

## Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, APRIL 10, 2006  
Unofficial until approved by the Village Board  
Approved as written ( ) or with corrections ( ) on \_\_\_\_\_

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, April 10, 2006, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. The following were in attendance:

Mr. Styza / President – present  
Ms. Seidel / Trustee – present  
Ms. Villavicencio / Trustee – present  
Mr. Gehl / Trustee – present  
Dr. Tyre / Trustee – present  
Mr. Foote / Trustee – absent  
Mr. Harkness / Trustee – absent  
Mr. Krutz / Village Attorney – present  
Mr. Douglas / Administrator -Police Chief – present  
Ms. Zimdars / Clerk-Treasurer – present

### **Attendance**

Kelly Smith – Lake Country Reporter  
Susan Wilkey

President Styza acknowledged Susan Wilkey as the new board member sitting in the audience, and stated that her term officially begins the third Tuesday of April, and that she would be an active member of the Board at that time.

### **Public comment period**

None.

### **Mr. Rod Stotts to address the Board on the 2005 Lake Country Fire Department audit.**

#### **a) Consider adoption of the 2005 Lake Country Fire department audit.**

Mr. Stotts explained that the department ran under budget, and that expenses were \$133,270 before the issuance of the truck that was purchased. He also stated that a refund of \$3,615 was due to each village. The department has now secured the services of a new auditor, James. R. Frechette; and that he has suggested changing the treasurer's report. Mr. Stotts then handed out a sheet outlining operational costs for the year. He noted that the response time had improved by 35 seconds over the previous year and that this is measured by timing between when the tone out is sounded until the time dispatch is radioed that responders are on scene. Trustee Seidel asked how the calls were broken down between villages, and was told there were 91 call for Nashotah and 41 calls for Chenequa. Trustee Tyre said he wanted to commend the department on their

activity report, and then asked if there was any baseline data for comparison purposes. Mr. Stotts said they had data going back a few years. He then requested a motion be made to accept the adoption of the audit in order for him to present the check for \$3,615 to the board.

Motion (Siedel, Villavicencio) to accept adoption of the 2005 Lake Country Fire Department audit, *Carried Unanimously*.

**Approve minutes of March 13, 2006, Board Meeting**

Motion (Villavicencio, Gehl) approve minutes of the March 13, 2006 Board Meeting, *Carried Unanimously*.

**Clerk/Treasurer – Present Invoices for approval; report on investment activity.**

Invoices were reviewed by Board members.

Motion (Villavicencio, Gehl) to approve payments as presented, *Carried Unanimously*.

Investment activity was reviewed by the Board, and no action was required.

**Committee Reports**

*Public Safety* – Trustee Seidel mentioned the article that was included in each of the Trustee’s packets by Dean Richards stated there should not be such a rush to merge fire departments. She said she was hoping the Public Safety Committee would consider what this article is saying. President Styza felt there were many possibilities on the table.

*Operations* – No report

*Plan Commission* – No report

*Open Space* – No report

*Board of Appeals* – No report

*Personnel Committee* – No report

*Hwy 83 Task Force* – No report

*Emergency Government Committee* – Administrator Douglas reported a new director had been hired, but nothing new had come out of that office yet.

*Internet Ad Hoc Committee* – Administrator Douglas informed the Board that Netwurx was a little slow in getting going, and President Styza asked Administrator Douglas to get together the numbers to see how many residents had signed up for internet service so far.

*Building Zoning Ad Hoc Committee* – Meeting scheduled for sometime in May

**Report by Village Forester, Jeff Kante, to comment on the environmental issues that concern the village that include but are not limited to deer management, goose abatement, tree diseases, zebra mussels, and gypsy moths.**

Forester Kante gave a full report on the current concerns affecting Chenequa. His report is attached to the permanent records of the Village.

**Review and consider building plans for a swimming pool for the Tom and Gwen Carroll residence located at 7141 N. Hwy 83. This is a**

**revision to the previously approved plan in that the pool will be located in a new location on the property from the previous submittal.**

President Styza explained that the Plan Commission which met earlier in the evening had given their approval to the proposed swimming pool. Motion (Villavicencio, Seidel) to approve the Carroll plan as submitted, *Carried Unanimously*.

**Review and consider building plans for a garage and swimming pool for the Ted and Diana Polczynski residence located at 6917 Hwy 83.**

President Styza explained the plans had been modified to change the set back to 35 feet, from 25, and that trees were to be planted.

Motion (Tyre, Villavicencio) to approve the Polczynski plan for a pool as submitted, and approve the plans for the garage with a 35 foot set back and additional screening as proposed by Forester Kante and Building Inspector Tising, *Carried Unanimously*.

**Review and consider Certified Survey Map submitted by Moose Lake Partners LLP for NW ¼ of Sec. 29 and NE ¼ of Sec. 30, T8N, R18E, located in the Town of Merton per Village Code 6.18 extraterritorial jurisdiction.**

President Styza explained that the Plan Commission had given their approval subject to strict adherence to primary environmental corridor restrictions, paying close attention to item 3, which states, “*The removal or destruction of any vegetative cover, i.e. trees, shrubs, grasses, etc., shall be prohibited with the exception of the removal of dead diseased or dying vegetation at the discretion of the landowner and with the approval from the Waukesha County Department of Parks and Land Use - Planning and Zoning Division.*

*Silvicultural thinning upon the recommendation of a forester or naturalist, and the approval of the Waukesha County Department of Parks and Land Use- Planning and Zoning Division shall be permitted. The removal of any vegetative cover that is necessitated to provide access or service to an approved residence or accessory building, shall be permitted only when the access or service cannot be located outside of the primary environmental corridor and with approval from the Waukesha County Department of Parks and Land Use – Planning and Zoning Division.”* In addition, adherence to all primary environmental corridor restrictions shall be maintained, with a letter attached to the Park and Planning to accompany the Certified Survey Map.

Motion (Seidel, Gehl) for approval of the Certified Survey Map submitted by Moose Lake Partners LLP, subject to all primary environmental corridor restrictions, as outlined above, with a letter attached to Waukesha County Parks and Land Use – Planning and Zoning Division, *Carried Unanimously*.

**Discussion and consideration to make an official request to the Chenequa Foundation for funding assistance for needed repairs to the Pine Lake launch site.**

President Styza reminded board members that the Chenequa Foundation was looking for exciting projects that would generate interest, and then questioned the Board if they felt a request should be made to the Foundation for funds to repair the boat launch. He said the DNR will pay for part of the project (60% of the total renovation cost of \$90,000 or \$54,000), but Chenequa was responsible for the remaining shortfall of \$36,000. President Styza said he felt the Foundation should be asked for the funds to repair the boat launch as it is used by virtually all lake residents and residents of the area. Trustee Gehl expressed his concern with the request being a budgeted item, when Mr. Seaman suggested the projects should be items that were not a part of the normal budget. Trustee Seidel asked if the foundation was looking for other items then suggested if so, the high capacity wells should be considered. Trustee Gehl also felt that the high capacity wells should be considered. Trustee Villavicencio said she felt the Chenequa Foundation might be interested in the boat launch repairs because we are going above and beyond the minimum fix. Administrator Douglas stated the Foundation may be looking for big projects like funding paramedics, or establishing an ambulance base; but projects which were non-budgeted. Trustee Tyre said he understood the Village Board was not to make the decision as to the worthiness of the project, and felt the request should be submitted for the Pine Lake Launch repairs. Trustee Gehl said he felt the motion should be an agenda item and future items could be added.

Motion (Gehl, Seidel) to make an official request to the Chenequa Foundation for funding assistance of \$36,000 to perform complete repairs to the Pine Lake Launch, *Carried Unanimously*.

**Discussion, review and consider approval of the 2005 audit for the Village of Chenequa.**

**a) Approve any necessary budget amendments.**

Administrator Douglas reported that Chenequa was under budget by \$65,862 for the year and that revenues were up over budget due in part to the LACS dissolution check in the amount of \$33,000. Revenues were also increased through a number of zoning violations, and the sale of the fire truck for \$5,000. Expenses were under budget by \$37,000 due to the change in the clerk's office, legal expenses were \$9,000 under budget, village operating was under by \$1,800; although operations was over by \$5,000, and the Police Department was over by \$11,000. Also under budget was highway/forestry for \$2,000. Administrator Douglas stated the contingency fund was untouched and remained at \$30,000. He also said that a fire truck was purchased jointly with \$58,000 being Chenequa's share so considering that, the actual total would have been \$123,862 under budget. The actual audit will be ready for the May meeting for consideration and adoption.

**Closed Session**

Motion (Styza/Gehl) to adjourn to closed session at 8:24 p.m. pursuant to Wis. Stat. 19.85(1)(g) to confer with Village Attorney regarding strategy and options

for litigation in which the Village is likely to become involved as they relate to the proposed well at Hwy 83 and Hwy 16. Voice Vote: Gehl (aye) Tyre (aye), Villavicencio (aye), Styza (aye), Seidel (aye). Carried Unanimously.

**Reconvene into open session for the purpose of taking any and all action necessary, arising out of the closed session.** Motion (Seidel, Villavicencio) to reconvene into open session at 8:52 p.m., Carried Unanimously.

Motion (Gehl, Seidel) in that the village has reviewed the response to the village's letter of March 2006 by the city of Delafield's consultant and Engineer, Earth Tech; and while some of the village's concerns were addressed, other concerns were not addressed; the village will make an affirmative effort to meet with representatives of Delafield to discuss the Village's concerns and attempt to reach a resolution in order to avoid litigation on this matter. The Village Board has designated Bryce Styza, Kathy Seidel and Village Attorney Krutz to meet with Delafield representatives and report back to the Village Board at the meeting of May 8<sup>th</sup>. Carried Unanimously.

**Report of Village Administrator**

Village Administrator Douglas reported there were not as many hours for truck enforcement in 2005 due to manpower availability. The bottom line is however that the truck drivers are finding different routes around the village as they are aware of the truck enforcement efforts in our community.

In May we will have the final audit.

Roof repairs to the Village Hall should be done this week.

**Report of Village President**

President Styza suggested planning an open house as had been done in past years. September – October a possible time period.

**Report of the Village Attorney**

None.

**Any new business.**

None

**Adjournment**

President Styza adjourned the meeting at 8:52 p.m.

Respectfully submitted by:

Approved and Ordered Posted by:

\_\_\_\_\_  
Bonita Zimdars  
Clerk/Treasurer

\_\_\_\_\_  
Bryce Styza  
Chenequa Village President