

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE PLAN COMMISSION MEETING

Minutes of Monday, February 11, 2013.

Unofficial until approved by the Plan Commission.

Approved as written (✓) or with corrections () on 3-11-13.

The regular monthly meeting of the Plan Commission of the Village of Chenequa was held at 6:00 p.m. on **Monday, February 11, 2013**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirement for notification of the news media had been met. The following Commission members were in attendance:

Mr. Foote, Jr. / Chairperson – present
Ms. Wilkey / Member – absent
Mr. Bellin / Member – present
Mr. Zlotocha / Member – present
Mr. Keidl / Member – present
Ms. Surles / Member – present
Mr. Pranke / Member – present
Mr. Tising / Building Inspector – present
Attorney Michelle Wagner Ebben / Village Attorney – present
Mr. Robert Douglas / Administrator/Police Chief – present
Ms. Little / Clerk/Treasurer – present

Attendance

For Tranquility, Inc: Terry & Coral Wilkens and William F. Sauer; and For Neil and Jan Coakley: Matthew Retzak.

Public Comment

None

Chairman's Report

No report

Approve minutes of the January 15, 2013 Plan Commission meeting.

Motion (Bellin/Surles) to approve the Plan Commission minutes of the meeting held January 15, 2013. *Carried Unanimously.*

Review and consider land division plans submitted for Tranquility, Inc. by Barbara N. McCallum of 4898 N Highway C.

Chairperson Foote reported that at the last meeting Attorney Wagner Ebben advised that we would want to see a signed easement access agreement between family members and Tranquility, Inc. before the Village would give approval for the land division. We have not seen this agreement; therefore, the Plan Commission will not approve this land division.

Dr. Terrance Wilkens and Bill Sauer voiced again their concerns regarding future land division of adjoining property owned by the Nunnemacher family. The public was then reminded that without Village approval of land division, after 90 days, the lots would be dividable by State requirements (Chapter 236).

Review and consider plans for a master bedroom addition submitted by Neil and Jan Coakley of 31812 W Highway K.

Administrator Douglas advised that this is a legal, conforming lot and residence. Neil and Jan Coakley are proposing a 560 s.f. bedroom suite addition. From a zoning standpoint, all side-yard and lakeside height requirements are met and Administrator Douglas recommended final approval. Inspector Tising reported that he viewed the property and all requirements have been met. Final approval was recommended.

Motion (Zlotocha/Keidl) to approve plans for a master bedroom addition submitted by Neil and Jan Coakley of 31812 W Highway K. *Carried Unanimously.*

Review and consider plans for a lot division submitted by John and Julie Syburg of 6577 N Highway 83.

Administrator Douglas advised that this proposal was looked at conceptually 3-4 months ago. One parcel is being divided between two adjacent lots. The first 5-acre lot will now become a 10.97 acre lot and the second lot which is 2-acres will become a 3.13 acre lot. From a zoning standpoint, this meets our zoning requirements.

Motion (Keidl/ Zlotocha) to approve plans for a lot division submitted by John and Julie Syburg of 6577 N Highway 83. *Carried Unanimously.*

Review permit reports covering permits issued through January and all open permits.

Building Inspector Tising reported on the nine permits issued for January.

Administrator’s Report

None

Adjournment


Motion (Surlles/Pranke) to adjourn the February 11th meeting of the Plan Commission at 6:17 p.m. *Carried Unanimously.*

Respectfully submitted by:

Approved and Ordered Posted by:



Pamela Ann Little
Chenequa Clerk - Treasurer



Robert T. Foote, Jr.
Chenequa Village President