

Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING
MINUTES OF MONDAY, JULY 10, 2006
Unofficial until approved by the Village Board
Approved as written () or with corrections () on _____

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, July 10, 2006, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. The following were in attendance.

Mr. Styza / President – present
Ms. Seidel / Trustee – present
Mr. Gehl / Trustee – present
Mr. Foote / Trustee – present
Ms. Wilke / Trustee – present
Ms. Villavicencio / Trustee – present
Dr. Tyre / Trustee – present

Mr. Krutz / Village Attorney – present
Mr. Douglas / Village Administrator/Police Chief – present
Ms. Grosch / Village Deputy Clerk – present

ATTENDANCE

Jeff Kante, Village of Chenequa Forester
Dr. Jeff Thornton SEWRPC
Matt Colby, Lake Country Reporter

Public Comment Period

None.

Presentation by representatives of SEWRPC describing different planning options for lakes management.

Dr. Jeff Thornton from SEWRPC described several different planning options that were available to the Village of Chenequa as part of a lake management plan. Dr. Thornton stated that if SEWRPC was to prepare a comprehensive lake management plan for the Village of Chenequa, SEWRPC would work with in conjunction with the US Geological Survey. He further stated that the next deadline for submission of a grant application is August 1, 2006. After that grants will be considered after February 1, 2007. Discussion was held whether to try to move forward and meet the August 1, 2006 deadline based on proposals submitted to date.

Approve minutes of June 12, 2006 Board Meeting

Motion (Tyre/Foote) to accept the minutes of the June 12, 2006 Board Meeting. *Carried Unanimously.*

Clerk/Treasurer

Present invoices for approval.

Motion (Villavicencio/Wilke) to approve bills as presented. *Carried Unanimously.*

Report on investment activity.

Investment activity was reviewed by the Board and no action was required.

Review and consider submission by Glen and Carrie O'Malley for a remodeling project at their residence located at 31046 W. Chequamegon Drive.

President Styza reported to the Board that the Plan Commission approved the remodeling project submitted by the O'Malley's with a minor adjustment to the height. The building height can be no taller than 38.66 in order to meet the side yard setback requirements and the proposed addition would make the building height 40.5 feet. Mr. O'Malley agreed to change the pitch of the addition to 12/10 pitch instead of the 12/12 pitch to the roof as shown on the plans. By changing the pitch of the roof to a 12/10, the height of the building will not exceed the 38.66 maximum height allowance and will meet the side yard setback. Motion (Seidel/Villavicencio) to approve the application changing the height of the building not to exceed 38.66 feet in height to meet the side yard setbacks. *Carried Unanimously.*

Committee Reports

Public Safety – Did not meet

Operations – Did not meet

Plan Commission – Discussed above

Open Space – Did not meet

Board of Appeals – Did not meet

Personnel Committee – Did not meet. Will meet in August

Hwy 83 Task Force – Have not yet heard back from the DOT regarding the Village's stance on the proposed Hwy 83 Project

Emergency Government Committee – Did not meet

Internet Ad Hoc Committee – Did not meet. Netwurx service is working well.

Building Zoning Ad Hoc Committee – Continuing

Consider approval of two resolutions for Lake Study Grants.

Discussion was had with respect to the bids/proposals received to date for preparation of a lake management plan for the Village of Chenequa. Jeff Kante also presented proposals that he had received from Hey & Associates and RSV Engineering to prepare a lake management plan. Discussion was had as to the cost and time for completion of a lake management plan by the various firms. It was also discussed whether the Village should attempt to meet the upcoming grant deadline of August 1, 2006 because the next deadline for consideration of grants was February 1, 2007. Trustee Villavicencio stated she thought it was very important to have benchmarks set forth in a lake management plan in place as soon as possible. President Styza asked the Trustees if they felt we should move forward on selection based on proposals submitted to date or wait and get more information as to what would be included in a lake management plan. After much discussion Motion (Tyre/Villavicencio) to engage SEWRPC to prepare a comprehensive

lake management plan and task the efforts of the Village of Chenequa staff in conjunction with SEWRPC to prepare and submit applications for the available grants by August 1, 2006 and that the Village adopt the resolutions necessary to have SEWRPC submit the grant applications by August 1, 2006. Trustee Seidel stated that she was not in favor of moving ahead with SEWRPC and she would prefer RSV. Hand vote taken. 4 aye, 3 nay as follows: Gehl, nay; Seidel, nay; Tyre, aye; Wilkey, aye; Foote, nay; Styza, aye; Villavicencio, aye. *Motion carried.*

Consider appointment of trustee to the Chenequa Foundation

President Styza stated that Donald Buzard of the Chenequa Foundation would like to retire and President Styza proposed that the Village Board to appoint John MacDonough to serve on the Chenequa Foundation. He also moved that the Board recommend to the Foundation that John MacDonough serve a three year term. Motion (Styza/Foote) to appoint John MacDonough to serve a three year term on the Chenequa Foundation. *Carried Unanimously.*

Consider official request to the Chenequa Foundation for funding relating to ground water monitoring wells.

Administrator Douglas stated that all four ground water monitoring wells are now in place. He recommended that the Board make an official request of the Chenequa Foundation for the funding related to installation of these wells and future monitoring fees. He indicated that the cost for installation was \$26,300 and an estimate will be coming from RSV Engineering for future monitoring fees as well as two additional drive point wells. Motion (Wilkey/Villavicencio) to make an official request in writing to the Chenequa Foundation for funding related to the installation and future monitoring fees of the 4 ground water monitoring wells and the drive point wells. *Carried Unanimously.*

Consider approval of additional expenditures associated with dump site clean up.

President Styza presented the additional costs which would be needed to cleanup the old can dump site including engineering fees and tipping fees for the disposal of soil from the site. The total additional cost would be approximately \$72,000 provided no unexpected materials were found during the cleanup. Administrator Douglas reported that the total cost would be approximately \$ 135,000. Administrator Douglas presented options to the Board regarding expenditures associated with the dump site clean up. He stated that the Village could borrow the funds, deplete reserves, or borrow some of the funds and use some of the funds currently in reserves. An option would be to borrow enough funds to make it a stand alone project. He further stated that the Village Assessor felt that the estimated value of each 7 acre parcel at the dump site could be between \$350,000 and \$550,000.

Consider/approval of terms of financing for additional costs associated with dump site clean up.

Motion (Foote/Tyre) to expend up to \$72,000 in additional costs from previous-approved expenditures to cleanup the dump site and that the Village borrow up to \$135,000 and said borrowed funds to be used for costs associated with the dump site clean up. *Carried Unanimously.*

Report of Village Administrator

President Styza asked Administrator Douglas why the Board has not seen Police summary reports lately. Administrator Douglas informed the Board that the Police Department has switched over to a new software. This software is sold in modules and the Village of Chenequa did not purchase the report writing module. It was suggested that a request for this reporting module be made for next year's budget.

Administrator Douglas also stated that a gas barge is up and operational on Pine Lake. He stated that the company met all requirements of the Village Code and a permit was issued. He also stated that the Fire Chief has reviewed the barge and agrees they have done a good job of building the barge to meet the concerns previously outlined by the Village and the Fire Chiefs.

Report of Village President

None.

Report of Village Attorney

None.

Any new business.

President Styza stated he would be out of the country for approximately two weeks and that in his absence Jo Ann Villavicencio is the Acting Village President.

With no further discussion being heard, President Styza adjourned the meeting at 9:13 p.m.

Respectfully submitted by:

Approved and Ordered Posted by:

Lynn Grosch
Deputy Clerk

Bryce Styza
Chenequa Village President