

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, MARCH 10, 2008
Unofficial until approved by the Village Board
Approved as written (x) or with corrections () on 4/14/2008

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, March 10, 2008, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media had been met. Following is the attendance list:

Mr. Styza / President – present
Mr. Gehl / Trustee – present
Mr. Foote / Trustee – absent
Ms. Seidel / Trustee – present
Dr. Tyre / Trustee – present
Ms. Villavicencio / Trustee – absent
Ms. Wilkey / Trustee – present
Attorney David Krutz / Village Attorney – present
Mr. Douglas / Administrator -Police Chief – present
Ms. Zimdars / Clerk-Treasurer – present

Attendance

None

Public Comment Period

Jonathan Keller- Reilly, Penner & Benton LLP

Approve minutes of the February 11th, 2008 Board Meeting.

Motion (Wilkey, Seidel) to approve the minutes of the February 11th Village Board Meeting, *Carried Unanimously.*

Presentation of 2007 Financial Statements by Steven C. Barney of Reilly, Penner, & Benton LLP.

Jonathan Keller gave an overview of the 2007 audit. He pointed out that one thing that they won't be able to remove is the separation of duties requirement; saying this simply wasn't feasible in a small office. He said the State Aid would continue to remain somewhat constant. Mr. Keller then reviewed some graphs he had handed out to the Trustees, saying the 2006 expenditures were high due to the repair of the launch and the clean up of the dump site. President Styza pointed out there was a total of \$370,000 in designated and undesignated funds. Mr. Keller said journal entries need to be cleaned up so there would not be so many to do at year end. Attorney Krutz pointed out that since the Village does not have a C.P.A. or Controller on staff, these adjustments are done on a quarterly basis when the auditors come out for their review. Revenues came in approximately \$96,000 over budget due largely to the building account being \$50,000 over budget and the interest account coming in \$15,000 over budget. The expenditure account came in \$14,000 over budget, due to the increase in building. President Styza noted these figures resulted in being ahead \$84,000 overall. Mr. Keller also told Board members that DNR grant money which was received in February would be applied to 2007 expenses for the Boat Launch.

Clerk/Treasurer

Present invoices for approval

Trustee Tyre noted that the invoice to Lake Area Phys. Medicine & Rehab on page 2 should have a memo saying it was for a pre-employment medical exam. Administrator Douglas said the list of invoices included snow plow repairs of \$7,300. Trustee Tyre said it may be helpful to have an after action report to the citizens of Chenequa on snow plow activities. Administrator Douglas said he would like to have recognition of snow plowers at the next meeting of the Village Board.

Motion (Seidel, Wilkey) to approve the February 2008 bills, *Carried Unanimously.*

Report on investment activity

Investment activity was reviewed and no action was required.

Review and consider adopting Resolution 2-08 allowing the Village to staff the polls with 2 or more sets of election workers working different times on Election Day.

Motion (Tyre, Seidel) to adopt Resolution 2-08, *Carried Unanimously.*

Preliminary – Review and consider plans submitted by Harry and Dominique Hostetler to raze the existing house and construct a new three-story, Prairie Style house similar to Frank Lloyd Wright’s “Falling Waters” at their property located at 5715 N. Hwy 83.

President Styza explained that this was the old Lee house on the hill and meets zoning codes and setback requirements.

Motion (Tyre, Gehl) to give preliminary approval to plans submitted by Harry and Dominique Hostetler for their property located at 5715 N. Hwy 83, *Carried Unanimously.*

Preliminary – Review and consider plans submitted by Richard and Susan Wilkey to raze the existing house and to construct a new two-story residence with a three-car attached garage at their property located at 5112 N. Hwy 83,

President Styza said the owners planned to tear down the house they currently have and replace it with a new one. He also said this building project was subject to obtaining an opinion of the legality of the non conforming lot. He went on to explain that part of the property is in Chenequa and part is in the Town of Merton. Attorney Krutz said he would like to issue a written legal opinion.

Motion (Tyre, Seidel) to give preliminary approval to building plans submitted by Richard and Susan Wilkey at 5112 Hwy 83, Gehl (aye); Seidel (aye); Tyre (aye); Styza (aye); Wilkey (abstained), *Motion Carried.*

Preliminary – Review and consider plans submitted by Richard and Susan Weaver for a new garage addition at their property located at 6275 N. Oakland Hills Road.

President Styza told Board members that although these plans were submitted for preliminary approval, the Plan Commission had given their unanimous *final* approval earlier in the evening.

Motion (Gehl, Tyre) to give final approval to plans submitted by Richard and Susan Weaver at 6275 N. Oakland Hills Road, *Carried Unanimously.*

Review and consider conditional Approval of Final Plat submitted by Helene Estates for part of the NW ¼ of Section 18, T8N, R18E, Town of Merton, per Village Code 6.18 extraterritorial jurisdiction.

President Styza told Board members he had a financial interest in this plat, and the Plan Commission had given their approval earlier.

Motion (Seidel, Tyre) to approve the Certified Survey Map submitted by Helene Estates, Gehl (aye); Seidel (aye); Tyre (aye); Wilkey (aye); Styza (abstained); *Motion Carried.*

Committee Reports

Public Safety – No report

Operations – No report

Plan Commission – Met earlier

Open Space – No report

Board of Appeals – No report

Personnel Committee – No report

Hwy 83 Task Force – Still waiting to hear a reply from the State per Administrator Douglas.

Emergency Government Committee – No report

Lake Management Ad Hoc Committee – No report.

Police Commission – No report

Report of Village Administrator.

Administrator/Chief Douglas told Village Board members that the current deer count was 40, and the sharp shooters would continue as long as possible. Trustee Gehl asked if the contract was bid out every year. Administrator/Chief Douglas said Wildlife Services was the only real choice and \$12,000 per year was not a bad price for the end results seen. He said they also take care of the deer in Whitnall Park and the City of Brookfield. Administrator/Police

Chief Douglas said the deer management service provider has a proven track record and their procedure is one of the best available.

Report of Village President.

President Styza showed Village Board members a copy of the Regional Water Supply Plan for Southeastern Wisconsin newsletter and asked if other Trustees received the publication. He asked that all Trustees look through the newsletter since it effects what is done in Chenequa. He asked the Clerk to forward the newsletter to all the Board members.

Report of Village Attorney.

Attorney Krutz reported that he continues to hear from the attorneys for the Maple Lane Association and they are saying they will be submitting a witness list. Attorney Krutz noted that no legal opinion has been expressed.

President Styza noted that Chenequa was named "Tree City" again. Administrator/ Police Chief Douglas said crimes and traffic enforcement was quiet, and there was not much to report. He also alerted Board members to the copy of a letter that was sent to the Chenequa Foundation.


Agenda items to be considered for future meeting of the Village Board.

Trustee Seidel said she would like to look at the way things are being done in the Village in an effort at becoming more efficient. She said she is questioning the amount of equipment the Village owns. Trustee Seidel suggested beginning the May meeting at the equipment garage. President Styza told her that the Operation Committee, Safety Committee, Police Department, and Fire Department all go through their parts of the budget. Trustee Tyre suggested a future agenda that would only cover snow plowing concerns. President Styza said he would let the Village Board know when the Operation Committee would be meeting.

Adjournment.

Motion (Gehl, Seidel) to adjourn the March meeting of the Village Board at 8:10 p.m.

Respectfully submitted by:


Bonita Zimdars
Clerk/Treasurer

Approved and Ordered Posted by:


Bryce Styza
Chenequa Village President