

VILLAGE OF CHENEQUA
MEETING OF THE BOARD OF TRUSTEES
DECEMBER 1, 2003

The meeting was called to order at 7:30 p.m. Present were Village President Styza, William Biersach, Jo Ann Villavicencio, James Wrocklage, Morton Spence, Jr., Scott Harkness. Also present were Village Attorney Krutz, Chief/Administrator Douglas, and Clerk/Treasurer Igl.

MOTION made by Villavicencio, seconded by Spence to approve the minutes of the October 13, 2003 meeting as presented. Motion carried.

MOTION made by Spence, seconded by Villavicencio to approve the payment of invoices as presented. Motion carried.

The Village investments and deposits for November 30, 2003 were reviewed.

The Public Safety Committee and Operations Committee had not met.

The Plan Commission had met and reviewed an application for remodeling of a residence on Wildwood Point. The existing residence is legal non-conforming and the application was attempting to meet the 50% test. After discussion, the Plan Commission asked that the Village Attorney clarify "assessed value" as referred to in the Village Code. Village Attorney Krutz stated that he has reviewed this issue and recommended that the Village use the last recorded assessed value. He stated that this complied with State Statutes and provided an objective standard. The Village Board agreed that the policy would be that the last recorded assessed value would be used for the 50% test.

The Emergency Government Committee has a meeting schedule for December 5.

Chief/Administrator Douglas stated that a newsletter is being prepared which will include a questionnaire regarding high speed internet access. Resident Bronson Haase has been working with SBC on this issue and felt that results of a questionnaire would be useful in his discussions. Chief/Administrator Douglas stated that he had forwarded the draft questionnaire to a resident who has expressed great interest in this service, and the resident felt that the questionnaire should be more detailed. Further, the resident felt that the Village should hire a consultant as had previously been discussed at a cost of \$3,500. The Board agreed that the following should be added to the questionnaire: 1) an area for additional comments by residents, 2) basic service rates and fees for expanded service, 3) a box to check if the resident already has DSL service. It was the consensus of the Board not to pursue a contract with a consultant at this time.

Chief/Administrator Douglas stated that application for direct annexation of eleven acres owned by James Huber has been filed. Additionally, Chief/Administrator Douglas stated

December 1, 2003

Page 2

that the Holbrook property has been sold to Carl Eschweiler and a pending land division will be proceeding.

Village Attorney Krutz defined what constitutes a “negative quorum” under Open Meetings Law to the Village Board. He stated that the purpose for the meeting and the number of Board members involved are critical.

A proposed fee schedule which would be effective 1/1/2004 was reviewed. Trustee Harkness stated that the Plan Commission had reviewed the building related fees and was in favor of increasing fees as suggested including adding the per square foot fee to \$.25. MOTION made by Harkness, seconded by Biersach to approve the proposed fee schedule subject to clarification of the mechanical and miscellaneous square foot fee. Motion carried. (Attached as Exhibit 1)

The issue of road work to Muscovy Road was discussed. It was stated that the drainage is inadequate and that the Village had previously oil sealed Muscovy Road. It was stated that Muscovy Road could be vacated but that all residents of the road would need to agree. Village President Styza requested that the Operations Committee meet to review this issue.

A memo regarding debt retirement was submitted and reviewed by Clerk/Treasurer Igl. After discussion, MOTION made by Harkness, seconded by Biersach to authorize payment to the Wisconsin Retirement Fund for the Unfunded Accrued Liability out of Village reserves in January 2004 and to maintain a 10% fund balance. Motion carried.

A new Village Code Section 8.22 Emergency Ambulance Service was proposed and discussed. MOTION made by Harkness, seconded by Spence to adopt Section 8.22 as presented. Motion carried. (Attached as Exhibit 2)

MOTION made by Harkness, seconded by Spence to adopt the 2004 Village Budget at a total of \$1,760,346. Motion carried. (Attached as Exhibit 3)

MOTION made by Villavicencio, seconded by Biersach to set the 2004 Tax Levy at \$1,487,452. Motion carried.

A Resolution Re: Wildwood Point Road Declared as “Public Road” was reviewed. It was stated that a survey and legal description would be attached to the submittal when filed with Waukesha County. MOTION made by Harkness, seconded by Wrocklage to adopt the Resolution as presented. Motion carried. (Attached as Exhibit 4)

December 1, 2003

Page 3

A Resolution Re: Hasslinger Drive Declared as "Public Road" was discussed, however, it was stated there are a series of discrepancies involved in this issue. No action taken at this time.

A Resolution Approving Municipal Court Budget for 2004 was reviewed. It was stated that the Court intends to return the balance of capital for initial start up costs to the municipalities in 2004. MOTION made by Harkness, seconded by Spence to adopt the Budget as presented. Motion carried.

Clerk/Treasurer Igl stated that after review, it was determined that the Village would be best served to contract for Humane Services with the Elm-Brook Humane Society. After discussion, MOTION made by Villavicencio, seconded by Wrocklage to contract with Elm-Brook Humane Society for services and to appoint staff of Elm-Brook Humane Society as the Village's Humane Officer. Motion carried.

MOTION made by Harkness, seconded by Wrocklage to adjourn to executive session at 8:50 p.m. pursuant to WI State Statutes 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss salary/benefit negotiations. Roll call vote taken – Harkness – aye, Styza – aye, Villavicencio – aye, Biersach – aye, Spence – aye, Wrocklage – aye.

MOTION made by Harkness, seconded by Villavicencio to reconvene in open session at 9:22 p.m.

MOTION made by Harkness, seconded by Spence to approve the salaries for 2004 as recommended by the Personnel Committee including the Administrator salary. Motion carried unanimously.

MOTION made by Spence, seconded by Biersach to adjourn at 9:25 p.m.

Respectfully submitted,

Darlene Igl
Clerk/Treasurer