



Lake Country Fire & Rescue – **Fire Commission**
Chenequa – Delafield – Nashotah

Fire Station #1
Conference Room
115 Main Street, Delafield
Monday, April 11, 2016 at 5:30pm

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order by the Chair, Dick Schafer at 5:30 p.m.
2. Roll Call
Present was Chairman Dick Schafer, Vice Chair Rob Manegold, Cate Rahmlow, Dennis Evinrude, Brad Stocks, Fire Chief Kevin Keith and Secretary Treasurer Sandy Rosch. Brian Gerner arrived at 5:40 p.m. after the completion of item number 3.
3. Election of Chair, Vice Chair and Secretary/Treasurer of the Fire Commission for 2016
A motion was made by Evinrude to nominate the current Chair Dick Schafer, Co-chair Rob Manegold and Secretary/Treasurer Sandy Rosch to another term. Evinrude's nomination was second by Stocks. There were no other nominations. All ayes, motion was carried.
4. Public Comments / Correspondence
Chairman Schafer invited those present to comment if they had anything to say. No public comments. Then Schafer asked all present to introduce themselves. Then the Fire Commission members were asked to do the same.
5. Discussion and action on the approval of minutes from Wednesday, December 9, 2015
A motion was made to accept the minutes as written by Gerner and second by Manegold. No further discussion. All ayes, motion was carried.
6. Chief's Report
Chief Keith prepared an update for the Commission which included information on the following topics
 - **Implementation of the Intern Program at Lake Country Fire & Rescue beginning in July of 2016. The program will have 3 interns housed at Station #2 in Nashotah. The program consists of a stipend, tuition reimbursement on a sliding scale dependant on academic standing and consistent assignment to a rotating shift for mentoring by staff and to allow the interns to gain valuable experience.**
 - **Hwy C construction update and station staffing plans**
 - **Relationship with Hartland Fire Department. Addition of Paramedic Intercept agreement along with the zone 3 shared services already in place**
 - **Establishment of the Zone 1 shared services agreement with Stone Bank**

- **Changes being implemented at Station #2 for the expanding role of the training center**
 - **Class offerings currently under the Training Center include the EMT and First Responder classes for the Kettle Moraine HS^2 students, 2 EMT classes to be held over the summer months as well as on-going and special staff trainings that typically include staff from other departments.**
 - **Plan for a joint training exercise with St. John's and the Naval Services in May**
7. Discussion and action on the Chief's recommendation of a candidate for a full-time position with LCFR

Chief Keith reviewed the process for the open position for FF/Paramedic/Inspector and recognized the involvement and support from the Commission members and community members. The process began with application review, and then progressed to a written test, interviews followed by a three station evaluation of EMS, FIRE and Teaching skills. The final interview along with the pooled information was used to determine the top candidate for recommendation to the Fire Commission. Keith stressed that the pool of candidates was very qualified and the decision was extremely difficult. Keith introduced Julie Krivitz to the Commission as his recommendation for the open position. He stated she has been employed with LCFR for approximately 3.5 years as a FF/Paramedic and almost 6 years with Hartland FD. Julie has proven herself to be a hard worker. Chief described Julie as being a quick thinker, creative, organized and detail oriented and felt she would fit into the position well. Chief asked Julie to introduce herself to the Commission members. Julie gave a summary of her background and experience.

A motion was made by Rahmlow and second by Stocks to accept Chief Keith's recommendation of Julie Krivitz for the position of FF/Paramedic/Inspector and recommend her for hire to the Fire Board. There was no further discussion. All ayes, motion was carried.

Chief Keith asked Krivitz to join him in taking the "Official Oath". Julie was sworn in pending final approval by the Fire Board at the April 25th, 2016 meeting. with confirmation expected at the April 25th, 2016 Fire Board meeting.

8. Adjournment
- A motion was made by Rahmlow and second by Evinrude to adjourn at 6:06 p.m. All ayes, motion was carried. Everyone present was invited to stay for refreshments.**