



Lake Country Fire & Rescue – **Fire Board**
Chenequa – Delafield – Nashotah
Fire Station #1
115 Main Street, Delafield, WI 53018
Thursday, October 20, 2016 at 6:00 PM

MINUTES

1. Meeting call to order with the Pledge of Allegiance
The meeting was called to order by President Bob Bellin at 6:01p.m. with the Pledge of Allegiance.
2. Roll Call
Present was President Bob Bellin, Vice President Theresa Urbanek, Jeff Krickhahn, Rob Bennett, Fire Chief Kevin Keith and Secretary/Treasurer Sandy Rosch. Excused were Marty Gallun and Matt Grimmer.
3. Public Comments
A thank you was received from Jane Ceschi for the quick response and help provided to her sister. A box of gourmet caramel apples was received from Myra Johnson thanking LCFR for their help.
4. Approval of minutes
A motion was made by Urbanek and second by Bennett to approve the September 22, 2016 minutes as written. All ayes, motion was carried.
A correction to the attendee list was made at the request of Bellin for the Annual Joint Meeting on Tuesday, October 4, 2016 then a motion to approve the minutes as corrected was made by Urbanek and second by Bennett. All ayes, motion was carried.
5. Board approval of credit card and check disbursements over \$1,500 from 09/22/2016 thru 10/20/2016
A motion was made by Krickhahn and second by Urbanek to approve credit card and check disbursements over \$1,500 from 09/22/2016 thru 10/20/2016 (Ck#4838 for \$2,540; Ck#4843 for \$2,237.86 and Ck#4846 for \$2,450.23.). All ayes, motion was carried.
6. Treasurer's Report
 - a. Ambulance billing and collection updates from AMB were reviewed with the Fire Board. Billings continued to hold greater than \$100K with expected collections.
 - b. Board review of balance sheet, revenues and expenses, and reconciliations, thru 09/30/2016 show expenses are held under 75% and revenue is trending slightly ahead as predicted with three budget months to go on 2016. Chief stated that October is our biggest payroll month with Fire Prevention, training and PR events and that undercoating estimates are in for treating the front line vehicles this fall and these expenses will be reflected in the last quarter. Chief states that there is a tight watch over any expenditures.
7. Chief's Report
 - a. LCFR Call Activity report reviewed with Board members. Bennett asked the Chief about the fluctuation in the call numbers and contributing factors were discussed.
 - b. Staffing Report – Fire Prevention was just concluded
 - c. Training/Conference Updates
 - d. Vehicle/Equipment Status – undercoating project as mentioned earlier will be done this fall on front-line vehicles
 - e. update on current/ongoing department projects – KM students here all week. Chief reported positive feedback from the Annual Meeting.

8. Confirmation of upcoming meetings:

The November/December combined meeting date of Thursday December 8th, 2016 at 6pm at Station #1 was confirmed by the Board.

9. Adjournment

A motion to adjourn was made by Bennett and second by Urbanchek at 6:17p.m. All ayes, motion was carried.

Respectfully submitted by Sandy Rosch, Secretary/Treasurer