

## Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, MAY 8, 2006  
Unofficial until approved by the Village Board  
Approved as written ( ) or with corrections ( ) on \_\_\_\_\_

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, May 8, 2006, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. The following were in attendance:

Mr. Styza / President – present  
Ms. Seidel / Trustee – present  
Ms. Villavicencio / Trustee – present  
Mr. Gehl / Trustee – present  
Dr. Tyre / Trustee – present  
Mr. Foote / Trustee – present  
Ms. Wilkey / Trustee – present  
Mr. Krutz / Village Attorney – present  
Mr. Douglas / Administrator -Police Chief – present  
Ms. Zimdars / Clerk-Treasurer – present

### **Attendance**

Jonathan A. Keller – Reilly, Penner, & Benton LLP  
Steve Barney – Reilly, Penner, & Benton LLP

President Styza welcomed Susan Wilkey as a new trustee.

### **Public comment period**

None.

### **Recognition by President Styza of the Village of Chenequa being named as a 2005 Tree City USA.**

President Styza said that Chenequa had been recognized as a 2005 Tree City USA, and that this was the 21<sup>st</sup> year in a row of receiving this honor.

### **Presentation of 2005 Financial Statements by Steven C. Barney of Reilly, Penner & Benton LLP.**

Mr. Barney introduced himself as well as Jonathan Keller as the accountants who performed the audit for Chenequa for 2005. Each trustee had previously received the audit report, and were handed the executive summary at this meeting. Mr. Barney stated that they are always available and if there are ever any questions, board members as well as administration staff should feel free to call. He pointed out that there were five items on the management letter which would be used as a more extensive testing in order to detect fraud. Mr. Barney noted the items listed were ordinary procedures, and nothing that should be interpreted as a red flag to any weakness. Next he pointed out highlights and called attention to the three graphs included in the handout, noting the first graph displaying revenues showed overall stability, although revenues were increasing; the second graph showed expenditures as being in the stable area for all five years; and the

third graph displaying general fund equity showed a decrease in 2004, but now there seems to be a trend towards higher levels. Mr. Barney explained this fund is completely discretionary – with no outside influences, and it is the Board’s decision for amounts and use of funds. He then asked if there were any questions. President Styza noted that debt had been paid off since the Village was paying out more in interest than they were receiving. Mr. Barney explained that the prior auditor had audited the financial statements fine last year, but not all information had been entered into the books. The current accountants, Reilly, Penner, & Benton will incorporate GASB34 presentation directly into the audit books, believing the information should be reported as closely as possible. Mr. Barney noted his business card was included between pages 2 & 3 of the handout. President Styza said he wanted the 5 items mentioned on the management letter corrected as soon as possible and asked Administrator Douglas how he planned to handle this.

**Consider resolution amending the 2005 adopted budget of the Village of Chenequa.**

Motion (Villavicencio; Wilkey) to approve the resolution amending the 2005 adopted budget of the Village of Chenequa, *Carried Unanimously*.

Trustee Foote then asked for clarification for passing a resolution of this sort after the fact.

**Approve minutes of April 10, 2006, Board Meeting.**

Motion (Villavicencio, Gehl) approve minutes of the April 10, 2006 Board Meeting, *Carried Unanimously*.

**Clerk/Treasurer**

**Present invoices for approval.**

Trustee Seidel questioned the amount of funds being spent on boater’s safety classes. She asked Administrator Douglas how many of the students were non residents, stating she felt non-residents should be charged a higher fee than residents. Administrator Douglas replied approximately 80% of the students are non-residents. President Styza asked, “but is it goodwill?” Administrator Douglas said it was also a chance for the kids to interact with police officers. It was then suggested by President Styza that the issue of possibly raising fees should be an agenda item for the June agenda.

Motion (Foote, Gehl) to approve bills as presented, *Carried Unanimously*.

**Report on investment activity.**

Investment activity was reviewed by the Board, and no action was required.

**Consider Resolution of Appreciation for Trustee J. Scott Harkness.**

Motion (Tyre, Gehl) to approve the resolution of appreciation for Trustee J. Scott Harkness, *Carried Unanimously*.

**Consider appointments to the Public Safety Committee, Operations Committee, Board of Appeals, LACS Commission, Board of Review, Plan Commission, Open Space, Hwy 83 Task Force, Personnel Committee, Internet Ad-Hoc Committee, Lake Country Fire Board, and all other appointed positions.**

Motion (Foote, Seidel) all of the following nominations be approved:

Public Safety: Gordon Gunnlaugsson, Chairperson, Richard Berk, Kathy Seidel, Morton R. Spence, Jr., Bryce P. Styza, Russ Witt, J. MacDonough

Board of Appeals: James Huber, Chairperson, Carol O. Manegold, Wayne K. Hader, John H. Hendee, Jr., Curt Culver, Thomas Dalum, 1<sup>st</sup> alternate, Morton Spence Jr., 2<sup>nd</sup> alternate

Operations Committee: Jo Ann Villavicencio, Chairperson, Robert Bellin, David Garnham, James P. Huber, Michael F. Koeper, Frederick R. Luedke, Brian L. Nahey, Linda Surlles

Board of Review: Bryce Styza, Jo Ann F. Villavicencio, Dr. Timothy Tyre, Village Clerk,

Alternates: Trustees Seidel, Gehl, Foote, Wilkey

Plan Commission: Bryce Styza, Chairperson, Robert Foote, Jr., Peter Zlotocha, Robert Bellin, Tom Rolfs, Linda Surlles

Board of Election Inspectors: Leslie Barkow, Becky Brumder, Sue Culver, Alan Enters, Mary Alice Eschweiler, Grace Gunnlaugsson, Peggy Helz, Jean Lindemann, Barbara Mayo, Fred Mayo, Julie Meier, Rhonda Reeser, Sandy Rose, Nancy Seaman, Linda Surlles, Anne Styza, Marilyn Tyre, Louise Van Antwerpen, Nevin Van Antwerpen, Susan Wilkey, Bette Williams, James Williams, Susan Zlotocha

Open Space Committee: William Biersach, Scott Harkness

Hwy 83 Task Force: Jo Ann Villavicencio, Chairperson, Robert Bellin, John Hendee, Jr., Robert Manegold, Jr., Susan Wilkey, Alternates: Ann Seidel, James Ratzel

Personnel Committee: Frederick Luedke, Chairperson, Bronson Haase, Holly Jensen

Lake Country Fire Board: Robert Manegold (Chenequa), Theresa Urbanchek (Nashotah), Russ Witt (Chenequa), Rod Stotts (Nashotah), Tom Oswald (Chenequa)

Lake Country Fire Commission: Richard Schafer (Nashotah), Morton Spence, Jr. (Chenequa), Jack Neal (Nashotah), Dr. Timothy Tyre (Chenequa),

Internet Services Ad-Hoc: Robert Foote, Jr., Chairperson, Matthew Carroll, Carla Garnham, Derek Ordway, Ted Rolfs, Richard Seaman, Jr., John Taylor, Robert Douglas

Building/Zoning Ad-Hoc Committee: William D. Biersach, Chairperson, Kathleen Seidel, Vice Chairperson, Judy Stark, Bill Furse, Tom Rolfs, Caran Quadracci, Brian Nahey

*Carried Unanimously.*

### **Committee Reports**

*Public Safety* – no report

*Operations* - no report

*Plan Commission* – no report

*Open Space* – no report

*Board of Appeals* – no report

*Personnel Committee* – no report

*Hwy 83 Task Force* – no report

*Emergency Government Committee* – no report

*Internet Ad Hoc Committee* – President Styza asked if we were through with that committee, and Trustee Foote said the internet company has been slow due to back orders from Motorola; he also stated he was comfortable with the e-mail exchanges between

Administrator and the internet providers, and recommended leaving the committee standing for a few more months and then maybe in July it could be dropped.

*Building Zoning Ad Hoc Committee – Meets tomorrow night*

### **Report of Village Administrator.**

Administrator Douglas explained that in the Chenequa Foundation's response they agreed to fund \$20,000 for the Pine Lake boat launch repairs which leaves \$7,000 in reserves in the launch account. He went on to say that Jeff Kante got information on an underwater pumping system usually used in winter. The cost is \$2,500, and this would be the perfect time to do it. Foundation approved this item, but wants the Village Board to make an official request. Attorney Krutz said it wasn't necessary to include this as a separate budget item since we were still under the approved original budgeted amount. Trustee Gehl asked for clarification as to exactly what the pump would be used for and was told it would aide in pumping water from the lake for the fire department when the lake was frozen. Trustee Foote questioned whether or not propellers would hit it, and Administrator Douglas told him it would be buried so there would be no danger of propellers hitting it. Trustee Seidel said she thought that Delafield had plenty of reserves, to which Administrator Douglas replied that Chenequa won't draw from Delafield, and Delafield won't draw from Chenequa unless they are assisting us. Trustee Villavicencio asked if some type of screening would be in place, and also how the zebra mussels would be cleaned off the fixture. Trustee Gehl asked what the timing was for the project, and Administrator Douglas said after Labor Day this year. President Styza said they needed further clarification of the project before proceeding.

### **Report of Village President**

President Styza asked the Board to give consideration to having a lake management plan. He went on to say that Chenequa has a variety of issues that are lake related such as the launch, zebra mussels, goose eggs, measuring the water levels, DNR testing, ice fishing, etc. He also stated that Beaver Lake drains into Pine Lake, which then drains into Cornell Lake, which drains into North Lake. He said neither Beaver Lake or North Lake have acceptable launch sites according to the DNR, and if they asked for help none would be received from the DNR for these two lakes. Trustee Gehl said we should be monitoring our lakes and what is happening around us to see how it affects us. He said he felt this should go to the Operations Committee, but the committee has never been assigned responsibility for this. Trustee Villavicencio said she felt this issue should be handled by the Operations Committee. Trustee Tyre asked if the lake management group would have a taxing authority to which Mr. Styza replied no, not initially.

### **Report of Village Attorney.**

No report.

### **Closed Session**

Motion (Styza/Gehl) to adjourn to closed session at 8:14 p.m. pursuant to Wis. Stat. 19.85(1)(g) to confer with Village Attorney regarding strategy and options for litigation in which the Village is likely to become involved as they relate to the proposed well at Hwy 83 and Hwy 16. Voice Vote: Gehl (aye) Tyre (aye), Villavicencio (aye), Styza (aye), Seidel (aye), Wilkey (aye), Foote (aye). *Carried Unanimously.*

**Reconvene into open session for the purpose of taking any and all action necessary, arising out of the closed session.** Motion (Tyre, Wilkey) to reconvene into open session at 8:56 p.m., *Carried Unanimously*.

**Any new business.**

None

**Adjournment**

President Styza adjourned the meeting at 8:57 p.m.

Respectfully submitted by:

Approved and Ordered Posted by:

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Bonita Zimdars  
Clerk/Treasurer

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Bryce Styza  
Chenequa Village President