

## Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, OCTOBER 19, 2009  
Unofficial until approved by the Village Board  
Approved as written (✓) or with corrections ( ) on 11-13-2009

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, October 19, 2009, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. Following is the attendance list:

Mr. Styza / President – present  
Ms. Villavicencio / Trustee – present  
Ms. Seidel / Trustee – present  
Mr. Gehl / Trustee – present  
Mr. Foote / Trustee – present  
Ms. Wilkey / Trustee – present  
Mr. Haase / Trustee – present  
Attorney David Krutz / Village Attorney - present  
Mr. Douglas / Administrator -Police Chief – present  
Ms. Zimdars / Clerk-Treasurer – present

### Attendance

F.R Luedke; Tim Fredman

### Public comment period

None.

### Approve minutes of the September 14, 2009 Board Meeting.

Motion (Wilkey, Haase) to approve the minutes of the September 14, 2009 Board meeting, *Carried Unanimously*.

### Clerk/Treasurer

#### Present invoices for approval.

Motion (Villavicencio, Gehl) to approve the invoices as presented, *Carried Unanimously*.

Trustee Wilkey asked about the paramedic intercept fees. Administrator/Police Chief Douglas explained that higher level services are handled by the City of Delafield, and lower level services are handled by the Village of Hartland,

#### Report on Investment activity.

Investments were reviewed, no action was required.

### Preliminary - Review and consider plans submitted by Tom and Cathy Fink for a tear down and new construction for their property at 5695 N Hwy 83.

President Styza explained that the Plan Commission had met earlier in the evening and this item was being held over. He said the Commissioners struggled with how the issue of height would be considered. A definition will be available at the next meeting of the Plan Commission after consultation with the Village Attorney.

### Preliminary/ Possible Final: Review and consider plans submitted by Robert Wagner for a remodel/addition project for his property located at 5275 N Hwy 83.

President Styza said the Plan Commission unanimously gave final approval for the plans.

Motion (Wilkey, Villavicencio) to give final approval to plans submitted by Robert Wagner for a remodel/addition project for his property located at 5275 N Hwy 83, *Carried Unanimously*.

### Final - Review and consider plans submitted by Dr. Shaila Singh for a fence on her property located at 6129 N Hwy 83.

This item was held over. The Plan Commission took no action.

### Review preliminary budget for the Village of Chenequa for 2010.

Administrator/Police Chief Douglas gave an overview of the 2010 budget explaining the levy would be increased by 3%. He also explained he was presenting a balance budget for 2010.

**Establish Public Hearing date and time for consideration and adoption of the 2010 Village of Chenequa budget.**

Motion (Foote, Villavicencio) to set a public hearing date of Monday, November 9<sup>th</sup> at 7:30 p.m. for the public hearing on the 2010 Village of Chenequa budget, *Carried Unanimously.*

**Review and consider adoption of the County refuse/recycling contract.**

Motion (Villavicencio, Wilkey) to approve the County refuse/recycling contract, *Carried Unanimously.*

**Review and consider a possible increase in rent for Village owned properties.**

Administrator/Police Chief Douglas handed out a sheet listing the current rent paid by the two renters of village-owned housing as well as various step increases to be considered. President Styza asked if either of the renters were fire fighters. Administrator/Police Chief Douglas told him the renter living in the house on Hwy 83 was a fire firefighter. Trustee Foote asked if a 5% increase would be considered reasonable. Administrator/Police Chief Douglas said he felt a gradual increase over time would be reasonable.

Motion (Foote, Wilkey) to approve a 5% annual increase in rent on village-owned housing beginning with January 1, 2010, *Carried Unanimously.*

**Establish Village of Chenequa Trick or Treat hours (October 31<sup>st</sup> 4-7 p.m.)**

Motion (Villavicencio, Foote) to approve the 2009 Trick or Treat hours of 4pm to 7pm on Saturday, October 31, *Carried Unanimously.*

**Consider appointment of Transportation Committee Representative to Southeastern Transportation Committee.**

Motion (Haase, Villavicencio) to appoint Trustee Foote as the Village of Chenequa Transportation Committee Representative to Southeastern Transportation Committee, *Carried Unanimously.*

Administrator/Police Chief Douglas then brought up another committee that could possibly have a representative from the Village of Chenequa. This was the Street Improvement Committee. He said there is a 6:00 p.m. meeting this Wednesday, and volunteered to attend - saying he could make a nomination of one of the Trustees as a representative to sit on this committee. President Styza said Administrator/Police Chief Douglas should go to the meeting and report back.

**Committee Reports**

**Public Safety** – no report.

**Operations** – no report.

**Plan Commission** – met earlier.

**Open Space** – no report.

**Board of Appeals** – no report.

**Personnel Committee** – no report.

**Hwy 83 Task Force** – President Styza said he would the committee to meet soon.

**Emergency Government Committee** – no report.

**Lake Management Ad Hoc Committee** – no report.

**Police Commission** – no report

**Lake Country Fire and Rescue Board** – meeting scheduled for Wednesday night.

President Styza asked Trustee Villavicencio to give a report on the Board of Review which was held on Tuesday, October 13<sup>th</sup>. Trustee Villavicencio explained that the Village is to assume the Assessor's valuation of a property is correct, unless it can be proven otherwise. She said there were 8 cases heard and those contesting their assessments were required to explain factually with supportive appraisals their reasons for requesting a change in the assessment. The Board decided to make three adjustments the others had the assessor's assessment upheld.

**Report of Village Administrator.**

Administrator/Police Chief Douglas said he wanted to remind Trustees of the joint meeting being held Wednesday night for the Fire Board.

**Report of Village President.**

No report.

**Report of Village Attorney**

No Report.

**The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility for the purpose of discussing wage and benefit matters. Participating in the closed session will be the Village Board, Village Attorney and the Village Administrator.**

Motion (Styza, Haase) to go into closed session at 8:00 p.m. pursuant to Wisconsin State Statute §19.85 (1) (c) Gehl- aye; Seidel- aye; Villavicencio- aye; Wilkey – aye; Foote – aye; Styza- aye; Haase – aye, Motion Carried.

**Reconvene into open session and consider any action resulting from closed session.**

Motion (Wilkey, Haase) to go back into open session at 8:50 p.m., Carried Unanimously.

Motion (Haase, Seidel) to approve the new job descriptions as outlined in the closed session, Carried Unanimously.

Motion (Foote, Villavicencio) to approve revisions to Article 2 section 4 redefining part-time benefits, Carried Unanimously.

Trustee Haase asked if the Trustees were going to get comps from other municipalities. He said it would be good to find out what other communities were doing. He asked to have the comps available at the next meeting which would be in three weeks.

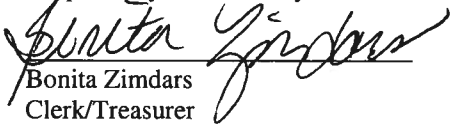
**Agenda items to be considered for future meetings of the Village Board.**

None.


**Adjournment.**

Motion (Wilkey, Villavicencio) to adjourn the October 19<sup>th</sup> meeting of the Village Board at 8:52 p.m., Carried Unanimously.

Respectfully submitted by:

  
Bonita Zimdars  
Clerk/Treasurer

Approved and Ordered Posted by:

  
Bryce Styza  
Chenequa Village President