



Lake Country Fire & Rescue – **Fire Board**  
Chenequa – Delafield – Nashotah  
Fire Station #1  
115 Main Street, Delafield, WI 53018  
Thursday, April 26, 2018 at 6:00 PM

## *AGENDA*

**1. Meeting call to order with the Pledge of Allegiance**

President Bellin opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

**2. Roll Call**

Present was President Bob Bellin, Vice-President Theresa Urbancheck, Jeff Krickhahn, Matt Grimmer, Martin Gallun, Rob Bennett, Fire Chief Kevin Keith and Secretary/Treasurer Sandy Rosch.

**3. Public Comments**

There were no Public Comments. Included in the packet was correspondence, a thank you note, from the family of Delores Morris.

**4. Approval of minutes from March 29, 2018**

A motion was made by Gallun and second by Krickhahn to approve the minutes as written from March 29, 2018. All ayes, motion was carried.

**5. Discussion and action on disposal of LCFR equipment**

Chief Keith asked that this item be deferred until the next Board Meeting.

**6. Discussion and possible action on Capital Purchase**

Keith explained the different types of gear and what the market has to offer and how they are looking to purchase what is needed. Keith also told the Board Members that 5 Alarm will also be replacing some of our gear at no cost to LCFR.

**7. Board approval of credit card and check disbursements over \$1,500 from 03/29/2018 thru 4/26/2018**

A motion was made by Urbancheck and second by Gallun to approve check disbursements over \$1,500 (Ck#5533 for \$1,960.01, Ck#5534 for \$2,989.22, Ck#5535 for \$1,812.53, Ck#5539 for \$39,046.00, Ck#5546 for \$1,756.56), Credit Card and Bank Disbursements greater than \$1,500 from 4/26/2018 thru 5/31/2018. All ayes, motion was carried.

**8. Treasurer's Report**

- a. Ambulance billing and collection updates were reviewed. Collections slightly less than expected but anticipate stronger collections in the coming months with the increased billing.
- b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 03/31/2018. Expenses just under 25 percent at the end of the quarter. Intercepts and Ambulance Billing on track.

**9. Chief's Report**

- a. LCFR Call Activity reports we are approximately 136 calls ahead of last year this time with intercept calls leveling off.
- b. Staffing Report – in the final stages of the candidate selection process from our application process. One of the candidates has been hired by a full-time department. Coverage is still a challenge on some

- shifts with the competition for part-time staff high and competitive wages offered at some neighboring departments. We have hired/selected a new Intern. Nathan Mack with start the first week of May.
- c. Training/Conference Updates – Four of our staff have attended the FDIC in Indianapolis this year. There is a focus on carcinogen prevention among other topics the staff had been able to gather information and bring back for discussion. Captain Peterson, as the leader of the Waukesha County RIT team, is also working on RIT training.
  - d. Vehicle/Equipment Status -Expecting the grass rig to be delivered in June some time and the final drawings of the new engine are being completed.
  - e. Update on current/ongoing department projects – Explorers are a very large and active group here at LCFR. We are now just over 20 members and the kids are a very excited and enthusiastic group- parents too are very excited about this program and exposure for the participants. The staff received a letter from former Intern Ethan Swaney who is completing Boot Camp in the Army. He has thanked the staff for his experience that has prepared him for this time. He tells us things are going well. A lot of interest in our summer EMT class. Both sections are full with a waiting list of interested students.

10. **Confirmation of upcoming meeting schedule:**

- a. Next meeting is scheduled for Thursday May 31, 2018 at 6pm at Station #1
- b. June meeting is moved to Thursday, June 21, 2018 at 6pm, Station #1

11. **Adjournment**

A motion was made by Gallun and second by Krickhahn to adjourn at 6:27 p.m. All Ayes, motion was carried.