

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE PLAN COMMISSION MEETING
Minutes of Monday, December 12, 2011.
Unofficial until approved by the Plan Commission.
Approved as written (✓) or with corrections () on 3-12-12

The regular monthly meeting of the Plan Commission of the Village of Chenequa was held at 6:00 p.m. on **Monday, December 12, 2011**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirement for notification of the news media had been met. The following Commission members were in attendance:

Mr. Foote / Chairperson - present
Mr. Bellin, Mr. Zlotocha, Mr. Pranke, Mr. Keidl / Members - present
Ms. Wilkey, Ms. Surles / Members - absent
Mr. Tising / Building Inspector - present
Mr. Douglas / Police Chief-Administrator - present
Ms. Little / Deputy Clerk - present

Attendance

Rhonda Reeser, Fred Reeser, Steve Wollersheim, Bert Butterfield, Bee Anderson, Peter Friend, and Forester Jeff Kante.

Public Comment

None

Chairman's Report

No report. Chairman was absent from the last meeting. Nothing new to comment on.

Approve Minutes of the November 14, 2011 Plan Commission Meeting.

Motion (Bellin, Zlotocha) to approve the Plan Commission minutes of the meeting held November 14, 2011. *Carried Unanimously.*

Preliminary/Possible Final: Review and consider plans submitted by Frederick and Rhonda Reeser for an addition to their home for a garage on their property at 31795 Muscovy Road.

Zoning Administrator Douglas advised that this is a legal and conforming lot and structure which the addition would be placed onto. All side yard setbacks are met by this application from a zoning perspective and it meets approval. Zoning Administrator Douglas added that neighboring property owners were notified and that one neighbor was present tonight. The other adjoining neighbor, Mr. Gunnlaugsson looked at the plans and had no issue. Building Inspector Tising reviewed in detail grading plans, aerial view, tree removal, landscaping and lighting plans for this addition. Chairperson Foote asked for any comments from those present. Ms. Anderson was having difficulty hearing what was being discussed and requested to see pictures or plans that were available for inspection. Mr. Wollersheim and Mr. Butterfield reviewed the drawings/plans with Ms. Anderson and Mr. Friend. The meeting was brought back to order after approximately seven minutes and Chairperson Foote asked for final approval of the plans. Motion (Pranke/Keidl) to give final approval to plans submitted by Frederick and Rhonda Reeser for their property located at 31795 Muscovy Road. Mr. Zlotocha did oppose the motion due to the fact that Ms. Anderson and Mr. Friend did not have adequate time to review the plans. *Motion Carried.*

Review and consider a revision of Chapter 6 zoning language which addresses the removal of trees within 75' setback area.

Forester Kante reviewed preliminary zoning language to revise Chapter 6. Much discussion was had regarding specific wording (clear cut, shoreline), tree replacement (2" vs. 3"), best management practices of erosion control, reasonable exemptions, enforcement issues and the Village adopting the UDC Code. Chairperson Foote suggested we take an additional month to continue work on improving the zoning language for Chapter 6 regarding erosion control and the flexibility to prevent environmental harm. Chairperson Foote also suggested we put together a visual guide/idea/photo book to show examples of what would be allowable and what would not.

Review permit reports covering permits issued for November 2011 and all open permits.

Building Inspector Tising reviewed the six permits issued for the month and explained why the Meier property was taken off the agenda tonight. Building Inspector Tising has requested a new survey from David and Julie Meier before we consider plans submitted for the addition of a deck to their property.

Administrator's Report

None.

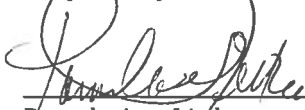
Building Inspector's Report

None

Adjournment

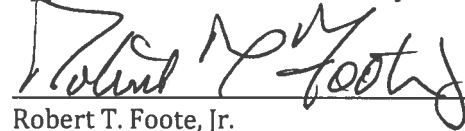
Motion (Zlotocha/Pranke) to adjourn the December 12th meeting of the Plan Commission at 6:52 p.m.
Carried Unanimously.

Respectfully submitted by:



Pamela Ann Little
Chenequa Deputy Clerk

Approved and Ordered Posted by:



Robert T. Foote, Jr.
Chenequa Village President