

VILLAGE OF CHENEQUA

CHENEQUA VILLAGE PLAN COMMISSION MEETING

MINUTES OF MONDAY, February 11, 2008.

Unofficial until approved by the Plan Commission.

Approved as written (✓) or with corrections ( ) on 3/10/2008

The regular monthly meeting of the Plan Commission of the Village of Chenequa was held at 6:00 PM on **Monday, February 11, 2008**, at the Village Hall, 31275 W. Hwy K, Chenequa, Wisconsin. Legal requirement for notification of the news media had been met.

Following is the attendance list:

Mr. Styza/Village President, Chairman - present  
Mr. Bellin, Mr. Zlotocha, Mr. Pranke, Ms. Surlis, Ms. Wilkey / Members – present  
Mr. Rolfs, Mr. Foote/ Members- absent  
Mr. Tising / Building Inspector – present  
Mr. Douglas /Police Chief, Administrator, Zoning Administrator – present  
Ms. Zimdars /Clerk-Treasurer - present

**Public Attendance**

Gary Meiland (Wooden Thumb) – Jones project  
Tim Michels  
Hoppy Whidden

**Public Comment**

None.

**Chairman's Report**

No report.

**Consider approval of minutes of the January 14, 2008 meeting.**

Motion (Wilkey, Bellin) to approve the minutes of the January 14, 2008 meeting, *Carried Unanimously.*

**Final – Review and consider driveway plans submitted by Timothy and Barbara Michels for their property located at 6831 N Hwy 83.**

Zoning Administrator Douglas said there was nothing new to report from a zoning standpoint; and all offsets and grades met the requirements of the new ordinance. President Styza noted that at the last meeting of the Plan Commission these plans were given preliminary approval subject to a landscape plan being brought in for review. Mr. Michaels went on to explain that there was a concern that the lights coming from the cars using the new driveway would cause visual discomfort by the neighbors. He said that he planned to plant 25 evergreens to alleviate the potential problem, and gave Plan Commission members the plans for the plantings. He said he would commit to 6' to 8' pine trees. Next President Styza asked Mr. Michels to point out the elevation of the driveway being proposed.

Motion (Zlotocha, Bellin) to give final approval to driveway plans submitted by the Michels with the landscaping plan as presented to be adhered to and also subject to the existing driveway being obliterated once the new driveway is finished, *Carried Unanimously.*

**Final – Review and consider plans submitted by Paul and Pat Jones for remodel/addition plans for their property located at 4704 N. Pinecrest Drive.**

Zoning Administrator Douglas said there were no changes since the last meeting of the Plan Commission when preliminary approval was given. He said the one concern was covered in the minutes from the January 14<sup>th</sup> meeting. President Styza said this was a non-conforming structure and was wondering why it was sent back. Zoning Administrator Douglas said there was nothing further that needed to be addressed, but the owners were simply following through with the two step process. Mr. Zlotocha asked if there were lighting plans presented, and Building Inspector Tising told him the lighting would remain the same. Zoning Administrator Douglas then said he walked through this project with Mrs. Culver (the neighbor to the north) and her concern was that the big spruces on the north lot line would not be damaged by heavy equipment traveling near them.

Motion (Surlles, Wilkey) to give final approval to plans submitted by Paul and Pat Jones for remodel/addition plans for their property located at 4704 N. Pinecrest Drive, Carried Unanimously.

**Review permit reports covering permits issued for January of 2008.**

Building Inspector Tising said there were only two permits issued in January. One was an HVAC permit for the Quadracci addition, and the other permit was a plumbing permit for a water heater. He went on to say he is having trouble getting contractors to call in for final inspections. Mr. Bellin asked what other villages do in this case, and Building Inspector Tising told him fines are issued to the homeowner. Mr. Bellin then suggested forcing the contractors to post a bond when pulling a permit and Building Inspector Tising told him that an ordinance would have to be passed to make that requirement.

**Administrator's Report.**

No report.

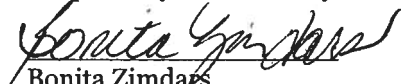
**Building Inspector's Report.**

No report.

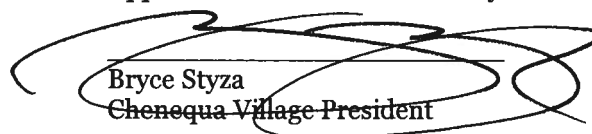
**Adjournment**

Motion (Bellin, Zlotocha) to adjourn the meeting at 6:22 p.m., Carried Unanimously.

Respectfully submitted by:

  
Bonita Zimdars  
Chenequa Clerk/Treasurer

Approved and Ordered Posted by:

  
Bryce Styza  
Chenequa Village President