

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, AUGUST 14, 2006
Unofficial until approved by the Village Board
Approved as written () or with corrections () on _____

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, August 14, 2006, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. The following were in attendance:

Mr. Styza / President – present
Ms. Wilkey / Trustee – present
Ms. Seidel / Trustee – present
Mr. Gehl / Trustee – present
Mr. Foote / Trustee – present
Ms. Villavicencio / Trustee – present
Dr. Tyre / Trustee – absent

Attorney David Krutz / Village Attorney – present
Mr. Douglas / Administrator -Police Chief – present
Ms. Zimdars / Clerk-Treasurer – present

Attendance

Matt Colby – Lake Country Reporter
Bill Hinzey

Public comment period.

None.

Approve minutes of the July 10, 2006, Board Meeting.

Trustee Wilkey asked that a correction of the spelling of her name be made in the minutes.

Motion (Foote, Villavicencio) approve minutes of the July 10, 2006 Board Meeting with correction, *Carried Unanimously*.

Clerk/Treasurer

Present invoices for approval.

Trustee Wilkey questioned the amount being paid to Michael Best & Friedrich and why it wasn't covered under the retainer. President Styza explained that the retainer did not cover extraordinary expenses and they were billed out separately. Administrator Douglas said that the payment to Lake Country Fire Department for fire dues was in and out.

Motion (Wilkey, Seidel) to approve bills as presented, *Carried Unanimously*.

Report on investment activity.

Investment activity was reviewed by the Board, and no action was required.

Review and consider submission by Mr. Bill Hinzey for new home construction at 5208 N Maple Lane.

President Styza told Board members the Plan Commission had met earlier in the evening and recommended approval of these plans. He told Board members they had the plan, the survey, a digital projection of what the house would look like, and that it has met all set back requirements.

Motion (Gehl, Foote) to approve submission by Mr. Bill Hinzey for new home construction at 5208 N. Maple Lane, *Carried Unanimously.*

Review and consider Certified Survey Map submitted by Mr. Jerry Morrison for a redivision of Lot 1 of Certified Survey Map 7788, being a part of the SE ¼ of the SW ¼ of section 22, and a part of the NE ¼ of the NW ¼ of Section 27, all in Township 8 North, Range 18 east, the Town of Merton, Waukesha County, Wisconsin per Village Code 6.18 extraterritorial jurisdiction.

President Styza explained that this was extraterritorial jurisdiction and that an update had been given to Board members on what can and cannot be done with these types of properties. He also said the Plan Commission had recommended approval.

Motion (Gehl, Seidel) to approve the Certified Survey Map submitted by Mr. Jerry Morrison for a re-division of Lot 1 of Certified Survey Map 7788, *Carried Unanimously.*

Review and consider Certified Survey Map submitted by Sam Johns and Anne Fredrickson for subdividing Part of the southeast ¼ of the northwest ¼ of section 22, Town 8 north, range 18 east, town of Merton, Waukesha County, Wisconsin per Village Code 6.18 extraterritorial jurisdiction.

President Styza told Board members that the Plan Commission had recommended approval of this CSM.

Motion (Villavicencio, Wilkey) to approve the Certified Survey Map submitted by Sam Johns and Anne Fredrickson, *Carried Unanimously.*

Review and consider Certified Survey Map submitted by John Gehl, Katherine M. Gehl, and Susan Jo Gehl for a combination of lots 2 and 3 of certified survey map no. 4251 and Lot 1 of survey map no. 6820 and a part of the northwest ¼ and southwest ¼ of the northeast ¼ of section 29, township 8 north, range 18 east, in the village of Chenequa, Waukesha County.

President Styza told Board members that this request had been withdrawn by Mr. Gehl prior to the meeting.

Consider approval of subdivision plat as submitted by Harmony Homes for Helene Estates subdivision, located in part of the NW ¼ of Section 18, T8N, R18E, town of Merton per Village Code 6.18 extraterritorial jurisdiction.

Due to the fact that President Styza had a financial interest in this agenda item, he asked Senior Trustee Villavicencio to chair this portion of the meeting. It was stated that the Plan Commission had given their approval on this subdivision plat. Trustee Villavicencio asked if anyone had any questions. There were none. Motion (Wilkey, Gehl) to approve the subdivision plat as submitted by Harmony Homes for Helene Estates subdivision, Carried Unanimously.

Consider resolution of adoption of the National Incident Management System (NIMS).

Administrator Douglas explained that adoption of this resolution was part of a federal mandate because of the events of September 11, 2001. He said that this is being done so that everyone is operating the same command structure, and verbiage. He these revisions will allow law enforcement and fire/ fire and fire from other areas as all Public Safety Departments to be on the same page as it relates to communicating with each other. It will be uniform nationwide.

Trustee Foote asked if the Village receives any federal grant money.

Administrator Douglas said the Village does receive grant money for various items and as an example, a 50 % match in bulletproof vests funding is one such federal grant program. Other Grants are often available and there may be a 25% match. The Lake Country Fire Department has also received grants for various items, which would be affected if we were not NIMS compliant. Trustee Gehl asked how much the costs would be to change. Administrator Douglas said there would be relatively no costs as the courses are available online or the courses are offered at WCTC free due to federal funding. Depending on rank and responsibility, it can be up to 80 hours of training or more over a 3-year period. He also said that Village Presidents, Mayors, and Town Chairmen would be required to be trained and certified as well. For many, the basics would be available online.

Motion (Gehl, Villavicencio) to adopt the National Incident Management System, Carried Unanimously.

Next President Styza asked Administrator Douglas to tell the Board about the Critical Incident Team (CIT). Administrator Douglas then gave an overview of the program saying for any incidents that are related to a SWAT type of situation in the member communities, the CIT Team responds and handles the situation. One key advantage to this is the village or municipality the incident occurs in, it maintains control of that incident. He also said the Major Investigations Unit (MIU) was formed four years ago, and it is a way of pooling resources of manpower and equipment for major crime scenes or related type of investigations. There is no longer a need for each agency to have officers trained in each field as the member departments are offering the officers services with the specialties needed thereby eliminating duplication and expenses involved in both training of manpower as well as equipment needs. Then President Styza asked if the village has an Emergency Management Plan, and Administrator Douglas said we did, but it needs updating. Due to the NIMS changes, the County will be updating the county plan and we will attach the Village's portion as an addendum as we do now.

Committee Reports

Public Safety Administrator Douglas said the committee will meet next Tuesday to review LCFD budget for 2007. The committee will go into closed session to hear three ambulance proposals.

Operations per Chairwoman Villavicencio, will be meeting soon.

Plan Commission met today

Open Space no report

Board of Appeals no report

Personnel Committee no report

Hwy 83 Task Force met recently, will be discussed later in the meeting

Emergency Government Committee no report

Internet Ad Hoc Committee Trustee Foote reported the internet is working well and that a slight modification was made last week which seemed to improve service. Trustee Seidel said she cannot use it at night, and has to go back to dial up. Trustee Foote said the company was having a problem with getting the antennae from Motorola, causing a backlog. He also noted there are still quite a few people waiting for service due to this problem.

Building Zoning Ad Hoc Committee Trustee Seidel reported the Ad-Hoc committee would be meeting the following night and hoped to be finishing up with the drafts soon.

Lake Management Ad Hoc Committee Trustee Villavicencio reported that there would be a meeting of the committee coming up soon and that it would be an informational meeting.

Review and consider application for State Trust Fund Loan for up to \$135,000, for dump site clean up.

President Styza introduced the resolution for obtaining a loan in the amount of \$135,000.00 from the Board of Commissioners of Public Lands. A voice vote was taken: Trustee Gehl, aye; Trustee Seidel, aye; Trustee Wilkey, aye; Trustee Villavicencio, aye; Trustee Foote, aye; Trustee Styza, aye.

Consider revision to the appointment by the Village Board for the Chenequa Foundation.

Trustee Foote explained that there is a separation between a trust fund and a non trust fund and that the village cannot dictate what the Chenequa Foundation should do. He said it should only be a recommendation. Attorney Krutz said he didn't agree that the foundation is jeopardized by a single member. President Styza said the Board does not want to get into an argument with our benefactor, so we should only be making a recommendation.

Motion (Foote, Gehl) to recommend that the Chenequa Foundation consider Mr. John MacDonough to fill the vacancy on the Foundation board, with the term being determined by the Foundation, *Carried Unanimously.*

Discussion of State Department of Transportation response to Highway 83 issue.

Trustee Villavicencio addressed the members of the Board saying there was a letter from the DOT in their packets, and that the latest meeting held with the Department of Transportation was either the 14th or 15th meeting they had. She said the committee's recommendation was for only three intersections to be redone, as well as replacing the retaining walls. Next there was a discussion about accidents. Trustee Villavicencio then reported on the number of accidents at various intersections. She said there have been four or five different representatives of the DOT that the village has dealt with over the years. Trustee Villavicencio said she wanted to bring this issue to the attention of the board because they were getting ready to repave highway 83. Trustee Seidel suggested getting the data from the State of Wisconsin for the number of accidents and then the speed limit could simply be lowered. Trustee Villavicencio said they already requested the speed limit to be lowered and were told no. She said they also asked for a uniform speed which is now set at 35 mph throughout the village. Trustee Foote said the DOT is not granting exceptions on the 10 foot clearance request as found on page two of the report in the middle of the first paragraph. He also asked if data was presented to substantiate their reason for denying this request. Administrator Douglas said in 2000 the crash numbers were disputed, attributing the numbers to road design and weather related issues. President Styza said there have been years of discussion but the ten foot clearance was not brought up until the most recent meeting. Trustee Villavicencio said she asked Karl Pierce of the DOT to review all notes from the last 14 or 15 meetings because he wasn't at the meetings so he should familiarize himself with what went on during those meetings. President Styza asked Administrator Douglas to cross check the DOT accident report with the village records. Attorney Krutz suggested the vehicle crash history should be available through the Freedom of Information Act and could then be cross referenced.

Report of Village Administrator.

Administrator Douglas told the trustees he had included a police report in their packets, which was broken down into six-month intervals. He said the report shows the numbers are fairly consistent. President Styza said the report didn't show what communities were involved in the Assist other agencies categories. Trustee Foote asked if there were any trends. Administrator Douglas stated the Chenequa police use to be in the City of Delafield to assist often because they were short staffed. He said that has changed somewhat and now the Sheriff's Department and Hartland is more the area we are being requested to assist. He said the new dispatch system was designed to put officers where needed, and it does work both ways, we also receive assistance from others in our community.

Report of Village President.

No report.

Report of Village Attorney.

No report.

Any new Business.

Trustee Seidel said she had been talking to John Gehl, and that he had the engineering report. She also said she had the agreement between the DNR and the village, and Beaver Lake is not recognized as having a legal boat launch site, so they are not eligible for grant money. She said she would like this to be on the agenda for the September meeting, and said she didn't think it should just be buried. Attorney Krutz asked to have the paperwork forwarded. Trustee Seidel said the agreement spelled out that there was never to be another boat launch placed in Chenequa, but didn't say there couldn't be one placed in the Town of Merton.

Adjournment.

President Styza adjourned the meeting at 8:16.

Respectfully submitted by:

Approved and Ordered Posted by:

Bonita Zimdars
Clerk/Treasurer

Bryce Styza
Chenequa Village President