

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, JANUARY 14, 2008  
Unofficial until approved by the Village Board  
Approved as written () or with corrections ( ) on 2-11-08

Jan. 14 ~~December 10~~, 2008, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. Following is the attendance list:

Mr. Styza / President – present  
Ms. Wilkey / Trustee – present  
Ms. Seidel / Trustee – present  
Mr. Gehl / Trustee – absent  
Mr. Foote / Trustee – present  
Ms. Villavicencio / Trustee – absent  
Dr. Tyre / Trustee – present  
Attorney David Krutz / Village Attorney – present  
Mr. Douglas / Administrator -Police Chief – present  
Ms. Zimdars / Clerk-Treasurer – present

**Attendance**

Melissa Bauer

**Public Comment Period**

**Review and consider affidavit of correction – North Lake Industrial Park**

President Styza moved this item first, as a courtesy to Melissa Bauer who was in attendance. The request was for the Village to sign an affidavit relinquishing any interest or right in property for the relocated Highway 83 which is included in the official Village map. President Styza provided a brief history stating that a Highway 83 bypass was mapped at one time, but was then de-mapped by the State, but is still on the deed of this property. He explained that the property in question was in the town of Merton. Next Melissa Bauer spoke, saying when the land was purchased a cloud was found on the title policy. The request on behalf of QuadGraphics was being made to obtain a clean title in case the property were to ever be resold. Attorney Krutz said that if the Village would still prefer to have the bypass it would be inconsistent for the Village to sign the affidavit relinquishing any right of interest in the Highway 83 bypass. Trustee Wilkey asked where the bypass would be located, and Ms. Bauer told her it would be north of Hwy VV. President Styza said the Village Department of Transportation will be asked to remap the Highway 83 bypass. President Styza called for a vote and there was no support by Board members to have the Village sign the affidavit relinquishing interest in the area for a Highway 83 bypass. Ms. Bauer then clarified that Board members were not interested in signing the affidavit.

**Approve minutes of the December 10<sup>th</sup>, 2007 Board Meeting.**

Motion (Wilkey, Seidel) to approve the minutes of the December 10<sup>th</sup> Village Board Meeting, Carried Unanimously.

**Clerk/Treasurer**

**Present invoices for approval**

Trustee Seidel questioned the charge for Vettleson Road maintenance. Administrator/Chief Douglas told her the City of Delafield takes care of that portion of the road which is in the Village of Chenequa limits. Trustee Tyre then told Board Members that perhaps the Village should check into purchasing expired fuel which can be purchased at a discount from Hartford.

Motion (Seidel, Foote) to approve the December bills, Carried Unanimously.

**Report on investment activity**

Investment activity was reviewed and no action was required.

**Review and consider driveway plans submitted by Timothy and Barbara Michels for their property located at 6831 N Hwy 83.**

President Styza provided an overview of the project, and told Board members the plans were preliminarily approved earlier in the evening by the Plan Commission, provided the Michels brought back landscaping plans that would help to minimize the invasive light coming from cars using the proposed driveway.

Motion (Tyre, Wilkey) to give preliminary approval to driveway plans submitted by Timothy and Barbara Michels provided plans that would provide screening through landscaping are brought back for review, *Carried Unanimously.*

**Preliminary – Review and consider plans submitted by Paul and Pat Jones for remodel/addition plans for their property located at 4704 N. Pincrest Drive.**

President Styza told Village Board members these plans were given unanimous preliminary approval by the Plan Commission earlier in the evening.

Motion (Wilkey, Foote) to give preliminary approval to Paul and Pat Jones for remodel/addition plans for their property located at 4707 Pincrest Drive, *Carried Unanimously.*

**Review and consider Resolution creating the Chenequa Police Commission.**

Attorney Krutz addressed Board members stating that following the last Board meeting, certain changes were made to the proposed Police Commission Ordinance. He said that Section 1.11(2) changed the notice period from 30 to 90 days. In addition, Subsection 1.11(4) was changed to make clear the understanding that the Chief will work with the Police Commission, but takes direction from the Village Board. Attorney Kurtz explained that the Village is declining to give the Commission the right to exercise optional powers as outlined in Wisconsin State Statutes. Trustee Foote clarified that “the Board” as referenced in the memo is referring to the Police Commission. Attorney Kurtz said because Chenequa now has officers in a union, the Police Commission was established. Trustee Seidel then asked if Village Board members would be privy to what goes on in closed meetings of the Police Commission. Attorney Krutz stated that closed session topics are covered on a case-by-case basis subject to statutory rules. He said the Police Commission would take charge of disciplinary matters and personnel issues as delegated by the Village Board to the Commission. Trustee Seidel said it would not be necessary for Village Board members to know exactly what issues the Police Commission is dealing with, but simply that there are issues. Trustee Tyre said he thought the resolution was well crafted.

Motion (Tyre, Seidel) to approve resolution creating the Chenequa Police Commission, *Carried Unanimously.*

**Committee Reports**

Public Safety – No report

Operations – No report

Plan Commission – Met earlier

Open Space – No report

Board of Appeals – No report

Personnel Committee – No report

Hwy 83 Task Force – Administrator/ Chief Douglas said the State will be in touch soon.

Emergency Government Committee – No report

Lake Management Ad Hoc Committee – No report

**Review and consider burning ordinance.**

The Board considered the proposed final version of the Burning Ordinance. President Styza said that Mr. James Huber’s concerns expressed at the last Board meeting were incorporated in this revised burning ordinance.

Trustee Foote said that people use outside barbeques to burn garbage and other refuse. Attorney Krutz said the language under Subsection 8.03 (8) could be changed to say, “except as set forth in (4) above.” He said the consistent way to draft these ordinances is to keep them general. Administrator/Chief Douglas said he was okay with the changes.

Motion (Foote, Wilkey) to approve the burning ordinance with the change in language as outlined above, *Carried Unanimously.*

**Report of Village Administrator.**

Administrator/Chief Douglas told Village Board members that two new police officers have been hired. He said as of December 14<sup>th</sup> Officer John Palese was hired as a full time officer. Officer Palese had previously worked for the Village as a Police Officer on a part time basis for over two years. Officer Palese is retired from the Air Force. The Village also hired Richard Johns who is currently in production with Quad Graphics. He has worked as a Police Officer on a part-time basis for Dousman, Summit and Waukesha County. Administrator/ Chief Douglas said all candidates were tested physically, and psychologically and also took a written test. The interview committee included officers for the Town of Oconomowoc, Village of Pewaukee, and the Village of Oconomowoc Lake. He said that Dr. Tyre performed the psychiatric evaluations. Officer Johns will begin his duties in Chenequa on February 4<sup>th</sup>. The Police Commission met with Officer Johns and recommended hiring him.

By the next Board meeting the Board members should be given the 2007 final budget figures.

Trustee Foote asked if the Highway/Forestry Department had obtained their truck and Administrator/Chief Douglas told him it should arrive in February. Trustee Tyre said he wanted to make the Board aware of a problem occurring on Wildwood Point Road. He said the Town of Merton plows the road, but stops short of the end of the street leaving a huge bank of snow that is not easy to negotiate. He questioned whether the Town of Merton could be asked to continue another 600 feet. Trustee Foote said it was a safety issue. Trustee Tyre said the hill is shaded, thereby causing it to ice over quickly. Administrator/Chief Douglas said that Forester Kante had followed up with Mr. Klink from the Town of Merton and was told the problem is that they use a big truck and have no place to back up and turn around as they reach that area. A follow-up to see what the Town of Merton can do about this issue will be done.

**Report of Village President.**

No report.

**Report of Village Attorney.**

No report.

**Agenda items to be considered for future meeting of the Village Board.**

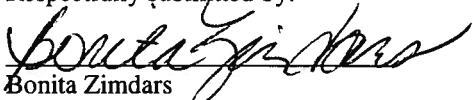
Trustee Seidel reminded Board members that there previously had been discussion about having written procedures for snow plowing. She said the Village seems to be doing more and more plowing. Trustee Seidel suggested forming an Ad-Hoc committee to discuss snow plow policy. Administrator/Police Chief Douglas said the complaints being received are complaints of not getting close enough to garages and garage doors as well as some for timeliness. He reminded Board members that the revised policy was included in the November newsletter which included the full Village policy and a check-off box acknowledging policy guidelines. Trustee Wilkey said last year there was concern with steep driveways and she remembered that was to be left with the Public Safety Committee. Trustee Foote suggested using bullet points to outline specific points.

It was suggested that a thank you letter be written to the Chenequa Foundation for their donation. Trustee Foote asked to talk about new truck restrictions on Hwy C and Hwy K at the next meeting. Attorney Krutz said the restriction can be passed but, that it would be better if Merton also passed a restriction. Administrator/Chief Douglas suggested a joint ordinance with Merton, saying this would be added to the next agenda.

**Adjournment.**

Motion (Foote, Wilkey) to adjourn the January meeting of the Village Board at 8:22 p.m.

Respectfully submitted by:

  
Bonita Zimdars  
Clerk/Treasurer

Approved and Ordered Posted by:

  
Bryce Styza  
Chenequa Village President