

## Village of Chenequa

CHENEQUA VILLAGE BOARD MEETING  
MINUTES OF MONDAY, MAY 09, 2005.  
Unofficial until approved by the Village Board.  
Approved as written ( ) or with corrections ( ) on \_\_\_\_\_.

The regular meeting of the Board of Trustees of the Village of Chenequa was held at 7:30 p.m. on Monday, May 9, 2005, at the Village Hall, 31275 W. Hwy K, Chenequa. Legal requirements for notification of the news media were met. The following were in attendance:

Mr. Styza/ President – present  
Mr. Gehl/ Trustee – present  
Ms. Seidel/ Trustee - present  
Ms. Villavicencio/ Trustee – present  
Dr. Tyre/ Trustee – present  
Mr. Biersach/ Trustee – present  
Mr. Harkness/ Trustee – absent  
Mr. Krutz/ Village Attorney - absent  
Mr. Douglas/ Administrator/Police Chief – present  
Ms. Zimdars/ Clerk-Treasurer – present

### **ATTENDANCE**

Donald N. Villione (*Partner, Virchow Krause & Company, LLP*), Tom Rolfs, Rod Stotts (*Lake Country Fire Board*), Dick Hagemann (*Lake Country Fire Chief*), Darryl Enriquez, Kelly Smith (*Lake Country Publisher*), Jim & Mary Zahorik

As a courtesy to the village board presenters present at this meeting, President Styza asked for them to be moved to the front of the agenda.

### **Presentation of 2004 financial statements by Don Vilione of Virchow Krause & Company**

Mr. Vilione stated nothing unusual was found through the audit process. He then handed out a four-page summary of his findings which was in addition to the forty page booklet and accompanying three-page letter previously received by the Board members. Mr. Vilione called attention to each of seven highlights as listed under section B of the four-page handout. He noted a liability had been eliminated to the State Retirement system which was previously costing the Village 8% in interest. He also suggested levying sick pay in an effort at maintaining reserves for future payouts. Mr. Vilione used the graphs found on pages three and four of the handout to point out the fact that the Village is financed approximately 80% by tax levy. He also mentioned that assets are priced by acquisition costs per standard accounting procedures (GAAP).

### **Consider Resolution amending the 2004 adopted budget of the Village of Chenequa**

Motion (Biersach, Gehl) to adopt the amended 2004 budget of the Village of Chenequa, Carried Unanimously.

### **Consider approval of the 2004 Lake Country Fire Department budget audit**

Mr. Stotts handed out a copy of the LCFD audit. He noted the operating budget was under budget by \$21,428.00 and fixed asset purchases were \$866 below budget; and those amounts would be refunded in equal parts to both villages totaling \$11,147.00 each. He stated there were many personnel changes in the secretary-treasurer position throughout the year, and therefore they asked for a detailed audit. This is the reason the audit has not been presented until this time. Mr. Stotts also mentioned that the Village of Chenequa would be getting a \$500 check which represents the Village's portion of a \$1000 contingency fund which was carried forward. President Styza asked if any contingencies were established for the current year. Mr. Stotts responded that they failed to put the contingency in the 2005 budget. Mr. Stotts also handed out a sheet listing the LCFD cost of operation for years 2001 through 2004 for comparison purposes, noting the cost of operation is going down as a result of the merger. Dr. Tyre asked why LCFD was refunding approximately \$11,000.00. Mr. Stotts said that per their agreement, any unused monies need to be refunded with 50% going to each municipality. Motion (Seidel/Villavicencio) to approve the 2004 Lake Country Fire Department budget audit *Carried Unanimously*.

### **Public Comment**

Trustee Seidel stated she noticed Forester Kante and his crew cutting down large trees west of Highway C, and was questioning if it was possible to get a rebate from Waukesha County or the State of Wisconsin for the tree cutting, and also if it was possible to sell the wood chips. Administrator Douglas said no rebates are available from either the county or the State. The Village receives street aids yearly from the state for maintenance of public roadways. It has also been the decision of the Village of Chenequa to maintain its green space along our roadways in order to maintain them in a fashion that keeps it tree lined and rural in appearance. The Village does from time to time seek assistance from the county for brush and grass cutting along the village roadsides. Wood chips are used for village grounds as well as given to residents that ask for them for their use.

### **Approve minutes of April 11, 2005 Board Meeting**

Motion (Gehl/Seidel) to approve the April 11, 2005 minutes, with the following correction, *Carried Unanimously*:

Under the section titled "*Presentation and discussion on the possible effects of the proposed well by the city of Delafield at the Village Square location*", line 5 originally read, "Trustee Seidel questioned if there is a federal law in place...". The amended line now reads, "Trustee Seidel stated Congressman Jim Sensenbrenner's office was contacted, and reported there is no federal law in place..."

**Discussion/action regarding the proposed well as proposed by the City of Delafield at Village Square**

Delafield resident Jim Zahorik addressed the Board regarding his concerns with the proposed well. He stated a high capacity well will force expansion on the east side of Delafield, and if that occurs everyone will be affected. His concerns about the location and the affects it could have on area lakes and wells should be a concern.

**Clerk/Treasurer – Present invoices for approval; report on investment activity**

Trustee Biersach asked about the origin of the tax lottery credit. Administrator Douglas stated these funds are collected by the village at tax time and are held until such time they need to be distributed to the area schools. The payments outlined on the invoice statement for approval are these payouts of the lottery credit to the area schools. Administrator Douglas noted the check to Century Fence was to cover the damage done to the fence at the Pine Lake Boat Launch when it was damaged by a large truck. He also stated the check to Underwater Connection was due to the fact that the Village is reinstating the underwater rescue unit. Administrator Douglas noted this expense will be reimbursed by the Chenequa Foundation as a donation. Trustee Seidel also questioned two payments to two different elevator companies (Otis and National Elevator). Administrator Douglas will look into this issue. Motion (Siedel/Tyre) to approve payments as presented. *Carried Unanimously.*

**Consider Committee appointments to the Building/Zoning Ad-Hoc Committee**

Motion (Gehl/Seidel) to approve committee appointments to the Building/Zoning Ad-Hoc Committee as listed on the handout of Elected and Appointed Officials *Carried Unanimously.*

**Consider appointments to the Public Safety Committee, Operations Committee, Board of Appeals, LACS Commission, Board of Review, Plan Commission, Open Space, Hwy 83 Task Force, Personnel Committee, Internet Ad-Hoc Committee, Lake Country Fire Board**

Motion (Gehl/Seidel) to approve committee appointments to the Public Safety Committee\* as listed on the handout of Elected and Appointed Officials *Carried Unanimously.*

*\*Trustee Tyre stated he would like to offer his services to the Public Safety committee and the Village's Emergency response plan. Administrator Douglas responded, saying it's the county's plan that has been implemented, and additional items specific to the Village were added. Dr. Tyre said he would like to be listed as a contact if there is an emergency as he has resources available to him if necessary.*

Trustee Gehl requested the Board of Appeals committee appointments each be considered individually as he was not in agreement with the appointment of James Huber as the Chairman. Trustee Gehl stated that he felt the Board of Appeals Hearing in the Boucher case was not handled well in his opinion by Mr. Huber. Motion (Gehl/Seidel) that John Hendee, Jr. be appointed for a new three year term. Motion Carried. Motion (Seidel/Biersach) that James Huber be appointed as Chairman of the Board of Appeals. Seidel, Tyre, Villavicencio, Styza, Biersach, aye; Gehl no. Motion Carried.

Motion (Biersach/Tyre) to approve the Appointed Officials list Carried Unanimously.

Motion (Gehl/Biersach) to approve the Operations Committee appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Seidel/Gehl) to approve the Board of Review appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Seidel/Gehl) to approve the Plan Commission appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Villavicencio/Biersach) to approve the Board of Election appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Gehl/Seidel) to approve the Lake Area Communications System appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Villavicencio/Seidel) to approve the Open Space Committee appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Tyre/Gehl) to approve the Hwy 83 Task Force Committee appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Biersach/Seidel) to approve the Personnel Committee appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Villavicencio/Seidel) to approve the Lake Country Fire Board appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Seidel/Gehl) to approve the Lake Country Fire Commission appointments as listed on the handout of Elected and Appointed Officials Carried Unanimously.

Motion (Gehl/Biersach) to approve the Internet Services Ad-Hoc Committee appointments as listed on the handout of Elected and Appointed Officials *Carried Unanimously.*

Motion (Villavicencio/Gehl) to approve the Building/Zoning Ad-Hoc Committee appointments as listed on the handout of Elected and Appointed Officials *Carried Unanimously.*

**Consider Resolution of Appreciation for Barbara Zaiser**

Motion (Seidel/Gehl) to approve the resolution of appreciation for Barbara Zaiser Carried *Unanimously*

**Discussion/action regarding the proposed well as proposed by the City of Delafield at Village Square**

Discussion ensued regarding the proposed well and the possible effects on Pine Lake. Trustee Tyre suggested it would be helpful for someone to come and give us the science of how this works, an independent person. President Styza mentioned there is a seminar May 12<sup>th</sup>, at the Reukert & Mielke building regarding “Geophysics to Identify Underground Structures and Geology”. President Styza also stated he will pursue hiring someone to assist the Village of Chenequa in monitoring and consulting the village on this issue. President Styza stated that a meeting was planned with Delafield Officials to discuss Chenequa’s concerns with the proposed well at the Hwy 83 and Hwy 16 Village Square location on Monday, May 16<sup>th</sup>. Trustee Villavicencio suggested waiting until Monday’s meeting to decide if it is necessary to hire a consultant based on the results of the meeting with the City of Delafield.

**Committee Reports**

None

**Report of Village Administrator**

Administrator Douglas reported Midwest Engineering is starting the evaluation of the dump site this week. The USDA Wildlife Services has started goose egg eradication efforts on Pine Lake. So far 77 eggs were oiled and they will be returning this next week as a follow -up. Beaver Lake and North Lake have similar processes in place for goose population control. Administrator Douglas also reported he had received proposed plans for a new Church at Divine Redeemer which is located in the City of Delafield. There was then some discussion regarding contacting the Department of Transportation regarding turn lanes and location of entrances.

**Report of Village President**

None.

**Report of Village Attorney**

None.

**Consider remodel to the O'Malley residence located at 31046 W  
Chequamegon Drive**

Trustee Biersach reported that preliminary approval was given to Glen O'Malley for his remodeling project. He also noted the meeting time has been changed for the Plan Commission from 5:00 p.m. to 6:00 p.m.

Motion (Biersach/Villavicencio) to give preliminary approval of the O'Malley remodeling plan for 31046 W Chequamegon Drive. *Carried Unanimously.*

With no further discussion being heard, President Styza adjourned the meeting at approximately 8:50p.m.

Respectfully submitted by:

Approved and Ordered Posted by:

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Bonita Zimdars  
Chenequa Clerk-Treasurer

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Bryce Styza  
Chenequa Village President