

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, APRIL 13, 2009
Unofficial until approved by the Village Board
Approved as written (✓) or with corrections () on 5-11-2009

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, April 13, 2009, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. Following is the attendance list:

Mr. Styza / President – present
Ms. Villavicencio / Trustee – present
Ms. Seidel / Trustee – present
Mr. Gehl / Trustee – present
Dr. Tyre / Trustee – present
Mr. Foote / Trustee – present
Ms. Wilkey / Trustee – present
Attorney Susan M. Sager/ Village Attorney - present
Mr. Douglas / Administrator -Police Chief – present
Ms. Zimdars / Clerk-Treasurer – present

Attendance

James. M. Williams; Jon Keller (Reilly, Penner & Benton)

Presentation of 2008 Financial Statements by Jonathan Keller of Reilly, Penner & Benton LLP.

Jon Keller of Reilly, Penner & Benton LLP reviewed the 2008 audit for the trustees. He said they are trying to cut down on the number of audit adjustments each year by performing quarterly reviews. Boat launch receipts are looked at as an area of high risk. Mr. Keller said if there was a system in place to better regulate the payment process for launching a boat at the Pine Lake Launch, it should be cost-effective. President Styza asked Administrator/Police Chief Douglas how the system worked; and Administrator/Police Chief Douglas explained the process saying the envelopes are monitored. Trustee Foote mentioned across from the AmTrack Station in Milwaukee payment is made with credit card only. That system is completely automated. President Styza suggested looking into the cost of installing a credit card transactions only system at the launch. Jon Keller went on to explain that graphs were included in the handouts for the trustees, and Trustee Wilkey asked if the launch income would be included in red on the revenue graph. Mr. Keller told her that was correct. He went on to say the General Fund is down \$45,000 due to the significant storm last year and the resulting expenditures in the public works department. Trustee Tyre asked if Mr. Keller noticed any problems or any trends that the Village should be concerned with. Mr. Keller told him there were no significant concerns. President Styza then told trustees that a budget amendment needed to be adopted each year. Trustee Seidel asked why the revenue overage wasn't matched with expenditures for building inspection. Mr. Keller said that historically, revenues have never been included in the budget amendment, but he would revise the current amendment to include the revenues. President Styza asked to have the revised budget amendment placed on the May Village Board agenda.

Public comment period.

Mr. Jim Williams addressed the Board asking that a correction to the March 9th Village Board minutes be made. He requested to have a statement added saying Mr. Belanger said he was in opposition to detaching the five acre parcel next to his property to the Town of Merton. He also suggested adding an agenda item addressing the items outlined in his emails to Administrator/Police Chief Douglas of 3/31 and 4/1/09. He went on to say that, in his opinion, the Board needs to be more in compliance with open meeting laws.

Approve minutes of the March 9, 2009 Board Meeting.

Attorney Sager said the minutes from March had been reviewed and comments were incorporated and she recommended approval of the minutes tonight or, if the Board feels the Minutes are not accurate, the Board has the authority to amend the Meeting Minutes.

Motion (Foote, Wilkey) to approve the minutes of the March 9, 2009 Board meeting which may be amended next month if deemed necessary, Carried Unanimously.

Clerk/Treasurer

Present invoices for approval.

Trustee Seidel questioned why the Village would be paying Union Dues for the Police Officers, and Clerk Zimdars said that the officers have the dues deducted from their paychecks and kept by the Village, prior to the Village paying out the single monthly check for Union Dues. Trustee Gehl asked to have the number of copies noted on the bills from Xerox.

Motion (Gehl, Wilkey) to approve the invoices as presented, Carried Unanimously.

Report on Investment activity.

Investments were reviewed, no action was required.

Review and consider Arbor Day proclamation.

Motion (Tyre, Villavicencio) to approve the Arbor Day proclamation for 2009 for the Village of Chenequa, Carried Unanimously.

Review and consider defining a policy for road maintenance and the extent of the Village's responsibility on cost sharing.

President Styza said the Village was currently in the process of getting a quote for road repair for Morris Drive. He said the seven neighbors of Morris Drive would be the beneficiaries of the repair. The Village was lobbied to pay for the repairs due to the fact that State Aids are received for Village roadways. However, the State Aid received is used not just for road repair but also such items as police patrol, snow plowing, and maintenance. President Styza said he felt the road policy should establish a set percentage that would be paid by the Village – or no percentage at all, saying it is not uncommon that street work is paid for by special assessment. Trustee Foote said if Hwy 83 were to be rerouted and the Village then assumes responsibility for that stretch of roadway; that would have a significant impact on Village residents. Trustee Villavicencio suggested that *private roadway* could be redefined as a roadway that dead-ends. Attorney Sager said that public funds should not be used for private roads. President Styza said that special assessment can be based on frontage or based on use. Administrator/Police Chief Douglas gave an example of Vettleson Road, which is a road that lies partly in the Village of Chenequa and partly in the City of Delafield. He said in this case, Delafield maintains the road but bills the Village of Chenequa every year for that service. Trustee Gehl said he would like to see a figure of 75% to be paid by the property owners, with 25% going to the Village. Trustee Foote asked if the Village had the right to bill for 100% of the repairs, and was told that was correct. President Styza said most special assessments are for a specific time. Attorney Sager said most special assessments are for 10 years. President Styza asked for a breakdown on the state aids being received. Trustee Foote asked what formula was used for State aids.

Review and consider slow no wake ordinance on Beaver Lake and North Lake.

Trustee Gehl worked with the Yacht Club and the Friends of Beaver Lake and they both reviewed and understood the ordinance. Administrator/Police Chief Douglas said that the North Lake Management group also gave the ordinance their approval. NLM would like to be the enforcers of this ordinance, but if this is adopted as a municipal ordinance, then it needs to be enforced by the municipality.

Motion (Gehl, Tyre) to approve the slow no wake ordinance on Beaver Lake and North Lake, Carried Unanimously.

Lake Country Fire Dept. Expansion – merger talks update.

President Styza said the expansion committee continues to make progress. The goal is to have the plan put together this summer and be in effect as of January of 2010. This would include the Village of Chenequa, the Village of Nashotah and the City of Delafield. President Styza said the next meeting will be held the last Thursday of the month in Nashotah.

Committee Reports

Public Safety No report.

Operations No report.

Plan Commission Did not meet.

Open Space No report.

Board of Appeals No report.

Personnel Committee No report.
Hwy 83 Task Force No report.
Emergency Government Committee No report.
Lake Management Ad Hoc Committee No report.
Police Commission No report.

Report of Village Administrator

Smart Growth

Administrator/Chief Douglas told Board members the Smart Growth Plan was completed. They will be asked to approve the plan at the May 11th meeting. He said if something should come up the plan could be held open for 2 months longer, but the grant money would not apply to anything done after the deadline.

Hasslinger Drive

Administrator/Police Chief Douglas said he has not heard back from the Town of Merton's attorney on this matter. Trustee Gehl said he would like to keep this item on the agenda.

Miscellaneous

Administrator/Police Chief Douglas said the Lake Country Fire Department audit would be addressed at the May Village Board meeting. He also said the Solicitation ordinance would be brought back for review as a minor change was needed. Administrator/Police Chief Douglas said the placement of buoys has to be redefined with the Town of Merton and the DNR.

Report of Village President

President Styza said he will be assigning committee member at the May Village Board meeting; and asked that anyone who might be interested in serving on a committee contact either Administrator/Police Chief Douglas or himself.

Report of Village Attorney

No Report.

Agenda items to be considered for future meetings of the Village Board.

None.

Adjournment.

Motion (Tyre, Seidel) to adjourn the April 13th meeting of the Village Board at 8:25 p.m., *Carried Unanimously.*

Respectfully submitted by:


Bonita Zimdars
Clerk/Treasurer

Approved and Ordered Posted by:


Bryce Styza
Chenequa Village President