

Draft

VILLAGE OF CHENEQUA  
MEETING OF THE BOARD OF TRUSTEES  
JUNE 14, 2004

The meeting was called to order at 7:30 p.m. Present were Village President Styza, James Wrocklage, Jo Ann Villavicencio, Kathy Seidel, William Biersach, Scott Harkness, Barbara Zaiser. Also present were Chief/Administrator Douglas, Village Attorney Krutz, and Clerk/Treasurer Igl.

Attorney Deborah Tomczyk, representing Frank Boucher, made public comments regarding the Boucher's application for a building permit. She stated that the Plan Commission findings are to be based on the application and the Village Code. She stated that the Plan Commission did not find that the proposed residence would cause substantial depreciation to neighboring property values. She stated that in her opinion, the Village Board had the final authority whether to approve the application. An application for the Board of Appeals was filed with the Village Clerk.

MOTION made by Harkness, seconded by Villavicencio to approve the minutes of the May 10, 2004 meeting as presented. Motion carried.

MOTION made by Harkness, seconded by Villavicencio to approve the payment of invoices as presented. Motion carried.

The Operations Committee met on May 20 to review equipment and discuss service. It was the consensus of the Committee to continue to maintain all equipment and services at the current level. Additionally, the Committee recommended that public roads discussed be repaired and the costs special assessed to the property owners along the road or to allow the residents of the roadway to vacate and take over the road repairs. The Operations Committee also recommended that testing of the old dump property be performed. This item is to be placed on the July agenda.

Chief/Administrator Douglas stated that he will be meeting with the Chairman of the Public Safety Committee on June 15.

It was stated that a proposal is pending with Time Warner regarding high speed internet service to the Village.

Chief/Administrator Douglas reported that LACS will be closing in July and that the Village will make the change over to the County dispatch on July 13.

Resolutions of Appreciation were presented for Morton Spence, Jr. and Richard Weening for their years of service to the Village. MOTION made by Biersach, seconded by Zaiser to approve the resolution for Morton Spence, Jr. Motion carried. MOTION made by Harkness, seconded by Wrocklage to approve the resolution for Richard Weening. Motion carried.

June 14, 2004

Page 2

A land division of the Steve & Susan Mayer property at 31784 W Hwy K was reviewed. Trustee Harkness stated that the Plan Commission had recommended approval of the land division subject to conditions listed in staff review by Independent Inspections. MOTION made by Harkness, seconded by Biersach to approve the land division of the Mayer property as presented subject to the CSM including the conditions. Motion carried.

Trustee Seidel had requested that the subject of lighting be discussed at the meeting. She presented a copy of lighting language used by the Village of River Hills. After discussion, it was agreed to refer this issue to the Plan Commission for further discussion.

An application for a liquor license for the Chenequa Country Club was reviewed. MOTION made by Harkness, seconded by Villavicencio to approve the liquor license for the Chenequa Country Club. Motion carried.

A Village Code revision requiring Knox box installation for all remodeling projects was discussed. Trustee Harkness asked whether property owners were notified when there had been access to the home with the use of the Knox box. Chief/Administrator Douglas stated that there is a card typically left in an obvious location inside the house. MOTION made by Harkness, seconded by Zaiser to authorize Attorney Krutz to draft additional language to Section 5.21 to be considered at the July meeting and that a public hearing be held on this code change. Motion carried. Trustee Seidel stated that she objected to a Knox box being required.

Village Code amendments to Section 3.05 Signs and Billboards were reviewed. MOTION made by Harkness, seconded by Seidel to approve the code amendments as presented. (Exhibit 1) Motion carried.

Policy regarding public Village roads was discussed. The Operation Committee had recommended to the Board that the policy be that either owners could agree to vacate the roadways or the Village would make repairs to roads and special assess. It was stated that special assessments could be based on the number of users or on frontage. MOTION made by Harkness, seconded by Villavicencio to approve the recommendation of the Operation Committee regarding public roads in the Village. Motion carried.

MOTION made by Harkness, seconded by Villavicencio to adjourn to executive session per WI State Statutes 19.85(1)(g) to confer with legal counsel to consider options with respect to the Boucher application. Roll call vote taken – Harkness – aye, Styza – aye, Villavicencio – aye, Biersach – aye, Zaiser – aye, Seidel – aye, Wrocklage – aye. Adjourned at 8:20 p.m.

MOTION to reconvene in open session made by Harkness, seconded by Villavicencio at 9:08 p.m. Motion carried.

June 14, 2004

Page 3

MOTION made by Harkness, seconded by Biersach to direct the Plan Commission at the next regularly scheduled meeting or a special meeting with full attendance to determine findings relating to the Boucher application for a building permit per Resolution presented (attached as Exhibit 2). Vote taken Seidel – opposed, Zaiser – opposed, Harkness – aye, Styza – aye, Wrocklage – aye, Villavicencio – aye, Biersach – aye. Motion carried.

Village President Styza stated that the Board agreed to hold a joint meeting of the Village Board and Plan Commission to discuss and clarify Village Code and will be held in August or September. He also recommended consideration of a three step application process. Additionally, further discussion will take place regarding Section 5.03(6)(b) and whether the Village Board should be the final authority.

MOTION to adjourn at 9:12 p.m. made by Harkness, seconded by Zaiser. Motion carried.

Respectfully submitted,

Darlene Igl  
Clerk/Treasurer