chief pursuant to Village Ordinance 1.02(2) and 1.11(2).

Motion (Villavicencio/Manegold) to come out of closed session, Manegold (aye); Villavicencio (aye); Von Bereghy (aye); Wilkey (aye); Foote (aye); Haase (aye); *Carried Unanimously.*

Motion (Foote/Villavicencio) as Village President, moved that the Board authorize the subcommittee to take the actions discussed in closed session with respect to the candidates for the position of Administrator/ Police Chief consistent with Village Code Section 1.02 and Section 1.11. *Carried Unanimously.*

Approve Minutes of the April 9, 2012 Village Board Meeting.

Motion (Villavicencio/Haase) to approve the minutes of the April 9, 2012 Village Board meeting. *Carried Unanimously.*

Appointment of new Clerk/Treasurer Pamela Ann Little pursuant to Wisconsin Statutes s. 61.195, 61.197 and 66.01 and Village Charter Ordinance No. 1.

Motion (Villavicencio/Von Bereghy) to approve the appointment of Pamela Ann Little as Clerk/Treasurer pursuant to Wisconsin Statutes s. 61.195, 61.197 and 66.01 and Village Charter Ordinance No. 1. *Carried Unanimously.*

Clerk / Treasurer

Presentation of Invoices for Approval.

Motion (Villavicencio /Wilkey) to approve the bills as presented. *Carried Unanimously.*

Report on Investment Activity.

Investments were reviewed. No change since last meeting. Trustee Von Bereghy suggested we take a look at refinancing the State Trust Fund Loans that is currently at 4.75%.

Consider appointments to the Public Safety Committee, Operations Committee, Plan Commission, Open Space Committee, Board of Appeals, Personnel Committee, Hwy 83 Task Force, Emergency Government Committee, Lake Management Committee, Police Commission, Board of Review, Lake Country Fire and Rescue Board, Lake Country Fire and Rescue Commission and all appointed positions.

President Foote advised the Board of Appeals members who have agreed to another three year term are Carol Manegold, Curt Culver and Lisa Yewer, 1st Alternate. The rest of the committee members are appointments and approval is not required this evening.

Motion [Villavicencio/Haase] to approve another three year term for Carol Manegold, Curt Culver and Lisa Yewer, 1st Alternate to the Board of Appeals. *Carried Unanimously.*

Review Memorandum of Understanding between Waukesha County and the Village of Chenequa for the Statewide Voter Registration System.

Clerk-Treasurer Little reported on the Memorandum of Understanding (“MOU”) between Waukesha County and the Village of Chenequa. The Village has entered into this agreement with Waukesha County since 2005. By entering into this MOU, the Village is appointing the staff of the Waukesha County Clerk to maintain the database of voter registration information, including any new voters, updating record changes (name, address, etc.), periodic record checks for potential duplicate records and for matches with the DMV records, Department of Correction records, and the State vital records system for death certificates. Waukesha County prints the poll books, and they enter voting history for each election for each registered voter and reconcile the total votes to the records. This agreement is valid from March 1, 2012 through December 31, 2015.

Motion (Manegold/Von Bereghy) to renew the MOU between Waukesha County and the Village of Chenequa for the statewide Voter Registration System. *Carried Unanimously.*

Review National Flood Insurance Program – FEMA.

President Foote reviewed with the Trustees a letter he received from the U.S. Department of Homeland Security dated April 11, 2012, and the Village Board minutes from the November 3, 2008 meeting where the Board reviewed and considered the FEMA model floodplain ordinance. At that time, the Village decided not to adopt the FEMA floodplain ordinance because of the requirements mandated. Administrator Douglas at that time reviewed the map for vulnerable areas. A decision was made that there were no residents at risk if there were a flood and therefore, recommended we not adopt the map unless the State requests it. President Foote advised there was no reason to adopt it at this time, but wanted to bring this back to the Board’s attention because of possible consequences if a resident does get flooded out. No action was taken.

Committee Reports

- Public Safety** – no report
- Operations** – no report
- Plan Commission** – no report
- Open Space** – no report
- Board of Appeals** – no report
- Personnel Committee** – no report
- Hwy 83 Task Force** – no report
- Emergency Government Committee** – no report
- Lake Management Committee** – no report
- Police Commission** – no report
- Lake Country Fire and Rescue Board** – no report

Report of the Village Administrator

None

Report of Village President

None

Report of Village Attorney

None

The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or concluding other specified public business, whenever competitive or bargaining reasons require a closed session. Participating in the closed session will be the Village Board and Village Attorney.

Motion (Von Bereghy/Manegold) to go into closed session, Manegold (aye); Villavicencio (aye); Von Bereghy (aye); Wilkey (aye); Foote (aye); Haase (aye); Carried Unanimously.

Reconvene into open session and consider any action resulting from closed session.

Motion (Haase/Villavicencio) to reconvene into open session, Manegold (aye); Villavicencio (aye); Foote (aye); Von Bereghy (aye); Wilkey (aye); Haase (aye); Carried Unanimously.

Agenda items to be considered for future meetings of the Village Board.

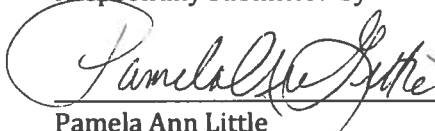
Possible items for next Village Board meeting:

- ❖ 2011 Financial Statements by Carrie Gindt of Reilly, Penner & Benton LLP.
- ❖ Review and consider approval of resolution #2012-06-11-12 approving the receipt of the 2011 audit.
- ❖ Pine Lake Boating Safety and Recreation Use Survey

Adjournment

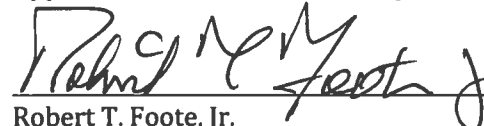
Motion (Haase/Villavicencio) to adjourn the May 14th meeting of the Village Board at 8:15 p.m. Carried Unanimously.

Respectfully submitted by:



Pamela Ann Little
Chenequa Deputy Clerk
020446-0001\11424834.1

Approved and Ordered Posted by:



Robert T. Foote, Jr.
Chenequa Village President