

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, NOVEMBER 8, 2010
Unofficial until approved by the Village Board
Approved as written or with corrections () on 12-13-2010

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:00 p.m. on Monday, November 8, 2010, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met.

A public hearing to hear comments regarding the 2011 Budget for the Village of Chenequa was called to order at 7:00 p.m. Legal requirement for notification of the news media had been met.

No one appeared at the public hearing; therefore President Foote closed the hearing at 7:02 p.m.

Following is the attendance list:

Mr. Robert Foote, Jr. / President – present
Ms. Villavicencio / Trustee – present
Ms. Wilkey/ Trustee – present
Mr. Gehl / Trustee – present
Mr. MacDonough/ Trustee – absent
Ms. Manegold/ Trustee – present
Mr. Haase / Trustee – present
Attorney Susan Sager / Village Attorney - present
Mr. Douglas / Administrator -Police Chief – present
Ms. Zimdars / Clerk-Treasurer – present

Attendance

None.

Public comment period

None.

Consider resolution for the 2011 budget adoption and tax levy.

Trustee Gehl asked about the tractor that was being purchased for \$73,000 and President Foote said it would be discussed later in the meeting. Trustee Haase praised the efforts of Administrator/Police Chief Douglas and said he thought the zero percent increase in the 2011 budget was great.

Motion (Gehl, Haase) to approve the resolution approving the 2011 budget adoption and tax levy, Carried Unanimously.

Approve minutes of the October 11, 2010 Board Meeting.

Trustee Haase asked for a correction under the section of the minutes covering the discussion of the Hwy 83 launch site in North Lake. He said the DNR paid 1.2 million for the site, not 1.4 as was stated in the minutes.

Motion (Wilkey, Villavicencio) to approve the minutes of the October 11, 2010 Board meeting, with the noted correction, Carried Unanimously.

Clerk/Treasurer

Present invoices for approval.

Trustee Haase asked why the village was making a payment to One Hour Martinizing, and Administrator/Police Chief Douglas said it was to cover the cleaning of the officer's uniforms. Next Trustee Manegold asked about the payment to Plant Disease Diagnostics and Clerk Zimdars explained it was a laboratory where leaf samples from the village were sent to determine if they were diseased.

Motion (Villavicencio, Wilkey) to approve the invoices as presented, Carried Unanimously.

Report on Investment activity.

Investments were reviewed, and Clerk Zimdars explained two alternatives for rolling the current debt of the village into a loan with a lower interest rate. There was a consensus of the Board members to pursue obtaining a loan using a "bank qualified" status to obtain a more favorable rate.

Review and consider memorandum of understanding between Waukesha County and the Village of Chenequa for the statewide voter registration system.

Clerk Zimdars explained that this agreement covered the services provided to the Village by the County for complying with the new election laws. She explained that this is the system that has been in place for several years and the one that is the most cost effective for the village.

Motion (Wilkey, Villavicencio) to approve the memorandum of understanding between Waukesha County and the Village of Chenequa for the statewide voter registration system, *Carried Unanimously.*

Review and consider application for State Trust Fund Loan for up to \$73,000.00, for the purpose of purchasing a tractor for the Village Highway/Forestry department.

President Foote explained the loan would be used to finance the purchase of a 4 wheel drive tractor for use in Village operations. The loan being applied for would have an amortization period of 10 years, and the rate of interest is 4.25%. The preamble and resolutions were presented by President Foote and read to the meeting.

Motion (Haase, Wilkey) to approve the application for the State Trust Fund Loan in the amount of \$73,000.00, roll call vote: Gehl (aye), Manegold (aye), Haase (aye), Wilkey (aye), Villavicencio (aye), Foote (aye), (Trustee MacDonough was absent), *Motion Carried.*

Review and consider what will be done for the International Migratory Bird Day celebration which will be held the second Saturday in May every year.

Trustee Villavicencio said the committee for Bird City asked that the Village revise the application. She said she was working with Carl Schwartz and he in turn relays the information to the Bird City Committee. The Village needs to raise awareness for migratory birds. She said the website had been updated with information for bird strikes and for keeping cats indoors. Trustee Villavicencio said the Village would be in the inaugural class of bird city municipalities and if all the requirements for application are met, we could obtain this designation by Thanksgiving. It was announced by Trustee Villavicencio that in order to celebrate Migratory Bird Day in the village, she has some volunteers organizing a bird walk which is scheduled for May 21st. She said there would also be an educational celebration at the May 9th meeting of the Chenequa Village Board. Future newsletters will also include information for our residents.

Committee Reports

Public Safety – no report.

Operations – met in October to review budget.

Plan Commission – no meeting.

Open Space – no report.

Board of Appeals – Administrator/Police Chief Douglas reported a variance request for a changing room was received from the Chenequa Country Club. He said letters had been received from the two adjacent property owners saying they were in favor of the proposed change. The variance was given unanimous approval by the Board of Appeals. Trustee Gehl asked that neighboring property owners be notified of variance requests in the future. He then asked if the decision of the Board of Appeals comes back to the Village Board for final approval. President Foote said the Board of Appeals supersedes the Plan Commission and the Village Board. Sending out notices via email was then discussed and Trustee Villavicencio advised that the survey taken earlier in the year revealed that not many residents were technologically adept. Attorney Sager said certain legal requirements have to be met, and laws have not caught up to technology.

Personnel Committee – will meet November 17.

Hwy 83 Task Force – no report.

Emergency Government Committee – no report.

Lake Management Ad Hoc Committee – meeting postponed.

Police Commission – no report

Lake Country Fire and Rescue Board -- no report.

Report of Village Administrator.

Administrator/Police Chief Douglas said he didn't feel the village was ready to rely solely on email as a method of communication with the Village residents. He suggested the newsletter that will be going out in the next week would be sent via email AND via regular mail. He said one of the goals for the new website was to get residents to sign up to get electronic notices. Trustee Villavicencio said the fall newsletter should highlight the new website. Next Administrator/Police Chief Douglas showed the trustees two samples of yard signs that could be used to mark village properties. It was the consensus of the trustees that the black sign looked the best. Administrator/Police

Chief Douglas said an ordinance would need to be adopted in conjunction with the placement of the new signs. He said the orders placed needed 45 days lead time, so the signs could be a possibility by March. President Foote asked how much the signs would be, and Administrator/Police Chief Douglas told him \$13,000 to \$15,000. Trustee Wilkey asked if the Lake Country Fire and Rescue Chief had been contacted, and Administrator/Police Chief Douglas told her he spoke with the Chief today. Trustee Haase said he anticipated a problem with sign placement and President Foote told him the village may want to have a Public Hearing. Administrator/Police Chief Douglas said the signs needed to be 10 feet off the roadway and 3 feet off the driveway.

Report of Village President

No report.

Report of Village Attorney

Attorney Sager said she was asked to check into the possibility of having Board members appear by phone for the monthly meetings. She said the Village has an ordinance which states all meetings are to be held at the Village Hall. Attorney Sager said there is no case law saying members can phone in to take part in the meeting. She said a trustee could technically appear if their voice was broadcast out so it could be heard in the entire room. Wisconsin's Open Meeting laws require that all meetings must be held in open session. Attorney Sager said the spirit of the law is for the members to be physically present. She said a telephone conference should be reserved for emergency purposes only. Trustee Haase asked if this law applies to all businesses. Attorney Sager told him the law applies to government entities. President Foote asked to have this discussed at the next meeting of the village board.

Agenda items to be considered for future meetings of the Village Board.

President Foote reminded Board Members that the December agenda would contain the following items:

- The use of broadcast emails for resident notification
- Proper notice procedures for variance requests
- Appearing at Board meetings via telephone

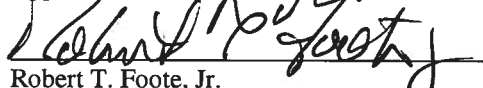
Adjournment.

Motion (Manegold, Wilkey) to adjourn the November 8th meeting of the Village Board at 7:55 p.m., Carried Unanimously.

Respectfully submitted by:


Bonita Zimdars
Clerk/Treasurer

Approved and Ordered Posted by:


Robert T. Foote, Jr.
Chenequa Village President