



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Thursday, January 26 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order by President Bob Bellin at 6:00 pm with the Pledge of Allegiance.
2. Roll Call
Present at tonight's meeting was President Bob Bellin, Vice-President Theresa Urbancek, Jeff Krickhahn, Martin Gallun, Matt Grimmer, Fire Chief Kevin Keith and Secretary/Treasurer Sandy Rosch. Excused was Rob Bennett.
3. Public Comments
Correspondence was included in the packet. A letter from Minnesota college freshman Matthew Walsh, a thank you letter from Fire Chief Steve Howard from the City of Waukesha and several thank you notes from students and community members for services provided.
4. Approval of minutes from the Fire Board Meeting on Thursday, December 8, 2016
A motion to approve the minutes as prepared from December 8, 2016 was made by Gallun and second by Grimmer. All ayes, motion was carried.
5. Election of President, Vice President and appointment of Secretary/Treasurer terms to end 12-31-2017
A motion was made by Urbancek and second by Grimmer to nominate Bob Bellin for the position of Fire Board President. No other nominations. All ayes, motion was carried.
A motion was made by Bellin and second by Gallun to nominate Urbancek for the position of Fire Board Vice President. No other nominations. All ayes, motion was carried.
A motion was made by Krickhahn and second by Grimmer to nominate Sandy Rosch for the position of Fire Board Secretary/Treasurer. No other nominations. All ayes, motion was carried.
6. Discussion and action on the purchase of the Emergency Response Vehicle Chassis from the approved 2017 Capital Budget
Chief Keith reviewed quote for the purchase of the chassis for the budgeted Capital Emergency Response Vehicle. He explained that he would like to order the chassis while the department finalizes the other components. A motion was made by Grimmer and second by Urbancek to purchase the chassis for the quoted government pricing of \$38,400. All ayes, motion was carried.
7. Board approval of credit card and check disbursements over \$1,500 from 12/08/2016 thru 1/26/2017
A motion was made to approve check disbursements over \$1,500 (Ck#4908 for \$2,174.18, Ck#4920 for \$3,662.00, Ck#4921 for \$1,554.49, Ck#4925 for \$1,837.00, Ck#4941 for \$32,329.00, Ck#4944 for \$7,067.97, Ck# 4950 for \$6,878.74, Ck#4951 for \$5,660.00, Ck#4952 for \$1,965.98, Ck#4957 for \$22,913.00, Ck#4958 for \$13,877.00, Ck#4959 for \$2,678.35, Ck#4961 for \$3,564.57, Ck#4963 for \$3,142.28, Ck#4965 for \$1,708.64, Ck#4973 for \$2,421.00, Ck#4978 for \$2,370.47 and EFT for \$4,901.28 in addition to 4 payrolls and related expenses) from 12/08/2016 thru 1/26/2017 by Krickhahn and second by Urbancek. All ayes, motion was carried.
8. Treasurer's Report
 - a. Ambulance billing and collection update-AMB reports included in packet and reviewed.

- b. Board reviewed balance sheet, revenues and expenses, and reconciliations, thru 12/31/2016. Preliminary work has begun on the 2016 Audit and it is expected to be completed in April.

9. Chief's Report

- a. LCFR Call Activity report – Year end totals were just 7 calls under 2015 with increases seen in the 911 calls, fire calls and no change with intercept calls.
- b. Staffing Report – Captain Tanya Reynen has started and is now teaching the EMT class and the HS2 classes with the assistance of staff until she feels comfortable. There are plans for additional EMT classes in the summer.
- c. Training/Conference Updates-Navy training went very well, worked with their Master Chief. Allows both groups of staff to work together and provide a variety of experiences. Naval staff stated they don't always have the opportunities to practice these skills. There is an Airway Boot Camp with the Flight for Life planned in April and a mass casualty exercise with ULS is planned in October.
- d. Vehicle/Equipment Status – The ladder truck was just returned and repairs are completed.
- e. Update on current/ongoing department projects – Training house is progressing as expected.

10. Confirmation of upcoming meetings:

- a. February – No scheduled meeting
- b. March 3/23/2017 at 6pm is tentatively scheduled for Station #2

11. Adjournment

A motion to adjourn at 6:55pm was made by Urbanchek and second by Grimmer. All ayes, motion was carried.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer